

CASTLE ROCK SENIOR ACTIVITY CENTER
Annual Membership Meeting
November 18, 2021
1:00 pm

Call to Order – Phyllis Tumey, President

Welcome and Introductions

Introductions of Board Members and Business Staff

Board Members:

Executive Board

- President, Phyllis Tumey
- Executive Vice President – Bob Halvorson
- Vice President/Membership – Lynn Kroloff
- Treasurer – Steve Lockwood
- Immediate Past President – Doris Rollins
- Secretary – Sherry Fogleman

Committee Chairs

- Activities Chairperson – Patty Hasty
- Liaison to Community – Al Wonstolen
- Sports Chairperson – Cynthia Timmons
- Transportation Chairperson – Jon Hendricks

Staff

- Debbi Haynie – Executive Director
- Tina Whitby – Transportation/Office Manager
- Stacey Fahrenbruch – Project/Event Coordinator
- Maria Seibert – Volunteer Coordinator
- Shannon Rutt – Activities Coordinator/Newsletter Editor
- Vacant – Front Desk Coordinator/ Administrative Assistant
- Susan Santamaria-Fenton – Kitchen Coordinator

Legal Council

- Wendy Monteith

Moment of Silence – for members no longer with us

Center's Annual Report – Debbi Haynie, Executive Director

2022 Budget Approval – Steve Lockwood

Results of Election – Doris Rollins

Castle Rock Senior Activity Center

Annual Board Meeting

November 18, 2021

Phyllis Tumey, Board President

We started the year off with the doors closed to the center's programs and activities due to the pandemic.

While the doors were shut to the public, we still provided essential transportation services, nutrition services, grocery, and prescription pick-up and delivery. Care packages were donated and delivered to 100 of our older adults. Phone buddies were connected with those that were alone and felt isolated. We provided virtual resources, support groups and entertainment programming, along with parking lot activities and take-home projects. All outdoor activities returned (i.e., softball, bowling, and golf).

During the summer we were able to finally open the doors with some restrictions and the highlight was the 50th anniversary celebration of the center. We just completed the annual craft fair and were able to expose the center by holding the Senior Expo in June. As we have been allowed, programming has returned with restrictions and will continue as allowed.

I would like to thank all members, volunteers, community partners, the board members and last but not least the great staff we have here at the center. You have all contributed to help us thru the 2021 year.

I'm confident in the 2022 star will shine and we will be completely back to the new normal.

Executive Vice-President Report
November 2021
Fundraising / Community Outreach Events

ON GOING

Meadows Car Wash

Car wash ticket sales (in CRSAC office)

1 st Q (Jan-Mar) Tickets Sold	= 166 / \$1660.00 total income = Profit \$ 498.00
2 nd Q (Apr-Jun) Tickets Sold	= 82 / \$820.00 total income = Profit \$ 246.00
3 rd Q (Jul-Sep) Tickets Sold	= 85 / \$850.00 total income = Profit \$ 255.00
4 th Q (Oct-Dec) Tickets Sold	= 5 / \$50.00 total income = Profit \$ 15.00

Total Profit To Date = \$1014.00 = 338 Total Tickets Sold

King Soopers

1stQ (Jan-Mar) = \$815.72 Income / 91 Households
2ndQ (Apr-Jun) = \$839.59 Income / 97 Households
3rdQ (Jul-Sep) = \$883.23 Income / 96 Households
4thQ (Oct-Dec) = Pending

Total Profit To Date = \$2538.54 / 284 Households

Amazon Smiles

1stQ (Jan-Mar) = \$ 104.44 Income
2ndQ (Apr-Jun) = \$ 107.83 Income
3rdQ (Jul-Sep) = \$ 107.83 Income
4thQ (Oct-Dec) = Pending

Total Profit To Date = \$ 320.10

Burger King – Temporarily Suspended

UPCOMING

Dining To Donate

	<i>Events / Cancelled</i>	
January-May =		
July 23 rd / 11AM-9PM	Duke's Steakhouse	= \$375.00
August 25 th / 11AM-9PM	Carlos Miguels'	= \$160.00
September 22 nd / 8AM-2PM	Pegasus Restaurant	= \$150.00
October 27 th / 11AM-8:30PM	Angie's Italian & Mex	= \$250.00
November 10 th 4PM-9PM	The Old North End	= \$100.00
December 8 th / 11AM-9PM	Guadalajara's	= TBD
Total Profit To Date =		= \$1035.00

Colorado Gives Day – Tuesday, December 7th

Virtual meetings are attended monthly by staff with community building among non-profits increasing with each meeting. Bookmarks and promo items have been ordered, promotion continues.

COMPLETED

Senior Life EXPO – June 30th, 2021

Total Income = \$6,530.00
Total Expense = \$3,025.24
Total Profit = **\$ 3,504.76**

Golf Tournament – September 9th, 2021

Total Attendance = 135 Total / 111 Players / 9 Sponsors / 10 Volunteers / 5 Staff
Total Income= \$31,592.00
Total Expense= \$19,042.38
Total Profit= **\$12,549.62**

50th Anniversary Challenge – Total Income = **\$10,798.00**

Loving Life The 2nd Half Cash Match Program – Total Income = **\$16,207.00**

Shopping Extravaganza – October 23rd, 2021 / Pending Income / Tickets Sold to Date: 34

29th Annual Craft Show Extraordinaire – November 6th, 2021

Total Attendance = 3307 / Guests/Shoppers = 2882; Vendors = 95 Booths / 190 Vendor Personnel (Returning Vendors = 58 ; New Vendors = 37); Community Corner Partners = 14 Booths / 28 CC Personnel / (1=NO Show/SkyCliff); Volunteers = 200 ; Staff = 7

Total Income =	\$41,927.38		
- Booth Fees	\$16,430.00 (96 Booths)	- Gift Card Tree	\$ 1,050.00
- Community Corner	\$ 1,575.00 (15 Booths)	- Balloon Tips	\$ 224.00
- Crafts – Presales	\$ 3,277.33	- Other (Cookbooks, etc.)	\$ 176.00
- Crafts – At Show	\$ 4,462.00	- Mid-Year Book/GA Sale	\$ 753.00
- Bake Sale	\$ 1,500.50	- Donation – Buses	\$ 54.00
- Book Sales	\$ 1,325.00	- Quilt Raffle	\$ 484.00
- Grandma’s Attic	\$ 2,754.74	- iPad Raffle	\$ 640.00
- Silent Auction	\$ 6,805.81	- Crafts – Post Sales	\$ TBD
- Wreath Auction	\$ 1,485.00		

Total Expense = \$ 7,141.81

Park Street Storage, Supplies, Advertising, Signage, Event Center, Craft Show Meals, etc.

Craft Show Total Profit = \$ 34,785.57

Total Fundraising / Estimated Profit To Date = \$ 82,752.59

Respectfully submitted,

Bob Halvorson & Stacey Fahrenbruch, Thursday, November 18, 2021

Annual Report

2021

Membership

The year of 2021 began much like the previous year in terms of membership and ongoing activities. Although COVID-19 remains, we began the year with only our transportation services in place. As restrictions eased in late spring Newcomer Briefings returned. Persons new to the community have been encouraged by what we have to offer and are excited in being a part of our community. We had many previous members renew their membership and we gained approximately 180 new members since the beginning of the year bringing our current membership to approximately 950 strong.

We continue to explore ways to encourage new member participation through advertising during various activities such as the recent Craft Fair and the 50th Year Celebration. After the first of 2022, I will be looking for people who would like to work on a newly formed Membership Committee on ways to gain and retain new members. Anyone interested will be encouraged to contact me.

I look forward to a renewed next year.

Respectfully Submitted,

Linnette (Lynn) Kroloff

VP Membership/Outreach

Treasurer's Report

2021 Annual Membership Meeting

November 2021

- 2021 Audit
 - Began on March 25th
 - Finished both audits (CRSAC & Foundation) on or before August 9th. Formally published audit reports and IRS Form 990s.
 - Once again, clean reports issued (meaning no deficiencies were found). This is extremely important to a nonprofit such as ours because donors make decisions based on how effectively we manage their donations.
- 2021 Investments
 - Castle Rock Senior Center Reserves
 - On January 1st \$200,269
 - Through November 8th \$297,607
 - An increase of 13%
 - Castle Rock Senior Citizens Foundation
 - On January 1st \$462,416
 - Through November 8th \$537,556
 - An increase of 16%
- CRSAC Capital Reserve Fund; a history
 - First authorized in December 2018.
 - Would include capital expenses in 4 areas: Vehicles, Operations, IT, and Facilities.
 - In 2018, the original fully funded goal was set at \$610,000.
 - After 3 years with a Reserve Fund today's goal has been reduced to \$374,148.
 - Today, after 3 short years, we are about 80% funded.
 - Today there continues to be Board agreement that any left-over funds at the end of each year will be contributed to the Reserve Fund until it is fully funded.
- Policies, New and Revised
 - Procurement Policy revised and implemented 2021
 - Internal Controls Policy developed and implemented 2021
- 2022 Budget
 - Because we continue to add activities the 2022 budget does show a modest increase.
 - As you review the 2022 budget you will see that most changes for individual line items are relatively small.
 - The single largest increase is in the line item of Professional Services. Much of Debbi's time is spent searching for and writing grants; fortunately, we have been able to find a skilled grant writer willing and able to write some grant applications for us.
 - Another important difference is that the Reserve contribution was increased by \$2,000 to a new fully funded level of \$52,000. This number will probably change every year as our Capital Reserve needs continue to evolve.
 - And a cautionary note about inflation, the inflation we are currently experiencing will continue if not resolved. If it is not resolved it could affect this budget projection.
 - And one last cautionary note, the end of COVID still is not fully understood. As a result, our budget during the coming year may need to be adjusted.
 - Rest assured, though, if any budget changes do occur, they will be fully documented in the minutes of our Board meetings.

**Reserves / Investments
Status Report**

The Castle Rock Senior Activity Center (Center) Finance Committee has general oversight responsibility for all investments, which includes the Reserve Funds and the Senior Citizens Foundation (Foundation) investment funds.

RESERVE FUNDS

The Reserve Funds are comprised of four subordinate funds; the Operational Fund; the Fleet Replacement Fund; the IT/Office Equipment Replacement Fund; and the Facilities Reserve Fund. Each of these serves its own unique purpose. All four of these subordinate funds are managed within one Edward Jones investment account. Additionally, each subordinate fund has its own dollar goal. Furthermore, each fund has needs that can be short-, mid- or long-term. As an example, the Fleet Replacement Fund has vehicles that will be replaced in the short-term (within a year or two), or vehicles to be replaced in the mid-term (within 3 to 4 years), or vehicles that will be replaced in the longer-term (more than 4 years). As a result, the funds held in reserve would be invested in a variety of investment vehicles, therefore, allowing the Center to enjoy a maximum return on the totality of invested funds while still providing for the expected expenses when needed. And finally, the establishment of a Reserve Fund does not negate the need for and use of targeted grants or gifts, whenever possible.

RESERVE FUNDS SNAPSHOT	Goal	Amount Held	Percent Funded
CRSAC Reserve Funds	\$374,148	\$297,607	79.5%
Operational Fund	\$128,148	\$91,607	71.5%
Fleet Replacement Fund	\$206,000	\$206,000	100.0%
IT/Office Equipment Replacement Fund	\$25,000	\$0	0.0%
Facilities Reserve Fund	\$15,000	\$0	0.0%

Operational Fund: This fund has been defined by the nonprofit sector as a best practice. This emerging best practice suggests a funding goal of between 3 months and 6 months of operational expenses. Operational Expenses are defined as those expenses budgeted and approved, but do not include the expenses of depreciation, in-kind gifts, and Reserve contributions, because they are considered “soft” money Soft money are those income and expenses that do not bring in nor expend actual cash. Using this definition, our 2021 budget’s monthly operational expenses are \$42,716. *(This amount should be recalculated each year based upon the approved budget.)*

The Center’s most important goal is to ensure that our mission and programs proceed as planned and approved within budget, and without stops and starts caused by interruptions in income cashflow. Because of this, the Operational Fund is used to temporarily advance needed money to smoothly continue the program(s) as it/they had been originally approved. Once the delayed income is received, it is used to replenish the Operational Fund.

Fleet Replacement Fund: This Fund is based upon the continuing need for vehicle replacements as defined by the Transportation Committee Chair in coordination with the Center’s transportation manager and Executive Director. Their planning considers the number and types of vehicles, their projected replacement cycles, and is based upon a defined replacement schedule with anticipated costs.

IT/Office Equipment Replacement Fund: This Fund provides the money needed to replace and augment major IT/Office equipment including, but not limited to, items such as computers, printers, copiers, and telephone systems, excluding services and perishables. Little of this equipment will have a life cycle longer than 3 years.

Facilities Fund: This Fund includes money for the repair, replacement and augmentation of furnishings, and necessary building improvements within our rented space that are not provided by the Town of Castle Rock.

**Reserves / Investments
Status Report**

FOUNDATION INVESTMENTS

The Senior Citizens Foundation (Foundation) investments are made up of two separate investment accounts; the Real Estate / Building investments account; and the Endowment investment account.

Foundation Investments	Beginning of Year	Current Value	Growth YTD
Real Estate / Building	\$462,416	\$537,356	16.2%
Endowment	\$29,054	\$29,625	As of 9/30/21

Real Estate / Building: This investment account was initially established through the sale of real estate donated to the Center. At the Board of Directors' behest these investments have been set up and dedicated to future land and building needs. Because the Center currently enjoys the use of space provided by the Town of Castle Rock, this money has not been, and is not expected to be needed in our near future. As a result, this investment is invested a little more aggressively than our Reserve funds. Even though, these investments are widely diversified in no less than 7 investment funds. This strategy is needed to help preserve and grow this money in order to protect its overall purchasing power.

Endowment: The Endowment investment account is part of the Foundation and was the result of an irrevocable gift of \$25,000 to the Community First Foundation from our Real Estate / Building investment account. In simple terms, this Endowment pays a dividend each year to the Center of 4% of its value. (The value is based on the last business day of the previous December.) Because this investment is an irrevocable gift the principle and residual money in the account, beyond the dividend, cannot be withdrawn and used for any other purpose. By Board of Directors' resolution all dividends received will be deposited directly into the Foundation's Real Estate / Building account.

CASTLE ROCK SENIOR ACTIVITY CENTER
2022 Budget

	<u>2021 Budget</u>	<u>2022 Budget</u>
Income		
Activity Income	\$60,000	\$60,000
Membership	\$40,000	\$40,000
Shuttle Donations	\$13,000	\$13,000
Castle Rock Service Contract	\$130,000	\$130,000
Douglas County Grants	\$140,000	\$150,000
Grants	\$60,000	\$80,000
Outreach Events	\$14,000	\$14,000
Transportation - Donations	\$1,000	\$1,000
Fund Raising Inc.	\$115,000	\$115,000
Misc	\$1,600	\$2,000
Interest & Div Savings	\$3,000	\$3,000
Insurance Reimbursement		
Restricted Fund Income/Grants	\$27,000	\$25,000
In-Kind Income	\$84,000	\$81,887
Total Income	<u>\$688,600</u>	<u>\$714,887</u>
Expenses		
Accounting	\$17,000	\$17,000
Activities Expense	\$32,000	\$32,000
Advertising/ Marketing Expense	\$3,000	\$6,000
Bank Fees	\$2,000	\$3,000
Bldg & Eq Mtce/Cleaning	\$100	\$100
Center Supplies	\$5,000	\$6,000
Depreciation	\$42,000	\$38,000
Dues & Conference Cost	\$2,500	\$2,500
Fund Raising Exp	\$24,000	\$24,000
Furn-Equip Repair/Upgrades	\$100	\$500
Furniture/Equipment Purchases	\$200	\$200
Gifts	\$750	\$1,000
Insurance	\$35,000	\$33,000
Miscellaneous	\$500	\$500
Office Supplies	\$8,000	\$8,000
Outreach Events	\$8,000	\$8,000
Payroll Expenses	\$284,000	\$294,000
Payroll Support	\$1,250	\$1,300
Payroll Taxes	\$25,000	\$25,000
Postage	\$5,000	\$5,000
Professional Services	\$5,100	\$11,700
Rent	\$700	\$700
Repairs/Maintenance	\$300	\$150
Staff-Vol Trng	\$2,700	\$2,700
Taxes/Licenses	\$150	\$150
Telephone	\$2,000	\$3,400
Vehicles - Fuel	\$12,000	\$15,000
Vehicles - Maintenance	\$12,000	\$12,000
Volunteer Appreciation	\$4,000	\$4,500
Web Site & Social Media	\$250	\$600
Restricted Fund Expense/Grants	\$20,000	\$25,000
In-Kind Expense	\$84,000	\$81,887
Total Expenses	<u>\$638,600</u>	<u>\$662,887</u>
Transfers		
Transfer to Reserve Fund	\$50,000	\$52,000
Total Expenses and Transfers	<u>\$688,600</u>	<u>\$714,887</u>

Note: This budget is being finalized without a full understanding of the continuing affects of the Covid-19 pandemic. We are fairly certain that our activities, transportation and membership numbers will be affected in some ways. Additionally, the affects of the ongoing inflation may not be fully factored in.

Castle Rock Senior Center
Statement of Activities Budget Performance
 October 2021

	Oct 21	Budget	Jan - Oct 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · 01-ACTIVITY INCOME	3,095	5,000	17,827	50,000	60,000
40050 · 02-MEMBERSHIP	259	1,100	29,663	39,200	40,000
40100 · 03-SHUTTLE CONTRIBUTIONS	737	1,000	5,805	11,500	13,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	108,333	108,333	130,000
40300 · 07-Douglas County Grants	35,757	11,500	175,505	117,000	140,000
40400 · 08-GRANTS	1,250	4,000	43,500	52,000	60,000
40500 · 09-OUTREACH EVENTS			6,530	14,000	14,000
40600 · 12-TRANSPORTATION - DONATIONS	25	83	40	834	1,000
40700 · 15-FUND RAISING INC.	5,973	9,000	107,348	91,000	115,000
42800 · 22-MISC	28	120	2,126	1,320	1,600
43000 · GAIN ON SALE OF CENTER ASSETS			2,156		
43200 · INTEREST & DIV SAVINGS	298	50	6,373	825	3,000
43400 · Insurance Reimbursement	11		690		
44000 · Restricted Grant/Fund Income	500	1,000	10,155	25,000	27,000
45000 · In-Kind Income	7,000	7,000	70,000	70,000	84,000
Total Income	65,765	50,686	586,052	581,012	688,600
Expense					
60300 · ACTIVITIES EXPENSE	1,747	2,000	23,458	29,500	32,000
60500 · ADVERTISING EXPENSE	1,309	250	7,426	2,500	3,000
60600 · BANK FEES	45	164	2,010	1,800	2,000
60700 · BLDG & EQ MTCE/CLEANING				50	100
61000 · CENTER SUPPLIES	215	300	1,842	2,700	5,000
61400 · CONTRACT ADMINISTRATIVE HELP			1,050		
62000 · DEPRECIATION	4,199	3,500	41,218	35,000	42,000
62400 · Dues, Conferences	77	200	2,398	1,700	2,500
62500 · FUND RAISING EXP	2,832	3,000	26,511	20,000	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES				50	100
62800 · FURNITURE/EQUIPMENT PURCHASES				100	200
62900 · GIFTS	59		754	300	750
63000 · INSURANCE	2,442	2,925	23,155	29,150	35,000
63600 · MISCELLANEOUS	99		2,429	405	500
63700 · OFFICE SUPPLIES	890	600	7,937	6,800	8,000
63800 · OUTREACH EVENTS			3,025	7,750	8,000
64000 · PAYROLL EXPENSES	32,886	27,000	247,371	238,000	284,000
64400 · Payroll Support Services	32	50	1,096	1,150	1,250
64450 · PAYROLL TAXES	2,650	2,500	21,072	21,000	25,000
65000 · POSTAGE	740	1,050	4,972	3,950	5,000
65100 · PROFESSIONAL SERVICES			5,750	5,100	5,100
65110 · Accounting	1,563	1,500	13,825	14,500	17,000
65200 · RENT	65	58	635	584	700
65250 · REPAIRS/MAINTENANCE	345		2,126	300	300
65300 · STAFF-VOL EXP	762	600	2,754	2,450	2,700
65350 · TAXES/LICENSES		30	50	150	150
65400 · TELEPHONE	239	167	2,489	1,667	2,000
66000 · VEHICLES - Fuel	1,267	800	7,494	10,600	12,000
67000 · VEHICLES-Maintenance	859	1,000	9,557	10,600	12,000
67500 · VOLUNTEER APPRECIATION				4,000	4,000
67700 · WEB SITE/SOCIAL MEDIA		25	446	200	250
68000 · Restricted Grant/Fund Expense	1,872	1,500	19,588	18,200	20,000
69000 · In-Kind Expense	7,000	7,000	70,000	70,000	84,000
Total Expense	64,193	56,219	552,435	540,256	638,600
Net Ordinary Income	1,572	-5,532	33,616	40,757	50,000
Other Income/Expense					
Other Expense					
75000 · Transfer to Reserves	4,167	4,167	41,667	41,667	50,000
75200 · COVID-19 Wages					
Total Other Expense	4,167	4,167	41,667	41,667	50,000
Net Other Income	-4,167	-4,167	-41,667	-41,667	-50,000
Net Income	-2,594	-9,699	-8,050	-910	

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
October 2021

	<u>Oct 21</u>	<u>Oct 20</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
40000 - 01-ACTIVITY INCOME	3,095	190	2,905
40050 - 02-MEMBERSHIP	259	210	49
40100 - 03-SHUTTLE CONTRIBUTIONS	737	255	482
40200 - 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	
40300 - 07-Douglas County Grants	35,757	14,772	20,985
40400 - 08-GRANTS	1,250		1,250
40600 - 12-TRANSPORTATION - DONATIONS	25		25
40700 - 15-FUND RAISING INC.	5,973	2,542	3,431
42800 - 22-MISC	28	52	-24
43200 - INTEREST & DIV SAVINGS	298	210	88
43400 - Insurance Reimbursement	11	151	-140
44000 - Restricted Grant/Fund Income	500	190	310
45000 - In-Kind Income	7,000	7,000	
Total Income	<u>65,765</u>	<u>36,405</u>	<u>29,360</u>
Expense			
60300 - ACTIVITIES EXPENSE	1,747	2,498	-751
60500 - ADVERTISING EXPENSE	1,309	68	1,241
60600 - BANK FEES	45	315	-270
61000 - CENTER SUPPLIES	215	103	113
62000 - DEPRECIATION	4,199	3,513	685
62400 - Dues, Conferences	77	75	3
62500 - FUND RAISING EXP	2,832	335	2,497
62800 - FURNITURE/EQUIPMENT PURCHASES		550	-550
62900 - GIFTS	59		59
63000 - INSURANCE	2,442	2,364	77
63600 - MISCELLANEOUS	99		99
63700 - OFFICE SUPPLIES	890	393	497
64000 - PAYROLL EXPENSES	32,886	32,004	882
64400 - Payroll Support Services	32	46	-14
64450 - PAYROLL TAXES	2,650	2,397	252
65000 - POSTAGE	740	1,265	-525
65110 - Accounting	1,563	1,213	350
65200 - RENT	65	60	5
65250 - REPAIRS/MAINTENANCE	345		345
65300 - STAFF-VOL EXP	762	118	643
65350 - TAXES/LICENSES		20	-20
65400 - TELEPHONE	239	239	0
66000 - VEHICLES - Fuel	1,267	351	916
67000 - VEHICLES-Maintenance	859	987	-129
68000 - Restricted Grant/Fund Expense	1,872	1,431	441
69000 - In-Kind Expense	7,000	7,000	
Total Expense	<u>64,193</u>	<u>57,347</u>	<u>6,846</u>
Net Ordinary Income	<u>1,572</u>	<u>-20,942</u>	<u>22,514</u>
Other Income/Expense			
Other Expense			
75000 - Transfer to Reserves	4,167	2,000	2,167
75005 - Recognized Loss		279	-279
75200 - COVID-19 Wages			
Total Other Expense	<u>4,167</u>	<u>2,279</u>	<u>1,887</u>
Net Other Income	<u>-4,167</u>	<u>-2,279</u>	<u>-1,887</u>
Net Income	<u><u>-2,594</u></u>	<u><u>-23,221</u></u>	<u><u>20,627</u></u>

Immediate Past President's Report

November 18, 2021

Coming out of the COVID restrictions and living with the ever-changing world of current restrictions has been a challenge for getting to know and recruiting volunteers to be board members or serve on committees.

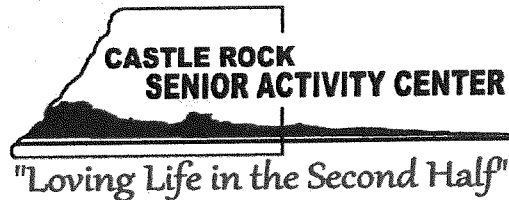
This year we are fortunate to have had one additional volunteer running for President. As a result, we did have our first Meet and Greet with all the candidates. It was exciting to have that session. There are always lessons learned and will be taken into consideration for next Meet and Greet. Lesson for this year is that we really do need more time.

Articles are always posted in our monthly newsletter and weekly emails advertising the upcoming election to include expectations. A great way to learn about the board and how and why the center is managed the way it is, is to volunteer, be on a committee or just get involved.

As Immediate Past President my responsibility has been primarily that of recruiting and running the annual election. We follow Douglas County guidelines for mail in ballots. This process will continue as, in the past years, 1/3 of our members participate by voting in the annual election. Besides volunteering at the center one the biggest ways to support your center is to VOTE!

Respectfully submitted,

Doris Rollins



ANNUAL MEETING 2021 ACTIVITIES/PARTICIPATION REPORT

2021 held the promise of activities returning to in-person at the Center as we bounce back from COVID and vaccines were circulating. 2021 was also a celebratory year being our 50th year anniversary. The year started off with virtual and take-home activities, including Papa Murphy's take-home pizzas, cookie decorating kits and many art kits to satisfy the bored and homebound. Our virtual programs continued strong through the New Year with Active Minds, Mind Fit, Book Chat with a Librarian, Wellness, Bingo and Legal Presentations to name a few. We made some valuable partnerships during this time, and even had the mayor of Castle Rock on Zoom giving us a tour of his coffee roasting operation. Outdoor activities came back starting with the Garden Club and Sports and Hiking. We had the opportunity to host some outdoor movies and concerts. Remembering Our Veterans was among the first in-person activities to return, followed by some presentations by Douglas Land Conservancy and Denver History Tours. Trips returned in August with visits to Rock Ledge Ranch, Flying W Ranch and the theatre. The "normal" trips have returned as well and include casinos and the horse track. Our most notable event this summer was our 50th Golden Anniversary Celebrations which was held at the MAC Center. A couple hundred people were on hand to celebrate with food, lifetime awards, disco ball time capsule and live entertainment with Shelvis and the Roustabouts. A second 50th Celebration was held in November with a picnic lunch, more lifetime awards and a "John Denver" musician. Our 50th anniversary is a theme we're celebrating until the end of the year.

You can see here a shift in numbers and a trend made from virtual to in-person activities:

Off-site activity participation	263	As of 11/12/21
On-site activity participation	7590	As of 11/12/21
Outside meals trips scheduled	28	Through 12/31/21
Trips scheduled	18	Through 12/12/21
At-Home Activity Participation	113	Through 11/12/21
Virtual Activity Participation	982	Through 11/12/21
Health & Wellness Activities	507	Through 11/12/21

Patty Hasty and Shannon Rutt were fortunate to attend an "idea exchange conference" with the Active Adult Programming Services (under the Colorado Parks and Recreation Association). This was held at the new Thornton Recreation Center and they came back with many good ideas and future plans. We have some fun Christmas activities planned, including trips to Camp Christmas, Tables Extraordinaire, *The Nutcracker* and the ever-popular Pappadeaux's. The Activity Committee has returned to meeting in person as well, and is already planning 2022.

We encourage you all to participate in the activities scheduled and arranged by the Activities Committee. We work hard for our members and our Board!

Respectfully Submitted:

Patty Hasty, Activities Chairperson

Shannon Rutt, Activities Coordinator

November 18, 2021

Community Liaison Annual Meeting Report,

The responsibility to be in touch with other County Organizations with programs for Seniors to represent the interests of our Senior Activity Center has been difficult due to the constraints of the Covid restrictions this year.

The Douglas County Senior Council has held its meetings virtually to present topics important to Seniors, for example, this month from the Center on Aging we were informed about the Healthy You, Healthy Me education series. No Activities have been held.

The Castle Rock Rotary Club, which supports us, held its meetings until recently by ZOOM and still does for those who would rather not attend in person gatherings.

The Douglas County Transit Solution Group lost its Director and has not met, it is now trying to revitalize.

The Douglas County Senior Services Foundation has dissolved.

There will still be challenges next year so long as the Covid infections continue.

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