CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS
Meeting Agenda
February 17, 2022
1:00 pm

Call to Order

Record Proxy

Reports:

Secretary – Sherry Fogleman
- *Approve January 20, 2022 Board Meeting Minutes*

Treasurer – Steve Lockwood – *Report/Approve*
- *Financial Report*

President – Phyllis Tumey
Executive Vice President – Bob Halvorson
Membership/Outreach Vice President – Lynn Kroloff
Immediate Past President – Doris Rollins
Executive Director – Debbi Haynie
- *Mask & Social Distancing*
- *Membership Fees*

Standing Committees' Reports:

Activities – Patty Hasty
Liaison to Community – Vacant
Sports – Cynthia Timmons
Transportation – Jon Hendricks
Legal – Wendy Monteith
- *Code of Conduct*

Old Business:

New Business:
- *Riding Bus vs Driving Self to events* *Cynthia*

Adjournment

The next **Full** Board Meeting is scheduled for **Thursday, March 17, 2022 @ 1:00 pm at the Center.**

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
January 20, 2022

Executive Board Members
Phyllis Tumey, President
Bob Halvorson, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Doris Rollins, Immediate Past President

Committee Chair Members
Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman
Jon Hendricks, Transportation Committee

Staff Members Present
Debbi Haynie, Executive Director

Legal Advisor
Wendy Monteith

Doris Rollins was unable to attend this meeting.
Debbi Haynie and Wendy Monteith participated via phone call.

CALL TO ORDER
The Board meeting was called to order at 1:35 pm by Phyllis Tumey.

SECRETARY'S REPORT
A motion was made by Jon, seconded by Cynthia and unanimously passed to approve the minutes of the December 16, 2021 board meeting.

TREASURER'S REPORT
Steve reported that the budget is on track with the exception of the recent raises given and the impacts of inflation. He indicated that because of this we had to exceed our budgeted amount for 2022. We will need to readjust the budget over time because of inflation, supply chain issues, and the FED's announcement of at least three rate increases this year.

A motion was made by Lynn, seconded by Bob and unanimously passed to approve the 2022 budget as is with the real expectation of budget adjustments overtime.

Steve explained that our investments are up 12% to 16% per year since we started in 2019. However, we are down $38,000 cumulative since November 2021. He noted we could be looking at a very choppy market for some time. Our investments as of January 18, 2022 are:

Foundation Investments

1/1/2022 $535,956
1/18/2022 $518,201
A decrease of $17,755. The past 18 days have been very choppy, and mostly down as you can see.

Senior Center Reserve Funds

1/1/2022 $296,069
1/18/2022 $284,411
A decrease of $11,658. Again, the past 18 days have been very choppy, and mostly down as you can see.

Steve referenced the Reserves/Investments Status Report and responded to questions. He again explained our reserve account and its four components (transportation, operational reserve, IT equipment, etc. and facilities reserve fund). He also explained the Foundation Account and that it is money that is invested and is to be used if the Center move out of the current location.

Benefits Project – Steve suggested that there is a need to clarify all the benefits that are currently provided for the staff before making any changes or going directly to a particular benefits option. He also suggested that a committee be formed to work on this project and to:

- Document all the current benefits that are provided to staff
- Review the Colorado Non-Profit Salary and Benefits Survey to determine what benefits can be offered by a nonprofit
- Talk with other employees regarding what they would like to have

Steve, Jon, Cynthia, Patty and Debbi will participate on the Committee for Benefits Research and Review. The projected completion date for this project is June or July 2022.

Membership Fee Increase – Because of budgetary issues the Center needs to take another look at membership rates, activity fees and non-member fees. We need to research what other senior centers are doing. Debbi and Shiela will work on this project and have a report for the February board meeting.

PRESIDENT'S REPORT

Douglas County Senior Council Meeting – Phyllis attended the January virtual meeting of the Douglas County Senior Council. She noted that Vintage and Vibrant will be sponsored and held in the Fall of 2023. Also, of note the Oakwood Apartments are finished with construction of new units. They have 52 units on 3 floors with an elevator in the new facility. It is only 50% leased at this time and is a great addition to the over age 50 population of Castle Rock.

The Douglas County Senior Council meetings in February and March will also be held virtually.

Change in Board Meeting Structure – Phyllis reported that after a discussion with the EB members, it was suggested and approved to change the board meeting structure to better allow all members of the board to participate in more of the decision-making process for the Center. The board will continue to meet on the third Thursday of each month but will meet at **1:00 pm verses 1:30 pm**. The Executive Board will only meet following the full board meeting on those Thursdays when necessary.

The EB will continue to function as the Human Resources (HR) department and will meet separately when HR discussions are necessary.

Elections – Phyllis referenced documents in the board package provided by Doris regarding the election process (Election Deadlines, Election Material & Counting, and Counting Spreadsheet). Phyllis will be reviewing the documents and overseeing the election this year since Doris will no longer be on the board and Phyllis will not be running for an office this year.

EXECUTIVE VICE PRESIDENT'S REPORT

Bob reported that Stacey has finalized the fundraising numbers for 2021 and noted that we had a good year. He mentioned that we are set for the first half of the year for Dining to Donate and will be offering a new restaurant this year called Los Santos Mexican Restaurant.

Bob also mentioned that we've already received vendor reservations for the November Craft Fair with 25 already paid and another 25 working on paperwork for the reservations.

VICE PRESIDENT/MEMBERSHIP REPORT

Lynn reported that membership continues to climb and that the total is nearing 1,000. We had 193 new members sign up in 2021 with 17 signing up in December alone.

She is also having her first Membership Committee meeting this Friday.

IMMEDIATE PAST PRESIDENT'S REPORT

Doris was not at this meeting.

EXECUTIVE DIRECTOR'S REPORT

Debbi provided an update on the status of the grants and funding.

She also reported that the Massage Services will be returning to the Center soon with Nicole Holdaway joining us to provide those services.

She also noted that the staff is working on the Craft Show, and the Senior Life Expo for this year. The Golf Tournament registration forms are being created and they plan to hold the first committee meeting for the tournament in March.

Debbi reported that she attended a meeting of the Active Adult Program and Services (AAPS). They will be having three in-person meetings in the area this year with the first on being hosted by the CRSAC on March 23. The meeting will be only for members of the AAPS, but Debbi will ask that Shiela and Patty be able to attend. The other meetings will be in June in Thornton and October in Northglenn.

Mask Mandate Update – Debbi discussed the mask mandate during the recent "high needs meeting". She said that the vaccination rate for Douglas County (DC) is 83.3% but that we are still in the red regarding the numbers of cases in the county. Therefore, we will continue with the mask mandate at the Center until DC is in the yellow. The EB agreed.

She mentioned that Covid testing is currently being provided at the Justice Center and at Sky Ridge Hospital.

COMMITTEE REPORTS

Activities –

Patty reported that Shiela is doing very well and that she has some great ideas both for high-end and low-end activities. She referenced some of the January activity highlights. Shiela will be attending her first Activities Committee meeting in early February, and they are looking forward to it.

Debbi mentioned an overnight activity trip that is occurring in March. It is a two-night trip to the Crane (bird) Festival in Monte Vista. The deadline is in February so be sure to sign up if you are interested.

Community Liaison – Vacant position. The board agreed to have this position on the board sit vacant until it is determined it is necessary.

Sports – Cynthia reported that preparations for golf and softball are on track. Forms are being updated and the first meeting for the golf league currently scheduled for March 22 at the Center. The softball start-up meeting is scheduled for March 11.

Bowling continues and is running smoothly.

A new sports opportunity this year is Bocce Ball. The play will be at the MAC and will be twice a week, Tuesdays and Fridays from 1 to 3 pm. An informational meeting is scheduled for January 21 at noon at the Center.

Cynthia agreed to create an article for the Newsletter regarding our sports offerings.

Transportation – Jon reported that expenses continue to rise. Gas is higher and the cost for maintenance is going up as well.

The C6 Hyundai has now been replaced with a 2022 Hyundai Tucson AWD and is in service as of January 4, 2022. The Center also owns a 2021 Chrysler Voyager Rear-entry Van (V1) for wheelchair personnel to be in service upon completion of handicap modifications. This vehicle will replace MV1. MV1 will then be sold.

OLD BUSINESS

Whistleblower Policy – Wendy referenced the policy that she provided for the board package and responded to questions. She asked for the full board's approval on this document.

> A motion was made by Steve, seconded by Bob and unanimously passed to approve the proposed Whistleblower Policy and to add it to the Employee Handbook and the Board Expectations.

Debbi will send the board expectations document to Phyllis.

LEGAL ISSUES

Wendy agreed to take the lead on the revision of the bylaws. She will work with Lynn and Steve on this project.

A Code of Conduct was briefly discussed. Wendy will provide something on this topic at the February meeting. This too should be added to the bylaws.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 3:20 pm.

Respectively submitted:

Sherry Fogleman, Secretary

President for Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
January 20, 2022

Motions/Decisions Page

A motion was made by Jon, seconded by Cynthia and unanimously passed to approve the minutes of the December 16, 2021 board meeting.

A motion was made by Lynn, seconded by Bob and unanimously passed to approve the 2022 budget as is with the real expectation of budget adjustments overtime.

A motion was made by Steve, seconded by Bob and unanimously passed to approve the proposed Whistleblower Policy and to add it to the Employee Handbook and the Board Expectations.

Castle Rock Senior Center
Statement of Activities Budget Performance
January 2022

	Jan 22	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	2,873	2,500	60,000
40050 · 02-MEMBERSHIP	20,017	17,500	40,000
40100 · 03-SHUTTLE CONTRIBUTIONS	344	500	13,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	130,000
40300 · 07-Douglas County Grants	23,218	12,500	150,000
40400 · 08-GRANTS	1,250	6,000	80,000
40500 · 09-OUTREACH EVENTS	425	500	14,000
40600 · 12-TRANSPORTATION - DONATIONS			1,000
40700 · 15-FUND RAISING INC.	8,085	3,000	115,000
42800 · 05-MISC	42	150	2,000
43200 · INTEREST & DIV SAVINGS	612		3,000
44000 · Restricted Grant/Fund Income	3,235	3,000	25,000
45000 · In-Kind Income	6,824	6,824	81,887
Total Income	77,758	63,307	714,887
Expense			
60300 · ACTIVITIES EXPENSE	459	1,500	32,000
60500 · ADVERTISING EXPENSE	617	500	6,000
60600 · BANK FEES	405	350	3,000
60700 · BLDG & EQ MTCE/CLEANING			100
61000 · CENTER SUPPLIES	-114	400	6,000
61400 · CONTRACT ADMINISTRATIVE HELP	650		
62000 · DEPRECIATION	4,868	3,167	38,000
62400 · Dues, Conferences	462	100	2,500
62500 · FUND RAISING EXP	65	1,600	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES			500
62800 · FURNITURE/EQUIPMENT PURCHASES			200
62900 · GIFTS			1,000
63000 · INSURANCE	2,626	2,750	33,000
63600 · MISCELLANEOUS	10	25	500
63700 · OFFICE SUPPLIES	308	500	8,000
63800 · OUTREACH EVENTS			8,000
64000 · PAYROLL EXPENSES	27,313	22,615	294,000
64400 · Payroll Support Services	34	50	1,300
64450 · PAYROLL TAXES	2,547	2,000	25,000
65000 · POSTAGE			5,000
65100 · PROFESSIONAL SERVICES			11,700
65110 · Accounting	1,288	1,250	17,000
65200 · RENT	65	58	700
65250 · REPAIRS/MAINTENANCE	168	150	150
65300 · STAFF-VOL EXP	15	100	2,700
65350 · TAXES/LICENSES			150
65400 · TELEPHONE	240	283	3,400
66000 · VEHICLES - Fuel	769	800	15,000
67000 · VEHICLES-Maintenance	2,428	1,500	12,000
67500 · VOLUNTEER APPRECIATION			4,500
67700 · WEB SITE/SOCIAL MEDIA		50	600
68000 · Restricted Grant/Fund Expense	1,546	1,500	25,000
69000 · In-Kind Expense	6,824	6,824	81,887
Total Expense	53,591	48,072	662,887
Net Ordinary Income	24,167	15,235	52,000
Other Income/Expense			
Other Expense			
75000 · Transfer to Reserves	4,333	4,333	52,000
75200 · COVID-19 Wages			

Castle Rock Senior Center
Statement of Activities Budget Performance
January 2022

	Jan 22	YTD Budget	Annual Budget
Total Other Expense	4,333	4,333	52,000
Net Other Income	-4,333	-4,333	-52,000
Net Income	**19,834**	**10,902**	

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
January 2022

	Jan 22	Jan 21	$ Change
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	2,873	499	2,374
40050 · 02-MEMBERSHIP	20,017	16,543	3,474
40100 · 03-SHUTTLE CONTRIBUTIONS	344	429	-85
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	
40300 · 07-Douglas County Grants	23,218	7,086	16,132
40400 · 08-GRANTS	1,250	2,500	-1,250
40500 · 09-OUTREACH EVENTS	425		425
40700 · 15-FUND RAISING INC.	8,085	2,098	5,986
42800 · 05-MISC	42	1	41
43200 · INTEREST & DIV SAVINGS	612	1,606	-993
44000 · Restricted Grant/Fund Income	3,235	1,720	1,515
45000 · In-Kind Income	6,824	7,000	-176
Total Income	77,758	50,315	27,443
Expense			
60300 · ACTIVITIES EXPENSE	459	1,560	-1,101
60500 · ADVERTISING EXPENSE	617	385	232
60600 · BANK FEES	405	429	-24
61000 · CENTER SUPPLIES	-114	463	-577
61400 · CONTRACT ADMINISTRATIVE HELP	650		650
62000 · DEPRECIATION	4,868	3,513	1,355
62400 · Dues, Conferences	462	77	385
62500 · FUND RAISING EXP	65	1,650	-1,585
62900 · GIFTS		87	-87
63000 · INSURANCE	2,626	2,150	475
63600 · MISCELLANEOUS	10	10	
63700 · OFFICE SUPPLIES	308	499	-191
64000 · PAYROLL EXPENSES	27,313	21,927	5,386
64400 · Payroll Support Services	34	31	4
64450 · PAYROLL TAXES	2,547	2,195	352
65000 · POSTAGE		417	-417
65110 · Accounting	1,288	1,263	25
65200 · RENT	65	60	5
65250 · REPAIRS/MAINTENANCE	168	121	48
65300 · STAFF-VOL EXP	15	47	-32
65400 · TELEPHONE	240	240	0
66000 · VEHICLES - Fuel	769	379	390
67000 · VEHICLES-Maintenance	2,428	26	2,403
68000 · Restricted Grant/Fund Expense	1,546	1,493	53
69000 · In-Kind Expense	6,824	7,000	-176
Total Expense	53,591	46,020	7,571
Net Ordinary Income	24,167	4,295	19,872
Other Income/Expense			
Other Expense			
75000 · Transfer to Reserves	4,333	4,167	167
75200 · COVID-19 Wages			
Total Other Expense	4,333	4,167	167

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
January 2022

	Jan 22	Jan 21	$ Change
Net Other Income	-4,333	-4,167	-167
Net Income	**19,834**	**129**	**19,705**

February Castle Rock Senior Activity Board

Phyllis Tumey Board President Report

Attended Douglas County Senior Council virtually with the following information program of senior housing units:

Oakwood Senior II Apartments

55-over age

109 units

Income Based

Will host the July meeting

Bridgewater Castle Rock

Under construction

Will have Independent, assisted and memory care units

Some may be income based

The Audrey Apartments Highland Ranch

55-over

140 full with wait list

Executive Vice-President Report

February 2022

Fundraising / Community Outreach Events

ON-GOING

Dining To Donate	*(3 Remaining Openings-In Progress)*
January 26th	**Duke's Steakhouse**
February 23rd	**Los Santos Mexican Restaurant**
March 1st	**Smart Cow Yogurt Bar / DESSERT DTD**
March 22nd	**Smart Cow Yogurt Bar / DESSERT DTD**
March 23rd	**The Old North End Restaurant**
April 27th	**Duke's Steakhouse**
May 25th	**Carlos Miguel's**
June 22nd	OPEN
July 27th	**The Old North End Restaurant**
August 24th	OPEN (Angie's potential)
September 28th	**Guadalajara's Mexican Restaurant**
October 26th	**Duke's Steakhouse**
November 23rd	OPEN
December 7th	OPEN
Total Profit To Date =	**$ 100.51**

Meadows Car Wash

Car Wash Ticket Sales (in CRSAC office)

1st Q (Jan-Mar) Tickets Sold – IN PROGRESS = 69 Tickets Sold total income = $207.00

2nd Q (Apr-Jun) Tickets Sold = 0

3rd Q (Jul-Sep) Tickets Sold = 0

4th Q (Oct-Dec) Tickets Sold = 0

Total Profit To Date = $207.00 = **69** Total Tickets Sold

King Soopers

1st Q (Jan-Mar) = IN PROGRESS

2nd Q (Apr-Jun) = $_____ Income / ____ Households

3rd Q (Jul-Sep) = $_____ Income / ____ Households

4th Q (Oct-Dec) = $_____ Income / ____ Households

Total Profit To Date = $_____ / _____ Households

Amazon Smiles

1st Q (Jan-Mar) = IN PROGRESS / Q1: 134 Purchases in January)

2nd Q (Apr-Jun) = $ _____ Income

3rd Q (Jul-Sep) = $ _____ Income

4th Q (Oct-Dec) = $ _____ Income

Total Profit To Date = $ _____ Income

Burger King – Temporarily Suspended

IN PROGRESS

Senior EXPO – Thursday, June 30th, 2022

- Returning Partner/Sponsor/Presenter Registration – February 1st-May 1st
- New Partner/Sponsor/Presenter Registration – Opens Last week of April
- Advertising Sponsor Deadline – May 1st
- Final Registration Deadline – June 1st

Status as of 2/15/22
12 Community Partners Registered & Paid
2 Presenters
0 Sponsors
Total Income To Date = $1,825.00

30th Annual Craft Show Extraordinaire – Saturday, November 5th, 2022

- Returning Vendor Registration – January 12th-March 1st
- New Vendor Registration – Opens March 10th

Status as of 2/15/22
47 Vendors Registered & Paid
21 Early Set-Up
33 Corner Booths/14 Interior Booths
Total Income To Date = $9,035.00

UPCOMING

Ducky Derby – Sunday, June 5th, 2022 *(Tentative)*

Shop Extravaganza - Saturday, September 10th, 2022
Outlets at Castle Rock

Golf Tournament – Monday, September 12th, 2022
The Pinery Country Club, Parker

Colorado Gives Day –Tuesday, December 6th, 2022

2021 Updates

King Soopers
4thQ (Oct-Dec) = $821.70 Income / 99 Households
(1st-3rd Q (Jan-Sep) = $2538.54 Income / 284 Households)
Total Profit To Date = **$3360.24 / 383 Households** *(Check received February 2022)*

Respectfully submitted,
Bob Halvorson & Stacey Fahrenbruch, Thursday, February 17th, 2022

Executive Director's Report

February 17th, 2022

Grants and Funding Info –

Grants in the works -

Debbi working on: E-470 Foundation, Walmart, and Sam's

Val working on: El Pomar Foundation, Massage Therapy Foundation, Next Fifty Initiative and Castle Rock Rotary Club

Pending Grants –

CDBG - $25,000 – Nutrition Services – Being review by Town Attorney.

CDOT – Additional Wheelchair Van

Center Info –

Office Equipment - I have purchased a new cash register and safe for the Center, both had seen better days. Total cost was under $800.00.

Douglas County Senior Council Welcome Packets – We are partnering with Douglas County Senior Council to be a be a part of a new project to get the word out in Douglas County about Senior activities and resources. Welcome packets will be handed out many of the new and existing Senior Housing communities. The first set of 120 welcome bag was distributed to the new high rise living at Oakwood last month. The welcome bag includes information from Senior Council, DC Emergency Management, District Attorney's Office, along with Castle Rock Senior Center, Aging Resources and others. Senior Council is planning distributing more in the months to come. Our packet includes a newsletter, Center brochure, volunteer brochure and invitation to the Newcomer's Meeting.

C- 6 Accident – Final Payment has been received from the Insurance Company. We received a total of $11,708.20

Livability Magazine –$2500 Just renew our ad for the 2022 Magazine - This magazine is distribute to all new resident of Castle Rock along, with being available at the Chamber. We also have an online ad include too.

Fundraising/Outreach –

Raffle License has been renew for 2022 and Stacey F. has completed her Raffle Managers certification.

Respectfully Submitted,

Debbi Haynie – Executive Director

Grant Funding for CRSAC

Status Report for Grant Funding Applied/or in Place for 2022

	2022	Jan-22	Dec-22	Town of Castle Rock	Senior Services	1 yr	$70,000.00	$70,000.00	Quarterly	**Contract signed 12/22/2021**	
	2022	Jan-22	Dec-22	Town of Castle Rock	Transportation	1 yr	$60,000.00	$60,000.00	Quarterly	**Contract signed 12/22/2021**	
	2021/2022	Jul-21	Jun-22	DRCOG - AAA 21/22	Transportation	12 mths	$154,000.00	$154,000.00	Monthly Reimbursment	**Approved**	3000 rides @$28.00 LOI Submitted Updated 11-1-20
					Resurrance Calls	12 mths	$49,500.00	$49,500.00	Monthly Reimbursment	**Approved**	275 call a month
	2022			DRCOG - HST	Transportation	1yr	$16,000.00	$0.00	Monthly Reimbursment	**Reallocated 1/10/2021**	500 rides @ $28.00 =$14,000 12/1/21 - Re alocated to 5310 funding
*	2022	Jan-22	Jun-22	FTA - 5310	Transportation	6mth	$86,400.00	$55,459.00	Monthly Reimbursment	Amendement Signed 2/10/22	2700 rides @$28.00 = $ 75,600 12/1/21 Changed to a 6 month contract addendum and had HST funding realocated. 1789 trips @$31.00 - $55,428.00 -
*	2022			CDOT	Additonal Wheelchair Vehicle	1yr	$57,600.00		80/20 Spilt	**Grand Submitted 12/1/21**	Increased amount due to bid of $72000 - 1-5-2022 80% - 57,600
	2022	Jan-22	Dec-22	Volunteers of America	Nutrition Services/Senior Services	1 yr	$15,000.00	$15,000.00	Monthly Reimbursment	**Approved**	
	2021/2022			Daniel Fund	General Operating	**1yr**	$30,000.00	$30,000.00	One Time	**Awarded 12-9-21**	
	2021-22			Lillis Foundation	Scholarship and Active Minds	**1yr**	$12,000.00	$12,000.00	one time	**Awarded 9-25-21**	
*	2022		1-Sep	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	6 mint	$25,000.00		Monthly Reimbursment	**Submitted 1-6-22**	Submitted to town Attonery -2-1-22
*	2022			Massage Therapy Foundatiom	Massage Services	1 yr	$5,000.00		One Time		Val Robson Currently working on
	2022/2023	Jul-22	Jun-23	DRCOG - AAA 21/22	Transportation	12 mths			Monthly Reimbursment		
					Resurrance Calls	12 mths			Monthly Reimbursment		
	2022	Jul-22	Jun-22	FTA - 5310	Transportation	1 yr			Monthly Reimbursment		Asking for approx 3200 rides @$32
	2022	Jul-22	Jun-22	DRCOG - HST	Transportation	1yr			Monthly Reimbursment		
*	2022			E470 Safety Foundation	Transportation	1 yr	$2,500.00				Debbi Writing
*	2022			Sam's Club #4853	Senior Services	1 Yr	$3,000.00				Debbi Writing
*	2022			Walmart #984	Senior Services	1 Yr	$2,000.00				Debbi Writing

*	2022			Castle Rock Rotary Club	Art and Cultural Programs		$3,500.00				Assigned to Val - 2-1-22
*	2022			El Pomar Foundation	Art and Cultural Programs	6mt	$5,000.00				Assigned to Val 2-1-22
*	2022			Next Fifty Intinative	General Operating/Infrastructure		TBD				Assigned to Val. Grant Aapplication open s 2/18/2022
							$596,500.00	**$445,959.00**			

Status Report for Grant Funding Applied/or in Place for 2023 +

	2022/2023	Jul-22	Jun-22	FTA - 5310	Transportation	1 yr			Monthly Reimbursment		
	2022/2023	Jul-22	Jun-23	DRCOG - AAA 22/23	Transportation	12 mths			Monthly Reimbursment		
					Resurrance Calls	12 mths			Monthly Reimbursment		
	2022/2023	Jul-22	Jun-22	DRCOG - HST	Transportation	1yr			Monthly Reimbursment		

COVID-19 TCHD Guidance Metrics

The framework for these criteria pertain to Adams and Arapahoe Counties. Douglas County has opted out of the TCHD Public Health Order.

The new CDC guidance* recommends all individuals, regardless of vaccination status, wear a mask while indoors within areas of substantial to high community transmission. If th two indicators (7-day cumulative incidence rate, 7-day average test positivity) suggest different transmission levels, the higher level is selected.*https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html

Indicator	Metric and Threshold	County Measure		CDC Community Transmission Status	CDC Masking Guidance (Y/N)
7-Day Cumulative Incidence Rates *per 100,000* 2/6/2022-2/12/2022	7-day Incidence Rate (IR) = (# cases in past 7 days) / (population) * 100,000 0-9.99: Low Transmission 10-49.99: Moderate Transmission 50-99.99: Substantial Transmission >= 100: High Transmission These data are calculated by CDPHE.	Adams	225.00	Red: High Community Transmission	Yes
		Arapahoe	195.60	Red: High Community Transmission	Yes
		Douglas	210.80	Red: High Community Transmission	Yes
7-Day Average Test Positivity (%) 2/6/2022-2/12/2022	7-day average test positivity = Average of Daily % positivity for past 7 days. 0-4.99%: Low Transmission 5-7.99%: Moderate Transmission 8-9.99%: Substantial Transmission >=10%: High Transmission These data are calculated by CDPHE.	Adams	9.91%	Orange: Substantial Community Transmission	Yes
		Arapahoe	7.81%	Yellow: Moderate Community Transmission	No
		Douglas	10.50%	Red: High Community Transmission	Yes

CASTLE ROCK
SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

February 2022 Board of Directors Meeting

2022 ACTIVITY REPORT

January HIGHLIGHTS
Current February HIGHLIGHTS

- We continue to schedule Out to Lunch and Out to Dinner trips Old Blinking Light, Cherry Crest, and Perry's. However, due to the weather, they were canceled and rescheduled at later dates.
- Trip to Colorado Railroad Museum was also canceled and rescheduled for February. They had a great time and enjoyed Buffalo Rose. We hope to do another trip to the museum in May for a train ride and outdoor viewing.
- Theatre Trip to "The Wizard of Oz" at PACE.
- Beginner Mahjong with Lynn K., well attended.
- ROV and Art Workshop were both canceled due to COVID-related issues and rescheduled for later dates.
- This month, The Tabors & Co Families Love Stories Tour was a blast! Everyone had a great time and Kevin was hilarious as always.
- Out to Lunch to NY New Deli is full at 30 confirmed!

PARTICIPATION STATISTICS

	Participants		
	#November	#December	#January
Off-Site Activities	96	95	100
On-Site Activities (including VOA lunch)	853	756	535
Health & Wellness Activities	64	45	38
Sports	74	0	45
Virtual Activity	5	14	47
Take Home Activity	0	0	0
Totals	**1092**	**910**	**742**

UPCOMING ACTIVITIES

March will include an Out to Dinner trip to Surena Persian Cuisine and Out to Lunch/Dinner to Cherry Crest Seafood Market & Restaurant. A trip to Jackdaw for a special St. Patrick's Day Celebration with possible music and dancing (if enough people sign up)! Softball and Golf league meeting will start off the sports season! Shopping trip to Colorado Spring to SCHEELS, which is more than a retail store. It also has an aquarium and a Ferris wheel. We're excited to see more and more activities returning to normal.

-Submitted by Patty Hasty, Activity Chairperson
& Shiela Perez, Activities Coordinator

Sports Board Report
February 16, 2022

Sports Update:

Golf – golf league registrations are arriving daily. The deadline for registration is March 22nd. The startup meeting is scheduled for March 22 at the Senior Center. The meeting and season were announced in the Feb newsletter. The league continues at Red Hawk Ridge with no change in the $40 registration fee. Weekly green fees will be paid directly to Red Hawk each week by the players. No sub coordinator this year since we're changing the sub tracking approach. Tracking of sub availability for each week simply didn't work – the list was never accurate. This year we'll provide a sub list with contacts and eliminate the tracking function. So far we have about 120 participant registrations with more coming in. I've talked with Dave Myers and we'll meet once Don has built the teams and will update the score keeping application for this season.

Bowling – bowling is underway and running smoothly.

Softball – softball league registrations are also being accepted. To date 11 players have registered. More are expected, especially at the startup meeting in March. No change to the team structures of Rockers (50+), Rockies (50+), and Rocks (70+ men/65+ women). The league fee is increasing this year from $34 to $40 to cover the increase that the CSSA (Colorado Senior Softball Association) is passing on to us. Forms are on the website. The startup meeting is scheduled for March11 at 9 am at the Senior Center. The startup meeting and league was announced in the Feb newsletter along with a plea for additional players over 70.

Bocce Ball – the bocce ball startup meeting and demo were held on Jan 21. Registrations are being accepted now for the March/April league. To date 12 players have registered plus 2 as subs. Free play at the MAC ends next Friday, Feb 25th. The first league session begins March 2nd and ends April 29th. The league games will be played twice a week, also Wed & Fri from 1-3 pm, with teams of two or four depending on number of signups. You must be a member of the Senior Center. Cost will be $40 for the league with no weekly fees. Games are played at the MAC. The shuttle will not be provided for open play in February then we'll gauge by signups for future sessions.

For the fall season several players have requested that the league play a single day per week instead of 2 days. We may choose to follow the badminton approach where players can sign up for 1 or 2 days and pay $20 per 'session' instead of $40 for both days.

Badminton – After much discussion with Connie Johnson we decided that the Senior Activity Center will advertise the badminton league at the MAC but will not get involved

in registration. Because badminton is an ongoing league at the MAC, signup, payment, and tracking of Senior Center players added overhead but provided no value.

Pickle Ball – There has been a request for a senior pickle ball league. Since we don't offer pickle ball through the Senior Center, I've been in touch with Jim Johnson, who had also heard the request from current players. Jim is working on the approach for the fall league. Stay tuned.

TBD - Sports Survey – Deb and Cynthia will put together a sports survey to be emailed to members in January. Topic is possible expansion of the sports program. For example:

- Are you interested in tennis? Doubles or singles? Would you head it up?
- Any interest in a non-competitive softball league?
- Do you want any sports not listed, like horse shoes or cornhole?

Cynthia Timmons

CRCAS TRANSPORTATION REPORT
February 2022
(January)
VEHICLE MILEAGE & PASSENGER REPORT

Vehicles	Miles
Shuttle	
Cars	2182
Vans	1912
MV1	180
Total Shuttle Miles	4274
Activities/Events	
Buses	420
Vans	0
Total Act/Events	4694

Total Miles for both programs: Vehicles: 4274 Buses: 420 Total: 4694
Total Rides: Vehicles: 656 Buses: 122 = 778 Total

VEHICLE MAINTENANCE COSTS

Cars	$ 76	Registration
Vans	$ 0	
MV1	$ 0	
Buses	$581	R &R right rear damaged quarter panel
Totals Costs	$657	Note: Cause of damaged panel on bus unknown

EXPENSES FROM PROFIT/LOSS STATEMENT

	Miles	%	Expenses
Car Shuttles	2182	47	$ 361
Van Shuttles	1912	41	$ 315
MV1 Shuttles	180	03	$ 23
Buses	420	09	$ 70
Total Miles	4694	100	$ 769

MONTHLY VEHICLE MILEAGE COSTS

Vehicles	Fuel	Miles	Expenses	Cost per Mile
Cars		2182	$ 288	$.13
Vans		1912	$ 240	$.13
Mv1		180	$ 39	$.22
Buses		420	$ 202	$.48
Totals		4694	$ 769	

VEHICLE DONATIONS

Donor's Name	Vehicle	Est/Asking Value	Amt Rec'd

NONE

NOTE: The Tuscon and Chrysler now have CRSAC logos installed. Chrysler van for wheel chair operation should be ready in the near future.

Respectfully submitted
Jon Hendricks, Transportation Chair