

CASTLE ROCK SENIOR ACTIVITIES CENTER  
Minutes of The CRSAC Annual Meeting/Board Meeting  
November 18, 2021

Executive Board Members

Phyllis Tumey, President  
Bob Halvorson, Executive Vice President  
Lynn Krolloff, Vice President of Membership and Outreach  
Steve Lockwood, Treasurer  
Sherry Fogleman, Secretary  
Doris Rollins, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman  
Al Wonstolen, Liaison to Community  
Cynthia Timmons, Sports Chairman  
Jon Hendricks, Transportation Committee

Staff Members Present

Debbi Haynie, Executive Director  
Tina Whitby  
Stacey Fahrenbruch  
Shannon Rutt  
Maria Seibert  
Susan Santamaria-Fenton

Legal Advisor

Wendy Monteith

**EXECUTIVE BOARD ANNUAL REPORTS**

**PRESIDENT**

Phyllis Tumey called the meeting to order at 1:39 pm. She welcomed everyone and asked the board members and Wendy Monteith to introduce themselves and their positions. She then shared her report with the members reporting on program that the center was able to continue during the centers "closing" due to Covid and on projects that were created at the center for our opening later in the year.

She thanked all our members, volunteers, community partners, the board members and the center's great staff for all they contributed to help us through the 2021 year.

### EXECUTIVE VICE PRESIDENT

Bob discussed the fundraising events for 2021. He indicated there are several areas where members can still help the center with fundraising including our programs at Meadows Car Wash, King Soopers, and Amazon.Smiles. He reported that the Dining to Donate program started up again in July and thus far we have received \$1,035 from that program. Also, Colorado Gives Day is Tuesday, December 7<sup>th</sup> and Bob encouraged members to donate to the center that day as well. Bob also reported on the success of the Senior Life EXPO, the September Golf Tournament, the 50<sup>th</sup> Anniversary Challenge, the Loving Life Challenge, and the Craft Show. Our total Fundraising/Estimated Profit to date is at \$82,753.

### VICE PRESIDENT OF MEMBERSHIP/OUTREACH

Lynn explained that we started this year like last year with closed doors. As restrictions eased, she was able to begin her Newcomer Briefings each month. Many previous members renewed their membership and we gained approximately 180 members since the beginning of the year bringing our current membership to about 950. Our normal membership (pre Covid) was over 1,000.

Lynn plans to start a Membership Committee for 2022 and asked for anyone interested to please contact her.

### TREASURER'S REPORT

Steve provided a financial update. He explained that our financial audits (CRSAC and Foundation) this year were very clean.

He also explained that our investments are doing well. The Reserve Account began the year with \$200,269 and as of November 8, 2021 it is at \$297,607 for an increase of 13%. The Foundation began the year with \$462,416 and as of November 8 is at \$537,556 for an increase of 16%.

Steve then explained the proposed 2022 budget to the membership. He explained that it shows a modest increase of a little less than 4%. He also noted that if inflation continues as it has in the last few months that it could influence this budget projection.

A motion was made by Ed Meserko, seconded by Mary Hudson, and unanimously passed by the membership to approve the 2022 budget as presented.

Steve provided a financial report for October to the members noting that 85% of our 2021 budget has been expended.

A motion was made by Lynn, seconded by Doris, and unanimously passed to approve the October 2021 financial report.

### IMMEDIATE PAST PRESIDENT

Doris oversaw the elections for this year. She explained that we are fortunate to have had one additional volunteer running for President this year. Because of that we did have our first Meet and Greet with all the candidates. She also gave a brief explanation of the election process and asked for members to consider running for positions on the board in the future.

### SECRETARY

Sherry explained that she records the minutes of all the meetings and communicates necessary information to the board regard the meetings and events. She also explained that all the board meeting packages, the meeting minutes and the monthly financials can be found on our website.

### COMMITTEE CHAIR ANNUAL REPORTS

#### ACTIVITIES CHAIRPERSON

Patty reviewed some of the activities provided during the year both virtual and in person. She also provided the number of people who participated in our off-site activities, on-site activities, outside meal trips and other trips scheduled.

Patty, Shannon and Debbi attended an "idea exchange conference" with the Active Adult Programming Services (under the Colorado Parks and Recreation Association) and came back from the event with many new and good ideas and plans.

#### COMMUNITY LIAISON

Al reported that his job was difficult this year due to the isolation because of Covid. Some of the organizations he normally visited or participated in closed during this year. He noted he is still working to stay in touch with as many as possible for the center.

#### SPORTS CHAIRPERSON

Cynthia explained that this being her first year as Sports Chairperson, she spent much of the time getting to know more about the sports activities offered to members and how they are run. She oversees the golf leagues, the softball teams and the bowling league. She explained each of the sports successes this year and noted that bowling is the only sport in operation at this time of the year. Cynthia plans to learn more about the softball teams in the coming year and is looking into the possibility of a less competitive softball team for the coming year.

#### TRANSPORTATION CHAIRPERSON

Jon explained his duties as Transportation Chairperson. He explained that his designated back up for this position is Steve Mauri. Jon reviewed the numbers for rides that were provided thus far this year. He also explained that from December 2020

through June 2021 our buses were totally out of service due to the pandemic. Our shuttles were used for delivering our seniors to medical appointments and delivery of hot meals and Meals on Wheels and some grocery deliveries.

The center did purchase Hepa 3 Filtration Systems for all 3 buses used to control air exchanges in the buses' during use, which assists in the elimination of contaminants in the air. Also installed on the buses were catalytic converter theft kits at the recommendation of the Castle Rock Police department.

Jon reported that the center has had a total of 5 vehicle donations this year resulting in net cash receipts of \$11,900.

This year the center has purchased a new 2021 Toyota Hybrid van and a 2021 Dodge Voyager minivan with a rear entry handicap ramp to replace the center's aging MV1 handicap vehicle

### EXECUTIVE DIRECTOR

Debbi presented a PowerPoint presentation referencing how the center successfully served the seniors through the year. She reported that our membership number is currently 946 including 185 new members this year. One hundred plus programs are again operating at/through the center this year following the first year of Covid. Transportation is back up to 700+ rides each month. Also in addition to delivering 9138 meals for Meals on Wheels and providing 1788 hot meals we again are back to serving meals at the center.

Maria Seibert has been promoted to Volunteer Coordinator.

Debbi also provided a Fundraising Recap for 2021 and noted that so far volunteers have provided 14,406 volunteer hours, but that there is still a shortage of volunteers needed at the center.

### ELECTIONS

Doris reported on the results of the officer elections for the upcoming year. There were two members running for President. The final vote count was:

- 254 votes for Phyllis Tumey
- 119 votes for Cory Moore
  
- Lynn Kroloff was re-elected as Vice President of Membership/Outreach
- Steve Lockwood was re-elected as Treasurer

Doris did acknowledge that there were some discrepancies and explained that not everyone votes for each person on the ballot. There were some ballots rejected or invalid.

Doris also thanked the three volunteers that counted the ballots and Wendy for validating the ballots.

Phyllis thanked the members for their votes and said she will continue to serve as president and do whatever she can to continue to move the center forward.

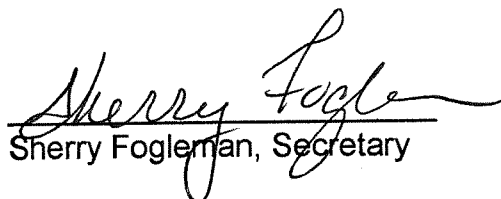
Steve thanked the members for their votes and thanked the board for agreeing to his suggestions for improvement in the center's finances. He also thanked Debbi for finding a grant that will cover 80% for the new handicap van so the cost does not have to come out of the Reserve Account.


Phyllis also congratulated Debbi on her efforts this year and being able to write and receive grants totaling \$650,000 just for help during Covid.

**ADJOURNMENT**

There being no further business brought before the Annual/Board Meeting, the meeting was adjourned at 2:37 pm.

Respectively submitted:

  
Sherry Fogleman, Secretary

  
Phyllis Tumey, President

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Motions Page

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