

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
February 19, 2021

Executive Board Members

Phyllis Tumey, President
Bob Halvorson, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Doris Rollins, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Al Wonstolen, Liaison to Community
Cynthia Timmons, Sports Chairman
Jon Hendricks, Transportation Committee

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

Phyllis Tumey called the meeting to order at 2:08 pm. All members were present.

SECRETARY'S REPORT

The minutes for the January 15, 2021 board meeting were approved by consensus.

TREASURER'S REPORT

Our investments at Edward Jones are still doing well.

- The Foundation Account is at \$480,969.53, up 3.57% YTD.
- The Senior Center Reserve Fund is at \$207,596.78, an increase of 3.11% YTD.

Steve also reported he should have a final figure for our 2020 unspent funds at the March meeting and will ask the board at the full board meeting for permission to move the funds to the Reserve account at that time.

The new van has been selected for a cost of \$39,500. The older V7 van sold for \$2,156.

Steve reported that our monthly expenses are on target as much as possible.

A motion was made by Al, seconded by Jon and unanimously passed to approve the February financial report.

Steve provided a brief report on the updated Reserves/Investments Status Report that is in the board packet for this meeting.

Steve reported that we are now 100% funded for vehicle replacement. He and Jon have been discussing reevaluating the Vehicle Replacement Spreadsheet given the replacement for vans have a higher cost than anticipated and the fact that our current vehicles have been used much less in 2020. Steve, Jon, Debbi, and Tina will meet to discuss changes to the spreadsheet and provide an update at the March meeting.

PRESIDENT'S REPORT

Phyllis shared that there is a large folder of thank you notes that have been sent to the Senior Center to thank staff and volunteers for all they've been doing during the pandemic. She suggested that board members come to the center to read the notes and letters. Please remember it is best to make an appointment at the center before you come in.

EXECUTIVE VICE PRESIDENT'S REPORT

Bob reported that he is looking to find other ways to find fundraising opportunities for the center, such as online auctions, etc. He will be meeting with Debbi and Mary Jo to discuss this further.

VICE PRESIDENT/MEMBERSHIP REPORT

Lynn said membership is still down. There have been 7 new members in January and February. Membership should increase soon because of golf and softball registrations.

Lynn also wants to begin working with the Activities Committee to see if they want to use some of the suggestions for activities that were submitted by our members on their Membership Survey.

Debbi indicated that the center is not to that stage yet as they are still working on when the center can open again. She is working with governments and committees to make those determinations.

IMMEDIATE PAST PRESIDENT'S REPORT

Doris explained that the document in the board packet "Terms of Office" is an effort to simplify the terms office section in the bylaws.

Al made a motion, Steve seconded it and it was unanimously passed to approve the "Terms of Office" wording change effective March 31, 2021.

Doris was asked to review the center's bylaws and she has asked Steve and Lynn to assist in the task. They will be looking at the bylaws section by section and have been asked to have it completed by December 31, 2021. Wendy also offered her assistance during this process.

Election Procedures – Doris mentioned a copy of the Election Procedures which she has been revising looking at timelines for the board elections. She reviewed the changes and responded to questions. One topic was whether or not to send out ballots if there are only unopposed positions. After a short discussion,

Bob made a motion, Steve seconded, and the Board unanimously approved that ballots be sent out again this year for the 2022 election, and that we reevaluate this item for the 2023 election.

EXECUTIVE DIRECTOR'S REPORT

Debbi reported on the grant and funding activities.

Debbi reported that so far 68% of Douglas County seniors 70+ have received their vaccines. The Center held vaccine days on February 17th and 18th. There were 60 vaccines on the first day and 70 on the second day.

Debbi mentioned that Tri County Health (TCH) is looking at the variances of 70% being vaccinated before we can open. That decision is planned for March. Douglas County is currently at 68.4% of aged 70+ being vaccinated and 58% of aged 65-69 being vaccinated.

The April 15th date has been released for the Senior Expo. Debbi is looking at holding it out of doors in late June or July. She will let us know the date when it is determined.

This year is the center's 50th anniversary. She has asked Shannon to order 50th anniversary pins for the center.

Our volunteer appreciation celebration will be scheduled as an outside event in June or July.

With Amber's departure, Debbi has hired Rebekah Reeves as our front desk coordinator. She will be starting Monday, February 22nd to give her some training time with Amber before she leaves on March 5th.

COMMITTEE REPORTS

Activities – Patty referenced some of the activities for our members from the Activities report in the board package. She also mentioned that the Activity Committee will be meeting on March 12th to determine how they can be more helpful to Shannon during this pandemic time.

Community Liaison – Al reported that he has no information to share this month other than that the Senior Foundation met.

Sports – Cynthia reported that **golf** is moving forward. The golf course is ready and registration forms are going out. A start up virtual meeting is scheduled for March 30 at 9:00 am. Don Marshall who currently heads up the golf leagues is quitting at the end of the season. Jim Weglarz will be taking over the 18-hole league and Cynthia will oversee the 9-hole league.

Softball is also moving forward. The virtual startup meeting has been rescheduled to April 6th at 9:00 am. The league continues to be on hold as Debbi's contact works to gather information from the various teams. Registrations are currently being accepted.

Bowling was cancelled for the 2020-2021 season due to Covid.

Cynthia is also looking into starting up tennis and cycling (bicycles) as sports activities for the center.

Transportation – Jon reported that his written report is as usual. He noted that he sold a donated Dodge truck for \$2500. He and Debbi are currently working on replacing the existing MV-1 with a new rear entry handicap van and will sell or trade the existing MV-1 at that process.

Debbi shared Tina's "thank you" for the new V9 van and how much the drivers love it.

LEGAL ISSUES

Wendy had nothing to report at this meeting.

OLD BUSINESS

Lifetime and Honorary Memberships – Phyllis reminded the board that these nominations are due by March 31st. There are at least three that have been mentioned as nominations, but no write-ups have been received yet.

Conflict of Interest & Confidentiality Forms – Phyllis reminded the board that some board members have not turned in their signed forms yet. These must be signed each year. Sherry will send a reminder to those who have not sent them to the center yet.

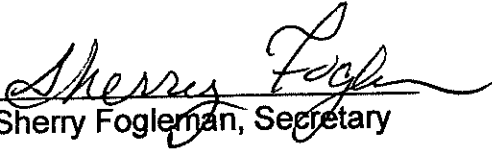
NEW BUSINESS

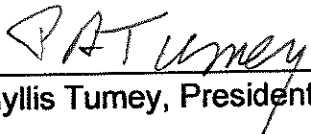
Steve notified the board of a website called Navigator.com that evaluates nonprofit. They have implemented a new method of measuring nonprofits.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 3:45 pm.

Respectively submitted:


Sherry Fogleman, Secretary


Phyllis Tumey, President

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Motions/Decisions Page

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