

CASTLE ROCK SENIOR ACTIVITIES CENTER  
Minutes of The Board of Directors Meeting  
March 17, 2022  
1:00 pm

Executive Board Members

Phyllis Tumey, President  
Bob Halvorson, Executive Vice President  
Lynn Kroloff, Vice President of Membership and Outreach  
Steve Lockwood, Treasurer  
Sherry Fogleman, Secretary  
Doris Rollins, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman  
Vacant, Liaison to Community  
Cynthia Timmons, Sports Chairman  
Jon Hendricks, Transportation Committee

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

Bob Halvorson was unable to attend this meeting. Cynthia Timmons will have his proxy while he is on medical leave.

Wendy Monteith was unable to attend this meeting.

**CALL TO ORDER**

The Board meeting was called to order at 1:06 pm by Phyllis Tumey.

**SECRETARY'S REPORT**

Minutes of the February 17, 2022 Full Board meeting were approved by consensus.

**TREASURER'S REPORT**

Steve reviewed the budget numbers and explained that it is where it should be at this time. It does include the salary and support increases as expected.

A motion was made by Sherry, seconded by Cynthia and unanimously passed by the full board to approve the February 2022 financial report.

### **Overall**

In total we are down about \$72,000 so far this year. We have mitigated the losses in our Reserve account by introducing a new inflation tolerant fund; the AMERICAN INFL LINKED BOND (BFIAX). Today we have about \$85,000 of our \$320,000 of Reserves in this fund. This fund was designated to be a little more tolerant in a period of high inflation.

The Edwards Jones numbers are currently:

### **Foundation**

Current \$497,049

One year ago, \$483,152

Up 2.88% over the past 12 months (2022 YTD down -7.48%)

### **Reserve**

Current \$320,107 (includes the \$50,000 deposit for 2021)

One year ago, \$206,659

Down 0.20% over the past 12 months (2022 YTD down 8.01%)

Reserve/Investments Status Report – Steve then reported on the Reserves Funds Status report. He reported that our numbers show that we are up to 84.5% funded in the reserves account and up 86% in the operational fund.

The Fed has announced that there will be 7 federal increases this year each at a quarter percent.

### **PRESIDENT'S REPORT**

Phyllis is just back from a 3-week vacation in Winter Park with her family. No formal report available.

### **EXECUTIVE VICE PRESIDENT'S REPORT**

Cynthia Timmons continues to oversee Bob's position while he is on medical leave. She suggested that the board look at the report in today's meeting packet prepared by Stacey and Bob and let Cynthia know if there are any questions.

She mentioned it is time to start planning the Golf Tournament for September.

Cynthia referred to her discussion at the last meeting on a way to make donations to the Center on a monthly basis by way of an online method. She said she has looked into PayPal and Venmo. Debbi mentioned that a person can go into the website to

make donation. Debbi will check with the website developer to see if there is a way that donations can be set up on a recurring basis.

Cynthia also has discussed the "tiered donation" project with Bob. Bob is still very interested in getting that started. Cynthia will begin research on that project.

### **VICE PRESIDENT/MEMBERSHIP REPORT**

Lynn reported that we currently have 1063 center members. She indicated that 17 people attended the last Newcomer Orientation.

### **IMMEDIATE PAST PRESIDENT'S REPORT**

Doris had nothing to report at the meeting. She did mention that she will send some dates to Debbi to set up a date for the board to meet Doris for drinks to say goodbye since she will be leaving for the northeast soon.

### **EXECUTIVE DIRECTOR'S REPORT**

Debbi provided an update on the status of the grants and funding. She did state that it appears that we will be able to purchase another wheelchair accessible van in 2022. It looks like that grant will be approved. There is also an approved grant from CDBG for nutritional services. This will be used to provide hot meals to home bound seniors in Castle Rock.

She also mentioned that Covid tests are in the board members' boxes to have at home for testing. She has received a good supply of them and wanted to share them with the board members.

Val and Debbi are working on identifying a more effective way to work on the grant submissions.

She is hoping the MV1 replacement van will be available for use soon. All drivers will be trained on the new wheelchair van. In April the plan is to put the MV1 vehicle up for sale.

Debbi suggested that the **September board meeting date be changed to September 22, 2022** to accommodate some of the board members' desires to participate in an overnight activity put on by the Center. **The board approved the change.**

### **COMMITTEE REPORTS**

#### **Activities –**

Patty reported that some activities in February had to be canceled due to weather. Most of them will be rescheduled. She noted there will be several exciting trips events in March and April. Check your newsletters.

She mentioned that the Activities Committee will be working on more art type projects for the Center going forward.

It was also reported that beginning in April the Wednesday Afternoon Games will be taken off the calendar and replaced with presentations. The Wednesday afternoon games time slot is not being used much, so more presentations will be provided. Bunco will still be held on one Wednesday afternoon per month.

**Community Liaison** – Vacant position. The board agreed to have this position on the board sit vacant until it is determined it is necessary.

**Sports** – Cynthia reported that sports activities are going well.

**Golf Leagues** - Deadline for registrations is March 22. There will be a startup meeting also held on March 22. Currently there are about 145 players signed up.

**Bowling** is underway and running smoothly. The program ends for the season at the end of April.

**Softball** league registrations are also being accepted. To date 39 players have registered. More are expected to register and the start up meeting was held on March 11<sup>th</sup>.

**Bocce Ball** – Bocce Ball is underway with 25 registrants. A tournament will be held the last week of April. Next season will begin in September.

**Badminton** – Available through the rec center.

**Pickle Ball** – There has been a request for a senior pickle ball league. She has spoken to Jim Johnson about this and he is working on the approach for a fall league.

**TBD - Sports Survey** – Deb and Cynthia will put together a sports survey to be emailed to members. Topic is possible expansion of the sports program. For example:

- Are you interested in tennis? Doubles or singles? Would you head it up?
- Any interest in a non-competitive softball league?
- Do you want any sports not listed, like horse shoes or cornhole?

**Transportation** – Jon reported that transportation miles for February were about 5200. The cars and vans were at a cost of 15 cents per mile while the MV1 and buses were about twice that amount.

Jon plans to meet with Debbi and Steve soon on the sale of the MV1.

**LEGAL ADVISOR**

Code of Conduct – Wendy explained that last month the board discussed the need for a Code of Conduct for the Center. She indicated that she needs to work with the Center to determine what exactly is needed. She asked that the board refer to the Parker Senior Center's Code of Conduct.

Bylaws Changes – Wendy sent her comments to the Bylaws Committee. She asked the committee to send her their comments and the changes that need to be made. After receiving their comments, she will put together a draft and send it to the committee.

**OLD BUSINESS**

The Center's audit begins on March 21.

**NEW BUSINESS**

None for this meeting.

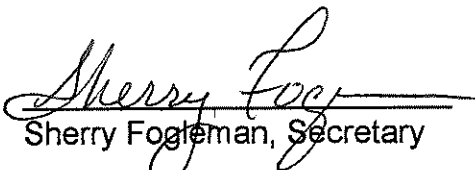
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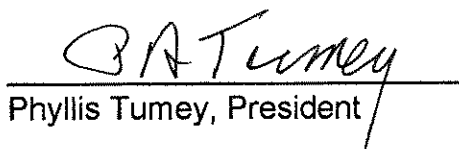
**Reminder - The May Board meeting has been rescheduled to May 26<sup>th</sup>.** It will begin at 1:00 pm as usual.

**ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 2:20 pm.

Respectively submitted:

  
Sherry Fogelman, Secretary

  
Phyllis Tumey, President

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Motions/Decisions Page

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