

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
January 15, 2021

Executive Board Members

Phyllis Tumey, President
Bob Halvorson, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Doris Rollins, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Al Wonstolen, Liaison to Community
Cynthia Timmons, Sports Chairman
Jon Hendricks, Transportation Committee

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

Phyllis Tumey called the meeting to order at 1:05 pm. All members were present.

SECRETARY'S REPORT

The minutes for the December 18, 2020 board meeting were approved by consensus.

TREASURER'S REPORT

Our investments at Edward Jones are still doing well.

- The Senior Center Reserve Fund is at \$203,841.63, an increase of 1.24% YTD.
- The Foundation Account is at \$471,046.39, an increase of 1.43% YTD.

Steve mentioned that now we have about \$70,000 in excess funds but expects the figure to be closer to \$80,000 when the final figures are in. He plans to ask the board for permission to move the funds to the Reserves account either next month or in March.

A motion was made by Bob, seconded by Lynn, and unanimously passed to approve the treasurer's report.

Steve informed the board that the V7 blue van is scheduled for replacement this year. The Executive Board approved moving forward with this purchase. He will ask Jon and Debbi to begin to research pricing for the new van.

PRESIDENT'S REPORT

Phyllis that the Center had acquired an overabundance of medical equipment. She took a large amount of the equipment to the Project Cure organization. They are a non-profit organization in Denver that sends the used equipment to other countries in need.

She also attended the Senior Council meeting. It was on Fact or Fiction on Facebook and she found it quite interesting.

EXECUTIVE VICE PRESIDENT'S REPORT

Bob reported that he will be picking up 200 additional coupons for the new Meadows Carwash program. He also noted that the amount we received from King Soopers for 2020 was \$3751.

He also informed the board that Burger King has canceled their program with us until the Covid issue is over.

VICE PRESIDENT/MEMBERSHIP REPORT

Lynn reported that at the end of December our membership was at 823. She mentioned that she has received a few new membership registrations. She is hopeful that the number of members will increase as the golf season begins.

IMMEDIATE PAST PRESIDENT'S REPORT

Doris explained the Board Terms spreadsheet to the board and explained that she will now complete it with all the board members names to have a complete spreadsheet of terms held.

She also explained that she received a new task in her position, that of reviewing the Center's bylaws for necessary or suggested changes. She asked the whole board to review their copy of the bylaws and let her know of any changes or additions they see that should be made.

EXECUTIVE DIRECTOR'S REPORT

Debbi reported on the grant and funding activities.

Debbi reported that she has received funding for the reassurance calls to continue through 2021. Funding for material aid (grocery shopping) and vaccine transportation has also been received for 2021. Next 50 funding will continue in 2021 as well.

Debbi notified the Board that she is now on a new Advisory Group with Douglas County Emergency Services, Tri County Health and the other Senior Resource Centers in Douglas County. The purpose of this group is to be able to share current messaging and resources to our senior population relative to Douglas County, along with providing feedback on how to best serve its population. The Center will pass along information as it becomes available to the seniors via the "411" briefing and on social networks.

She has learned that there is not enough Covid vaccine for all the 70+ people in Douglas County yet, and that we must have patience. She is working to see if the Center can be a site for vaccines when it is available.

Debbi referenced the handout from Douglas County Transit Solutions and noted that the Center contributed 5612 (25%) out of the total 22,423 trips funded by the County.

Debbi informed the Board that Amber Jackson has given her notice to leave her position. She will be taking over the family business but would like to stay connected to the Center as a volunteer. She has given Debbi significant time to hire a new person and Amber is willing to stay to train that person.

Debbi mentioned that she is also on calls through the Area Council on Aging with the governor's office, Triple A, and Kerry Erickson monthly. She asked if it would be possible to change the timing of the EB and Board meetings on Fridays so she can be on one of these calls that begin the same time as our meetings.

The board agreed that we should start our Friday executive board meetings to begin at 1:00 pm and our full board meetings be changed to begin at 2:00 pm.

COMMITTEE REPORTS

Activities – Patty thanked Shannon for preparing the Activities report each month. Patty offered the help of the Activities Committee members to help Shannon with planning or calls or whatever she might need help with regarding the activities program. She will talk to Shannon about how the committee might be of more help.

Community Liaison – Al reported on the meetings he attended via Zoom. He noted that the DC Senior Services Foundation continued its fundraising program and made contributions to county organizations senior projects, including CRSAC.

Sports – Cynthia reported there have been no big changes in the Sports area. Bowling has been canceled for the remainder of the year or until the bowling alley is open full days.

She noted that they are planning on being able to start the golf leagues this summer. Registration forms have been sent out.

She reported that for softball, the Rockers team is already full. Registration forms are available on the CRSC website.

Transportation – Jon reported since the V7 van is scheduled for replacement this year he is looking at either selling it outright or trading it in on a new van (which brings the most money). He was encouraged to look at purchasing a new van that has leather seats so it can be more easily cleaned inside.

Jon asked if it is possible to moving our program for washing our vehicles at the Meadow Express Car Wash even though they do not provide interior cleaning. He also volunteered to supervise the interior cleaning of the vehicles if Debbi or someone on the Staff can get volunteers to come in and clean on the weekends.

LEGAL ISSUES

Wendy had nothing to report at this meeting.

OLD BUSINESS

Election Procedures – Doris reported that she has been working on making some changes to the Center's Board election procedures. She suggests making it clearer as to how the election is handled when only one person is running for a position. Wendy will be sending her some terminology she has on this topic. She asked the Board to review her new document prior to the next meeting. She will send out the revised document along with pages 9 & 10 of the bylaws for reference.

NEW BUSINESS

Lifetime and Honorary Memberships – Phyllis referenced the forms in the board meeting packet for these memberships and asked that recommendations for these memberships be sent to Debbi.

Conflict of Interest & Confidentiality Forms – Phyllis asked each board member to sign and date these forms and to give or send them to Debbi at the Center. These forms must be signed for each year. She will provide copies for Sherry's file.

2021 Goals – Phyllis thanked the board members for providing their board goals for 2021.

OTHER


Al complimented Debbi and her staff for the outstanding job they have been doing under these adverse conditions.

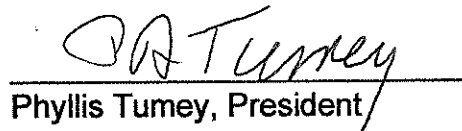
Debbi reminded the board that this year is the Center's 50th anniversary. Shannon is going to design a new anniversary pin for distribution to the members. It was suggested also that she look at decals with the same design.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:18 pm.

Respectively submitted:


Sherry Fogelman, Secretary


Phyllis Tumey, President

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Motions/Decisions Page

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