

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
October 9, 2020

Executive Board Members

Phyllis Tumey, President
Bob Halvorson, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Doris Rollins, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Al Wonstolen, Liaison to Community
Cynthia Timmons, Sports Chairman
Jon Hendricks, Transportation Committee

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

Phyllis Tumey called the meeting to order at 1:00 pm. All members were present except for Cynthia Timmons and Jon Hendricks. Sherry is Jon's proxy.

SECRETARY'S REPORT

The minutes of the September 18, 2020 board meeting were approved by consensus.

PRESIDENT'S REPORT

Phyllis reported that the Covid money the Center has received to date is \$69,000. Congratulations to Debbi for her persistence.

Phyllis also reminded the board that the Annual Meeting reports are due to **Sherry by Friday, November 13**. Please let Sherry know who of the board members wants to be at the Center for the annual meeting.

TREASURER'S REPORT

Steve reported on the Center's investments with Edward Jones. The Foundation is up 7.27% YTD with a balance of \$430,987 and the Senior Center's numbers are up 7.64% YTD with a balance of \$188,472.

Budget news reported is that income is up \$7300 YTD. Expenses are down \$26,500. Steve attributed this good news mostly to the hard work of Debbi and staff.

Steve also reported on the Dinar donations that were donated for the staff at the Center. He said that a thank you note will be sent to the donor with the current value of the dinar donation noted in the letter. A letter will be given to each of the staff members with the currency provided. The letter will include the current value of the gift.

Steve also reported that the 990s and audit are complete and if a board member would like a copy, they can be found on the CRSC website.

Steve informed the board that the policies that were to be discussed at today's meeting are being pushed to a future meeting.

The QuickBooks issue is being finalized. QuickBooks will be installed on the town's network and a new laptop purchased for Greg. The town will set up the laptop for security they require. It should all be up and running in the next 30 days.

EXECUTIVE VICE PRESIDENT'S REPORT

Bob reported that the "Holiday Wreath Celebration" (scheduled for November 9 through November 18) and the "Holiday 'Bidding for Giving' Celebration" (scheduled for December 1 through December 13) are both moving along very well.

Loving Life Challenge brought in \$16,482.00 this year!

VICE PRESIDENT/MEMBERSHIP REPORT

Lynn reported that membership has decreased by about 15%. She is continuing to make calls to encourage members to renew their membership.

IMMEDIATE PAST PRESIDENT'S REPORT

Doris thanked Al for providing her with the name of a third person willing to help count the Center's election ballots. Doris is working with Juli on the materials to send out next Friday.

EXECUTIVE DIRECTOR'S REPORT

Debbi reported that she has submitted what we've spent on Covid so far to the County for the Douglas County CARES Act program as well as the funding for the second

phase of the program. She was able to find out the vehicle request is not included in that program.

We met our incentive goal at the Shopping Extravaganza bringing into the Center \$5,564.21.

Debbi has also been invited to speak at the Douglas County Town Hall – Older Adult Forum. The current tentative date for this forum is October 23.

There was an article in the Castle Pines Connection/Behind the Business in a recent edition on the Debbi and the Center.

Debbi also reported that we've received approval for the new wheelchair accessible vehicle and that we will be able to use the Quick Procurement Process to purchase it which will save a lot of time.

COMMITTEE REPORTS

Activities – Patty reported the activities for our members have been going very well. The Shelvis concert was great with 42 members attending and the Drive-in movie was a lot of fun for the members with 17 attending. She also reported on items/fun projects that have been provided for members to pick up and take home to enjoy.

Community Liaison – Al was unable to attend the Foundation's meeting, but said they are busy with online letters to grantees.

He also noted that the Transit Solutions Group is looking for a new leader.

The IREA luncheon will not be available this year. They are working with VOA to provide food for "shut-ins".

Sports – Cynthia was out of town for this meeting, but her report shows no changes from last month.

Transportation – Jon was unable to attend this meeting but asked if there were any questions from his report to please give him a call.

LEGAL ISSUES

Wendy had nothing to report at this meeting.

OTHER

In response to a question regarding the target date for opening the Center, it was reported that we will not be opening in November and are still unable to make a decision as to when we can open.

Although mentioned at our last meeting regarding the possibility of opening Dining to Donate this month, the Center is still not comfortable starting it up yet.

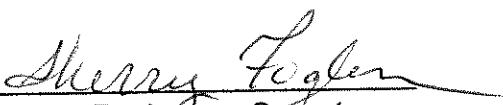
Debbi will be preparing a slide show for the annual meeting. The meeting will be held via Zoom with a few of the board members at the Center.

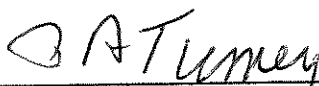
It was also suggested that something is presented at the Annual Meeting regarding those who have passed this year.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 1:41 pm.

Respectively submitted:


Sherry Fogler, Secretary


Phyllis Tumey, President

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Motions Page

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