CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS
Meeting Agenda
May 26, 2022
1:00 pm

Call to Order

Record Proxy

Reports:

Secretary – Sherry Fogleman
- *Approve April 28, 2022 Board Meeting Minutes*

Treasurer – Steve Lockwood – *Report/Approve*
- *Financial Report*

President – Phyllis Tumey
- Appointment of Interim Executive Vice President
- Elections

Executive Vice President – Bob Halvorson (on medical leave)
Membership/Outreach Vice President – Lynn Kroloff
Immediate Past President – Vacant
Executive Director – Debbi Haynie
- *Comparison of Fees (Raising Fees)*

Standing Committees' Reports:

Activities – Patty Hasty
Liaison to Community – Vacant
Sports – Cynthia Timmons
Transportation – Jon Hendricks
Legal – Wendy Monteith

Old Business:

New Business:
- Code of Conduct

Adjournment

The next **Full** Board Meeting is scheduled for **Thursday, June16, 2022 @ 1:00 pm at the Center.**

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
April 28, 2022
1:00 pm

Executive Board Members
Phyllis Tumey, President
Bob Halvorson, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Doris Rollins, Immediate Past President

Committee Chair Members
Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman
Jon Hendricks, Transportation Committee

Staff Members Present
Debbi Haynie, Executive Director

Legal Advisor
Wendy Monteith

The following were unable to attend this meeting and their proxies are listed next to them if one was provided.

Absent	Proxy
Bob Halvorson	Cynthia Timmons
Cynthia Timmons	Sherry Fogleman
Lynn Kroloff	Phyllis Tumey
Steve Lockwood	Approval of decisions via phone

CALL TO ORDER
The Board meeting was called to order at 1:06 pm by Phyllis Tumey.

SECRETARY'S REPORT
Minutes of the March 17, 2022 Full Board meeting were approved by consensus.

TREASURER'S REPORT

Steve was unable to attend this meeting, however he provided a written Treasurer's Report along with the financial reports for March.

He stated in his report that at this point our budget expenses are no more than we have been anticipating. This is precisely why we have been developing our Reserve fund.

Foundation Investments
1/1/2022 - $535,956
4/26/2022 - $476,007
A decrease of $59,949. Although we have lost considerable money, we are still far better off than had we stayed invested in CDs.

Senior Center Reserve Funds
1/1/2022 - $296,069
4/26/2022 - $307,723
An increase of $11,654. Although we are showing an increase of more than $11,000 keep in mind that we made a $50,000 annual Reserve contribution for 2021. Therefore, we are really down $38,346.

> A motion was made by Patty, seconded by Sherry and unanimously passed by the board to approve the March 2022 financial report.

PRESIDENT'S REPORT

Phyllis reported that we need to start planning for the elections later this year. She noted that now that the Immediate Past President position is currently vacant and the fact that she (Phyllis) is not running for election this year, she will oversee the items connected with the election process.

EXECUTIVE VICE PRESIDENT'S REPORT

Although Bob nor Cynthia was able to attend this meeting, it was reported that the preparation for the Senior Life Expo is going very well. The goal they set was for 70 participants and they are very near that number. Staff will be requesting volunteers to work the Expo which is scheduled for June 30th, 2022.

Please refer to the report from Stacey Fahrenbruch for additional information on the ongoing and upcoming fundraising events.

VICE PRESIDENT/MEMBERSHIP REPORT

Lynn was unable to attend this meeting. She provided her monthly report which indicates that as of March 31st we have 1140 members. Thirty-two new members joined in March. The Newcomers Briefing meetings continue to be well attended and the new members leave the meeting excited about the Center.

IMMEDIATE PAST PRESIDENT'S REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR'S REPORT

Debbi provided an update on the new Schedules Plus Transportation Module. This module will be more efficient for Tina and staff. The cost for this module is $2500 versus the cost of $10,000 as originally thought. Debbi plans to have Tina and staff using the program by mid-summer.

Effective as of 4-19-22 at 1:00 pm masks were no longer be required in our vehicles.

Debbi mentioned that she has learned the new Highlands Ranch Senior will not compete with us in areas of transportation.

Debbi asked that the report on Comparison of Fees (Raising Fees) be tabled until the May meeting.

COMMITTEE REPORTS

Activities –

Patty reported that activities are going well. The Hiking trips are beginning again, and golf and softball are going well also.

Several good dining trips are scheduled for May as well as a trip to the ANA Money Museum and lunch at Edelweiss German Restaurant in Colorado Springs.

She also noted that the Activities meeting are back to once a month.

Community Liaison – Vacant position. The board agreed to have this position on the board sit vacant until it is determined it is necessary.

Sports – Cynthia was unable to attend this meeting. However, she was able to send in a short report on sports. The Bocce ball tournament is scheduled for tomorrow at the MAC.

Softball starts very soon.

Golf leagues start next week.

The final bowling day for this season was yesterday with an end of league party where the team enjoyed lunch and cake together.

Transportation – Jon reported that there were 1,123 rides this month (bus and car).

During training last week on the V-1 it was noticed that the Heating/Cooling system malfunctioned. Jon took it back to the shop and it was repaired and returned April 27, 2022.

Jon informed the board that selling of the MV-1 vehicle is still under discussion.

LEGAL ADVISOR

Code of Conduct – Wendy and Debbi will work on this project together and will add it to the membership application.

Bylaws Changes – Wendy shared that these are still under discussion but should be completed by June's board meeting.

OLD BUSINESS

None for this meeting.

NEW BUSINESS

Volunteer Appreciation – Debbi noted that this year's Volunteer Appreciation event will be the week of July 18-22. Various activities will be available for volunteers that week as well as a BBQ to be held outdoors at the Center to celebrate the Volunteers on Friday, July 22.

At 1:50 pm the board went into executive session to discuss personal issues.

Executive session concluded at 2:40 pm and full board meeting resumed.

OTHER

As a reminder the meeting for May was confirmed to be held on Thursday, May 26, 2022 at 1:00 pm at the center.

The next offsite Executive Board meeting is scheduled for Thursday May 12, 2022, at 9:00 am at Pegasus. Reservations under Phyllis Tumey's name.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:55 pm.

Respectively submitted:

Sherry Fogleman, Secretary	Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
March 28, 2022

Motions/Decisions Page

Minutes of the March 17, 2022 Full Board meeting were approved by consensus.

A motion was made by Patty, seconded by Sherry and unanimously passed by the board to approve the March 2022 financial report.

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
April 2022

	Apr 22	Apr 21	$ Change
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	2,477	462	2,015
40050 · 02-MEMBERSHIP	2,305	1,599	706
40100 · 03-SHUTTLE CONTRIBUTIONS	1,034	454	579
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	
40300 · 07-Douglas County Grants	31,107	12,704	18,403
40400 · 08-GRANTS	10,642	3,750	6,892
40500 · 09-OUTREACH EVENTS	2,290	4,065	-1,775
40700 · 15-FUND RAISING INC.	7,158	12,786	-5,628
42800 · 05-MISC	683	6	677
43200 · INTEREST & DIV SAVINGS	237	221	16
44000 · Restricted Grant/Fund Income	2,388	558	1,830
45000 · In-Kind Income	6,824	7,000	-176
Total Income	77,978	54,439	23,539
Expense			
60300 · ACTIVITIES EXPENSE	1,481	2,224	-743
60500 · ADVERTISING EXPENSE	248	517	-269
60600 · BANK FEES	507	111	396
61000 · CENTER SUPPLIES	241	246	-5
62000 · DEPRECIATION	3,917	4,171	-254
62400 · Dues, Conferences	87	773	-685
62500 · FUND RAISING EXP	1,215	220	995
63000 · INSURANCE	2,626	2,368	257
63600 · MISCELLANEOUS	120	1,871	-1,751
63700 · OFFICE SUPPLIES	712	1,657	-945
63800 · OUTREACH EVENTS	1,449		1,449
64000 · PAYROLL EXPENSES	37,302	35,349	1,953
64400 · Payroll Support Services	681	701	-20
64450 · PAYROLL TAXES	3,333	3,121	212
65000 · POSTAGE		402	-402
65100 · PROFESSIONAL SERVICES	2,550	2,475	75
65110 · Accounting	1,575	1,588	-13
65200 · RENT	65	65	
65250 · REPAIRS/MAINTENANCE	144	96	48
65300 · STAFF-VOL EXP	209	231	-22
65350 · TAXES/LICENSES		10	-10
65400 · TELEPHONE	240	331	-91
66000 · VEHICLES - Fuel	1,241	568	673
67000 · VEHICLES-Maintenance	5,470	1,578	3,892
68000 · Restricted Grant/Fund Expense	2,356	1,528	828
69000 · In-Kind Expense	6,824	7,000	-176
Total Expense	74,593	69,201	5,393
Net Ordinary Income	3,385	-14,762	18,146
Other Income/Expense			
Other Expense			
75000 · Transfer to Reserves	4,333	4,167	167
75200 · COVID-19 Wages			
Total Other Expense	4,333	4,167	167
Net Other Income	-4,333	-4,167	-167
Net Income	**-948**	**-18,928**	**17,980**

Castle Rock Senior Center
Statement of Activities Budget Performance
April 2022

	Apr 22	Budget	Jan - Apr 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · 01-ACTIVITY INCOME	2,477	5,000	15,923	14,500	60,000
40050 · 02-MEMBERSHIP	2,305	2,800	31,070	27,800	40,000
40100 · 03-SHUTTLE CONTRIBUTIONS	1,034	1,000	2,632	3,200	13,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	43,333	43,333	130,000
40300 · 07-Douglas County Grants	31,107	12,500	97,981	50,000	150,000
40400 · 08-GRANTS	10,642	8,000	14,392	26,000	80,000
40500 · 09-OUTREACH EVENTS	2,290	1,000	8,325	3,000	14,000
40600 · 12-TRANSPORTATION - DONATIONS		85	100	251	1,000
40700 · 15-FUND RAISING INC.	7,158	9,000	33,988	27,000	115,000
42800 · 05-MISC	683	170	845	660	2,000
43200 · INTEREST & DIV SAVINGS	237	90	1,618	210	3,000
43400 · Insurance Reimbursement			472		
44000 · Restricted Grant/Fund Income	2,388	2,000	12,608	7,000	25,000
45000 · In-Kind Income	6,824	6,824	27,296	27,296	81,887
Total Income	77,978	59,302	290,582	230,250	714,887
Expense					
60300 · ACTIVITIES EXPENSE	1,481	4,000	11,459	9,500	32,000
60500 · ADVERTISING EXPENSE	248	500	3,870	2,000	6,000
60600 · BANK FEES	507	250	1,906	1,100	3,000
60700 · BLDG & EQ MTCE/CLEANING					100
61000 · CENTER SUPPLIES	241	500	787	2,000	6,000
61400 · CONTRACT ADMINISTRATIVE HELP			1,590		
62000 · DEPRECIATION	3,917	3,167	18,366	12,667	38,000
62400 · Dues, Conferences	87	200	965	700	2,500
62500 · FUND RAISING EXP	1,215	2,000	1,545	7,000	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES		50		100	500
62800 · FURNITURE/EQUIPMENT PURCHASES					200
62900 · GIFTS			200	250	1,000
63000 · INSURANCE	2,626	2,750	10,502	11,000	33,000
63600 · MISCELLANEOUS	120		152	120	500
63700 · OFFICE SUPPLIES	712	900	3,228	2,600	8,000
63800 · OUTREACH EVENTS	1,449	1,800	1,982	1,800	8,000
64000 · PAYROLL EXPENSES	37,302	33,923	116,693	101,769	294,000
64400 · Payroll Support Services	681	700	796	850	1,300
64450 · PAYROLL TAXES	3,333	2,500	10,698	8,500	25,000
65000 · POSTAGE		550		1,100	5,000
65100 · PROFESSIONAL SERVICES	2,550	3,000	5,100	4,100	11,700
65110 · Accounting	1,575	1,300	5,888	5,050	17,000
65200 · RENT	65	60	260	234	700
65250 · REPAIRS/MAINTENANCE	144		651	150	150
65300 · STAFF-VOL EXP	209	250	1,222	850	2,700
65350 · TAXES/LICENSES			10	110	150
65400 · TELEPHONE	240	283	1,057	1,133	3,400
66000 · VEHICLES - Fuel	1,241	1,300	4,150	3,900	15,000
67000 · VEHICLES-Maintenance	5,470	1,000	9,247	4,100	12,000
67500 · VOLUNTEER APPRECIATION				2,000	4,500
67700 · WEB SITE/SOCIAL MEDIA		50		200	600
68000 · Restricted Grant/Fund Expense	2,356	2,000	8,620	6,700	25,000
69000 · In-Kind Expense	6,824	6,824	27,296	27,296	81,887
Total Expense	74,593	69,857	248,238	218,879	662,887
Net Ordinary Income	3,385	-10,555	42,344	11,371	52,000
Other Income/Expense					
Other Expense					
75000 · Transfer to Reserves	4,333	4,333	17,333	17,333	52,000
Total Other Expense	4,333	4,333	17,333	17,333	52,000
Net Other Income	-4,333	-4,333	-17,333	-17,333	-52,000
Net Income	**-948**	**-14,888**	**25,011**	**-5,962**	

May 5, 2022 Senior Council Meeting

Speaker – Vanessa Johnson – DOULA – Terminal diagnosis end of life care

It is ok to talk about it

DOULA – companion for terminal patients, end of life care. Care giver for end of life. It is NOT covered by Medicare or medical insurance. Contact (COEOLCOLLaborative.org) Current fee $80/hour

Hospice/Palliative Care – Improve quality of life thru quality care.

It is a new and emerging profession supplemental layer for Hospice. It is a compliment to Hospice, not a replacement for.

Rethinking funerals and burials. Choices are home funeral, green burial, cremation (either fire or water) or natural organic reduction.

Encourage the following:

Advance Care Directives

Estate Planning

Make funeral wishes known

Preplan your funeral decision

CRSAC Board of Directors
Election Deadlines

(5/13/2022)

Publication Deadlines

	Information/Topic:	Written By	Deadline Date:	Due to :
*	Call for Candiates article for August Newsletter	Election Board Member	June 20th	Newletter Editor
*	Save the Date Announcement for Annual Meeting in September Newsletter	Shiela	July 20th	Newletter Editor
*	Your Membership Matters Article - How the ballot are distributed and received.	Membership VP or President	August 20th	Newletter Editor
*	Pick Meet the Candiate Open House dates and times for November (selected with Shiela)		August 20th	Newletter Editor
*	Getting to know your Candiates Bio's/articles (Center will take a headshot picture. Candiate need to submit 225 words or less article)	Each Candidate	September 20th	Newletter Editor
*	Election Results - Emma Email	Election Board Member	Friday after Election	Executive Director & Coordinator for Emma Emails
*	Election Results - Newsletter for January's Newletter	Election Board Member	Submit day after election - Not later than the November 20th	Newletter Editor

Election Material and Counting

	Information/Topic:	Task completed by:	Dates:	Staff member overseeing:
*	Candiate Application Deadline	Application to Election Committee	???	Election Board Member
*	Candiates Finalized for Ballot	Election Committee	Last week of September	Election Board Member
*	Print letter and ballots, prepare election envelopes	Staff/volunteers	First and Second week of October	Executitive Director
*	Stuff and Prepare Ballots	Election Board Member with Volunteers	Third Week of October	Volunteer Coordinator
*	Mailing of Ballots	Staff or Election Board Member	Monday of the Fourth Week of October	Executive Director & Volunteer Coordinator
*	Ballot Deadline		Tuesday before Annual Meeting in November at End of Business hours	
*	Candiate Poster can be hung in Center	Board provided by Center. Candiate put information on it	November 1st	Executive Director/ Election Board Member
	Meet the Candiates Open Houses	Election Board Member	TBA	Election Board Member
*	Tallying of Ballots	Election Board Member with Election Volunteers	Wednesday before Annual Meeting November	Election Board Member
*	Validation of Ballot Counts	Center Attorney	Wednesday before Annual Meeting November	Election Board Member
*	Annual Board Meeting and Election Results	Election Board Member	Third Thursday in November @ 1:30 pm	Election Board Member

Executive Vice-President Report

May 2022

Fundraising / Community Outreach Events

ON-GOING

Dining To Donate

January 26th	**Duke's Steakhouse** *($100.51)*
February 23rd	**Los Santos Mexican Restaurant** *($200)*
March 1st	**Smart Cow Yogurt Bar / DESSERT DTD** *($10)*
March 22nd	**Smart Cow Yogurt Bar / DESSERT DTD** *($10)*
March 23rd	**The Old North End Restaurant** *($100)*
April 27th	**Duke's Steakhouse** *($175.00)*
May 25th	**Guadalajara's Mexican Restaurant**
June 29th	**Applebee's Restaurant**
July 27th	**The Old North End Restaurant**
August 24th	**Hickory House**, *Parker*
September 28th	**Angie's Restaurant** / *Pending…*
October 26th	**Duke's Steakhouse**
November 23rd	**Los Santos Mexican Restaurant**
December 7th	**Black Eyed Pea Restaurant**
Total Profit To Date =	**$ 595.51**

Meadows Car Wash = IN PROGRESS

Car Wash Ticket Sales (in CRSAC office)

1stQ (Jan-Mar) Tickets Sold	= 101
2ndQ (Apr-Jun) Tickets Sold	= 32 To Date
3rdQ (Jul-Sep) Tickets Sold	= 0
4th Q (Oct-Dec) Tickets Sold	= 0

Total Profit To Date = $399.00 = **133** Total Tickets Sold

King Soopers = IN PROGRESS

1stQ (Jan-Mar) = $ 794.40 Income / 92 Households
2ndQ (Apr-Jun) = $_____ Income / ____ Households
3rdQ (Jul-Sep) = $_____ Income / ____ Households
4thQ (Oct-Dec) = $_____ Income / ____ Households

Total Profit To Date =$794.40 / 92 Households

Amazon Smiles = IN PROGRESS

(2021 – Quarter 4) = $ 113.29 Income (through March)
(2022 – Quarter 1) = $ _____Income
(2022 – Quarter 2) = $ _____Income
(2022 – Quarter 3) = $ _____Income

Total Profit To Date = $ 113.29 Income

Burger King – Temporarily Suspended

IN PROGRESS

8th Annual SENIOR LIFE EXPO – Thursday, June 30th, 2022

Total Income To Date = $11,175.00

63 Community Partners *(Status as of 5/23/22)*

3 Small Non-Profits

66 Total Community Partners *(Goal: 70-Partners / 6-Small Non-Profit Tables)*

Includes: 11 Advertising Sponsors / 12 Presentation Sponsors / 3 Demonstration Sponsors

Promotion:

May & June:

- Newspress / The Colorado Community Media
- Castle Pines Connection
- Areanewsletters.com/Debbie Davis

Special Promo:

- MAC & Recreation Center lobbies as of May 1st
- MAC Center / On LED Sign – June 1st-30th
- Lamar Advertising / I-25 South LED Display / On display for both North & South I-25 - June 16th-30th
- Denver Post "Your Hub" – in print on June 23rd
- Castle Rock Outlets / LED Sign – on LED Display June 16th-30th
- Bubbles Liquor World / On LED Sign June 16th-30th
- Douglas County Living / in June publication
- Prime Time Magazine in Community News / May 4th & June 1st publications
- Green Leaf/Green Acres community / in monthly newsletter for May & June

22nd Annual "Fall Swing" GOLF TOURNAMENT / Monday, September 12th, 2022 / The Pinery

Total Income To Date = $6,560.00

21 Golfers; 7 Teams (In Progress)

8 Sponsors

- Core Electric Cooperative / Drink Coupon Sponsor
- Comfort Keepers (2) / Hole Sponsor/Table Sponsor
- Assured Senior Living / Beverage Cart Sponsor
- Moore Lumber & Hardware / Table Sponsor
- Humana / Hole Sponsor
- First Bank / Hole Sponsor
- The Insurance Superstore / Hole Sponsor

30th Annual Craft Show Extraordinaire – Saturday, November 5th, 2022

Registration Open / Status as of 05/23/22

85 Vendors Registered & Paid (95 Total Booths Available = 10 Open To Date)

34 Early Set-Up

58 Corner Booths / 27 Interior Booths

Total Income To Date = $16,180.00

UPCOMING

Ducky Derby – Sunday, June 12th, 2022 (7:00AM-3:00PM)

Shop Extravaganza - Saturday, September 10th, 2022 / Outlets at Castle Rock

Colorado Gives Day –Tuesday, December 6th, 2022

Respectfully submitted on behalf of Bob Halvorson,

Jon Hendricks & Stacey Fahrenbruch, Thursday, May 26, 2022

Membership-As of End of April 2022

*As of April 30, 2022 1102 members

* New Members for month of April 33

*Expired Memberships that have not renewed for April 2022: 22

Of Members Per Age groups:

Under 50	50-64	65-69	70-74	75-79	80+
3	79	134	266	247	266
2 Assoc	5 Assoc	0 Assoc	1 Assoc	0 Assoc	0 Assoc
		1 Lifetime	1 Lifetime	2 Lifetime	12 Lifetime

*Newcomer Briefings continue to be well attended. New members are excited.

No information received for retention calls

Respectfully Submitted: Lynn Kroloff

Executive Director's Report

May 26th, 2022

Grants and Funding Info –

Currently in Progress –

Next Fifty Initiative - $25,000 – Infrastructure/General Operating

Pending Grants –

Phillip S Miller - $30,000 - Infrastructure/General Operating

El Pomar Foundation - $5,000 – Scholarship

Sam's Club - $5,000 – Senior Services

Douglas County Reassurance Call Grant –$49,900 7/1/2022 to 6/30/2023

Approved Grants –

Douglas County "Transit Super Call" Grant –$170,500 7/1/2022 to 6/30/2023

Douglas County 5310 Grant –$72,169 - Transportation 7/1/2022 to 6/30/2023

Douglas County 5310 ARPA Grant - $27,031 - Transportation 7/1/2022 to 6/30/2023

Douglas County Additional Vehicle Grant –$57,600

Vehicle cost $72,000 – 80% covered by DC grant - $57,600

20% covered by Center - $14,400

Center Business –

New Hire –

Front Desk Coordinator – I am pleased to announce that Judie Patton is our new Front Desk Coordinator. The team is complete once again.

Assistant Director/ Activities Coordinator – Shannon Rutt was rehired and started April 27th. She has jump back and not missed a beat. I have begun training her support duties for while I am on vacation next month and will ease into more as the year continues.

Schedules Plus – Transportation Module – The new updates have been made to Schedules Plus. We are planning to go live with the new route sheets on June 1st.

Reoccurring donations - Nexus our credit card processing company is currently working on this project. We are hopefully to roll out his feature in the next month or so.

Information Visits/Meetings – This week I had one onsite meeting with Elizabeth Senior Center and a virtual meeting with the Cheyenne, Wy. Housing Authority. They both wanted more information on how we do what we do. Both are looking to expand and possible build a new center. The word is out again about what a great Center we have.

CRSAC Emergency Action Plan – I asked Cathy McMahon to help rewrite our very outdate emergency plan. I received the first draft and currently working through it now. I hope have a finished plan by our next meeting.

Activity/Service Fee Comparison with other Centers – Since having Shannon return and getting a handle on our activities along, with several other Senior Center just starting to bring back programing this summer. I would to revisit this project before presenting to the board. This will give us time to get a more accurate comparisons and meet with our committee again (Lynn and Patty). I would like to target the August Board Meeting.

Center Inventory – The inventory of the center has been completed. We are currently working on adding cost and deprecation dates.

Fundraising/Outreach –

Senior Life Expo – June 30th – This event is coming along nicely. We do need you

Senior Law Summit – May 21st - Maria hosted our booth at this event. Another great networking opportuning to get our face out in the community and recruit volunteers.

Loving Life Challenge - Fundraising Campaign – Month of July, August & Sept. We plan to mail a donation with contribution envelope the first week of July to all our member households. We are currently working on the first draft of the letter.

Shopping Extravaganza – September 10th – We have been acknowledged as a small non-profit for this year. Below is the link to purchase tickets. They are allowing us to start selling now as a returning partner. We are hopeful this will be a good year.

https://www.eventbrite.com/e/shopping-extravaganza-2022-tickets-347524453997

Respectfully Submitted,

Debbi Haynie – Executive Director

Grant Funding for CRSAC

Status Report for Grant Funding Applied/or in Place for 2022

	2022	Jan-22	Dec-22	Town of Castle Rock	Senior Services	1 yr	$70,000.00	$70,000.00	Quarterly	Contract signed 12/22/2021	
	2022	Jan-22	Dec-22	Town of Castle Rock	Transportation	1 yr	$60,000.00	$60,000.00	Quarterly	Contract signed 12/22/2021	
	2021/2022	Jul-21	Jun-22	DRCOG - AAA 21/22	Transportation	12 mths	$154,000.00	$154,000.00	Monthly Reimbursment	Approved	5500 rides @$28.00 LOI Submitted Updated 11-1-20
					Resurrance Calls	12 mths	$49,500.00	$49,500.00	Monthly Reimbursment	Approved	275 call a month
*	2022	22-Apr	22-Jun	DRCOG - AAA 21/22	Transportation - Additional Funds	3 mth	$6,190.00	$6,190.00	Monthly Reimbursment	Contact pending	271 additonal rides
	2022			DRCOG - HST	Transportation	1yr	$16,000.00	$0.00	Monthly Reimbursment	Reallocated 1/10/2021	500 rides @ $28.00 =$14,000 12/1/21 - Re alocated to 5310 funding
	2022	Jan-22	Jun-22	FTA - 5310	Transportation	6mth	$86,400.00	$55,459.00	Monthly Reimbursment	Amendement Signed 2/10/22	2700 rides @$28.00 = $ 75,600 12/1/21 Changed to a 6 month contract addendum and had HST funding realocated. 1789 trips @$31.00 - $55,428.00
	2022	Jan-22	Dec-22	Volunteers of America	Nutrition Services/Senior Services	1 yr	$15,000.00	$15,000.00	Monthly Reimbursment	Approved	
	2021/2022			Daniel Fund	General Operating	1yr	$30,000.00	$30,000.00	One Time	Awarded 12-9-21	
	2021-22			Lillis Foundation	Scholarship and Active Minds	1yr	$12,000.00	$12,000.00	one time	Awarded 9-25-21	
	2022		1-Sep	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	6 mint	$25,000.00	$25,000.00	Monthly Reimbursment	Approved & Signed 3-15-22	
*	2022/2023	Jul-22	Jun-23	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	$170,500.00	$170,500.00	Monthly Reimbursment	Contracts Pending	5,500 Rides ($31 per/)
*				Douglas County 5310 Grant	Transporation	12 mths	$72,169.00	$72,169.00	Monthly Reimbursment	Contract Pending	2,328 Rides ($31/ per)
*				Douglas County 5310 ARPA	Transporation	12 mths	$27,031.00	$27,031.00	Monthly Reimbursment	Contract Pending	872 Tides ($31 per/)
*	2022	Jul-22	Jun-22	Douglas County- Grant (AAA & DRCOG Funding)	Reassurance Calls	12 mths	$49,900.00		Monthly Reimbursment	Pending	3,300 Calls ($15 per/)
*	2022			CDOT	Additonal Wheelchair Vehicle	1yr	$57,600.00	$57,600.00	80/20 Spilt	Contracts Pending	Increased amount due to bid of $72000 - 1-5-2022 80% - 57,600
	2022			E470 Safety Foundation	Transportation	1 yr	$2,500.00	$2,500.00	One Time	Awarded 4-13-2022	Debbi Writing
	2022			Sam's Club #4853	Senior Services	1 Yr	$5,000.00		One Time	Submitted 2-22-2022	Debbi Writing
	2022			Walmart #984	Senior Services	1 Yr	$5,000.00	$1,750.00	One Time	Awarded 4-16-2022	Debbi Writing
	2022			Castle Rock Rotary Club	Art and Cultural Programs	1 yr	$4,000.00	$4,000.00	One Time	Awarded 3-30-2022	
	2022			El Pomar Foundation	Art and Cultural Programs	1yr	$5,000.00		One Time	Submitted 3-30-2022	Assigned to Val 2-1-22

	2022			Next Fifty Initivative	General Operating/Infrastructure	1yr	$25,000.00		One Time		Currently in process - Assigned to Val 2-1-22
	2022			PS Miller	General Operating/Infrastructure	1 yr	$30,000.00		One Time	**Submitted 3-15-2022**	
							$977,790.00	**$812,699.00**			

CASTLE ROCK
SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

May 2022 Board of Directors Meeting

2022 ACTIVITY REPORT

APRIL HIGHLIGHTS

- We have some important partnerships that we're fortunate to have brought to the seniors during the month of April. James Sorrells came with a fraud presentation, Jaime Stewart discussed guardianships vs conservatorships, Michelle Kane came with Adult Protective Services and the Alzheimer's Association participated in our Lunch & Learn.
- The seniors tried some yummy new (to us) food at West Main Taproom & Grill, Sazon & Colonna's Pizza. They also visited Rice Bistro in Aspen Grove. They had rave reviews for this and would like another trip there soon.
- A full bus of members visited the Vintage Theatre in Aurora (a local favorite) to see *Cat on a Hot Tin Roof*. It is such a nice intimate setting.
- The casino trip was maxed out and continues to be a popular destination each month.
- Senior Council meetings of Douglas County are starting to meet in person again. However, the meeting in April was virtual.
- We were excited to have Flip Flop Farmers join us with a two-part indoor gardening series. Members loved this and got to start some micro greens of their own.
- All of the special interest groups are working hard as well. Garden Club is preparing for a busy summer season. Drama Group is rehearsing for a performance in June. Knit & Crochet has put together kits for people to work on projects to sell at the craft show. Creative Writing Group always has a full house.

PARTICIPATION STATISTICS

	Participants		
	#February	#March	#April
Off-Site Activities	132	104	115
On-Site Activities (including VOA lunch)	553	899	1167
Health & Wellness Activities	62	69	66
Sports	43	39	53
Virtual Activity	50	36	61
Take Home Activity	0	0	0
Totals	**795**	**1170**	**1401**

UPCOMING ACTIVITIES

We have fun things on the horizon, including the Baby Shower, Overnight Wine Tour and Bucket List Trip to the Royal Gorge Railroad. The Activities Committee is also working on 3 out of state tours, America's Music Cities, Southern Charm Tour and an Alaskan Cruise that was cancelled due to COVID.

The staff is busy working on Senior Life Expo, Golf Tournament and Craft Show. Hard to believe!

-Submitted by Patty Hasty, Activity Chairperson
& Shannon Rutt, Activities Coordinator

CRCAS TRANSPORTATION REPORT
May 2022
((April)
VEHICLE MILEAGE & PASSENGER REPORT

Vehicles	Miles
Shuttle	
Cars	4214
Vans	1822
MV1	239
Total Shuttle Miles	6275
Activities/Events	
Buses	817
Vans	0
Total Act/Events	7092

Total Miles for both programs: 7092
Vehicles: 913 Buses: 206 **Total Rides: 1119**

VEHICLE MAINTENANCE COSTS

Cars	$ 0	
Vans	$2670	V1 Reg $91. H/C mods $1511 V8 Fl mat $62, Front Susp $1006
V1	$ 0	
Buses	$2703	S1 Reg,tires,oil,St Insp $1412 S2 St Insp $85 S10 St Insp, tires $1206
Totals Costs	$5373	

EXPENSES FROM PROFIT/LOSS STATEMENT

	Miles	%	Expenses
Car Shuttles	4214	59	$ 732
Van Shuttles	1822	26	$ 323
MV1 Shuttles	239	03	$ 37
Buses	817	12	$ 149
Total Miles	7092	100	$1241

MONTHLY VEHICLE MILEAGE COSTS

Vehicles	Fuel	Miles	Expenses	Cost per Mile
Cars	145	4214	$ 563	$.13
Vans	56	1822	$ 267	$.15
Mv1	20	239	$ 79	$.33
Buses	84	817	$ 332	$.41
Totals	305	7092	$1241	$.17** Overall Average

VEHICLE DONATIONS

Donor's Name	Vehicle	Est/Asking Value	Amt Rec'd
Michelle Bellue	2005 Ford Focus	Going to Auction	T B D
(In limbo - waiting for Title)	Salvage bids so far: $250 - $500 +/-		

Respectfully submitted.....Jon Hendricks, Transportation Chair

CASTLE ROCK
SENIOR ACTIVITY CENTER
"Loving Life in the Second Half"

Adopted ## - ## -2022

The Code of Conduct and Courtesy Guidelines shall be posted in the Center's foyer and published at least once a year in the newsletter.

Member non-compliance with the Code of Conduct and Courtesy Guidelines is subject to loss of membership as defined under By-law Article ###, Section ##.

CODE OF CONDUCT AND COURTESY GUIDELINES

COURTESTY GUIDELINES

1. "Treat others the way you would like to be treated" shall be a standard of behavior at the Center.
2. Observe the practice that the Center building is a smoke-free environment. Smoking is allowed 25 feet from building entrances.
3. Assistance and courtesy extended to participants with disabilities is appreciated.
4. A neat and clean appearance is appreciated.

UNACCEPTABLE BEHAVIOR

1. Abusive language, profanity, obscene conduct, or slurs.
2. Intoxication.
3. Disrespect of ethnic diversity.
4. Sexual harassment or sexually explicit behavior.
5. Behavior with intent to harm the Center's mission, services, activities or programs.
6. Disrespect of Members, Volunteers and/or staff.
7. Physical contact that results in intentional harm to person or property.
8. Extreme disruption to fellow participants or programs.
9. Failure to abide by the policies set forth in the bylaws and operations manual.
10. Compliance of the Centers By-laws and Operating Policies, Procedures and Practices.
11. Compliance of Town, State and Federal laws.