CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS
Meeting Agenda
January 19, 2023
1:00 pm

Call to Order

Record Proxy

Reports:

Secretary – Sherry Fogleman
- *Approve December 15, 2022 Board Meeting Minutes*

Treasurer – Steve Lockwood – *Report/Approve*
- *Financial Report*
- *Fleet replacement/planning*
- *2023 Audit*

President – Phyllis Tumey
Executive Vice President – Jon Hendricks
Membership/Outreach Vice President – Lynn Kroloff
Immediate Past President – Vacant
Executive Director – Debbi Haynie

Standing Committees' Reports:

Activities – Patty Hasty
Liaison to Community – Vacant
Sports – Cynthia Timmons
Transportation – Ed Mattix
Legal – Wendy Monteith

Member Comments:

EXECUTIVE SESSION, if necessary

Old Business

New Business
- *Confidentiality Agreement – Phyllis*
- *Conflict of Interest Document – Phyllis*
- *2023 Strategic Plan – Phyllis/Steve*

Adjournment

The next meeting is scheduled for **Thursday, February 16, 2023 @ 1:00 pm at the Center.**

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
December 15, 2022
1:00 pm

Executive Board Members
Phyllis Tumey, President
Jon Hendricks, Interim Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members
Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman
Ed Mattix, Transportation Committee

Staff Members Present
Debbi Haynie, Executive Director

Legal Advisor
Wendy Monteith

Guest
Jeff Bauer, Director of Castle Rock Parks and Recreation

CALL TO ORDER
The Board meeting was called to order at 1:00 pm by Phyllis Tumey. All members were present.

Phyllis then introduced Jeff Bauer, Director of Castle Rock Parks and Recreation and asked the board members to introduce themselves. Phyllis then presented Jeff with an Honorary Membership to the Center for all he has done for us. They then discussed that the Cantril School building and the fact that this building has been purchased by the Town of Castle Rock. The town is considering turning the building into an Arts and Cultural building.

SECRETARY'S REPORT
The following sets of board meeting minutes were approved by consensus:

- *October 20, 2022 Board Meeting Minutes*
- *November 17, 2022 Annual Meeting Minutes*
- *November 17, 2022 Special Board Meeting Minutes*

TREASURER'S REPORT

Steve reviewed the November financial report and reported that we are still in very good shape.

> A motion was made by Sherry, seconded by Lynn and unanimously passed to approve the November treasurer's report.

He also mentioned that we received over 500 pounds of food as a donation for the food pantry at our recent Craft Fair.

Investment Numbers:

Steve reported that although our losses are considerable, they are part of an anticipated, and overdue, correction that historically happens every 10 or 11 years. The last correction was in 2008. Although you cannot truly predict the bottom of a correction, there continues to be speculation that we may now be at or near the bottom. More and more each day a consensus appears to be shaping up that a recession is all but guaranteed to follow this correction. The disagreements seem to be more about precisely when it will begin, and how much it will impact us.

Foundation Investments
1/1/2022 - $535,956
10/23/2022 - $463,648
As of 12/15/22, we are down 13.6% for the year. This is an improvement of just over one percent from just a couple days ago. The market may have hit bottom, but it will, likely, remain pretty choppy for the foreseeable future.

Senior Center Reserve Funds
1/1/2022 - $296,069
8/25/2022 - $294,953
Also, as of today, 12/15/22, we are down 14.86%.

Steve also informed the board that a meeting has been arranged for January 10th for Jon, Ed, Debbi and Tina as well as himself to discuss the Transportation Replacement Schedule.

PRESIDENT'S REPORT

Phyllis first wished all the board and staff a Merry Christmas and a Happy New Year.

She then explained a little more about the Cantril School building and it's uses going forward. She mentioned that the Town has asked us to complete a survey about suggested future uses of the building.

EXECUTIVE VICE PRESIDENT REPORT

Jon reference his board report and mentioned that the fundraising amounts are about the same as have been reported previously. He mentioned the following:

	Profit To Date
Dining to Donate	1,648.51
Meadows Car Wash	636.00
King Soopers	2,274.29
Amazon Smiles	454.01
Annual Craft Fair	36,189.38 (still need to deduct payroll)
Colorado Gives Day	5,917.00

Jon will also be meeting with Meadows Car Wash representative to discuss their payment for the signs on the center's fleet.

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn reported that as of the end of October our membership was at 1,151. She made a few calls this month for renewals. She noted that 6 members whose memberships had expired did renew their memberships.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi provided a report on grants and funding. She explained she did receive $14,000 for the Philip S Miller grant (she requested $25,000).

She explained that she is meeting with Val Robson in January to review goals for grants in 2023.

She explained that she continues to work on the wheelchair van but that she is still waiting on the procurement list from CDOT and Davey Coach.

Debbi will be posting the position for the part-time Media Support/Editor/Activities Coordination Support person next week.

Debbi informed the board of a new app called Nymbl that helps seniors with fall prevention and balance. She would like to partner with DRCOG to offer this to our

seniors as a free gift to participate. We would use the center's on logo on the advertisement piece. After a short discussion, the board agreed to this partnership.

COMMITTEE REPORTS

Activities –
Patty reported on some of the activities that were offered/attended recently or will be offered this month. There was entertainment provided by Friendship Harps, a charcuterie board class, a bus trip to St. Nicks and Dueling Pianos entertaining the participants at the holiday luncheon.

Activities continue to be in high demand.

Community Liaison –
This position is currently vacant.

Sports –
Cynthia reported that bowling and bocce ball are the only two sports being played at this time. Currently bowling is from September through April, with a break during the summer from May through August. I'm working on having two signups for bowling so those who want to join in January can. The cost would remain the same but will give more members the opportunity to join more often.

Bocce Ball – Bocce ball session 1 completed last week. Session 2 begins the week of Jan 10th and registrations are underway. We currently have 10 registrations. Registration deadline is Dec 16. Session 2 includes play on both Tuesday and Friday but Tuesday is light attendance, so we'll be watching the numbers to determine whether to offer Tuesday play going forward.

Cynthia questioned whether there is a way that sports members can sign up online. Debbi will do some research to find how that might be possible and get back to Cynthia.

Transportation – Jon reported for Ed this month. He reported that rides were done just a bit in November. Maintenance repairs were higher than expected.

LEGAL ADVISOR
Wendy has nothing to report this month.

OLD BUSINESS
None this month.

NEW BUSINESS
None this month.

OTHER

Debbi notified the board at a recent staff meeting the staff were all very happy and thankful for the new FAMLI Medical Leave Insurance Program that the board approved in November.

Debbi then asked the staff to join the board meeting to give the board members Christmas gifts.

The January Board meeting will be held Thursday, January 19, 2023 at 1:00 pm at the Center.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:35 pm.

Respectively submitted:

Sherry Fogleman, Secretary	Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
December 15, 2022

Motions/Decisions Page

The following sets of board meeting minutes were approved by consensus:

- *October 20, 2022 Board Meeting Minutes*
- *November 17, 2022 Annual Meeting Minutes*
- *November 17, 2022 Special Board Meeting Minutes*

A motion was made by Sherry, seconded by Lynn and unanimously passed to approve the November treasurer's report.

Castle Rock Senior Center
Statement of Activities Budget Performance
December 2022

	Dec 22	Budget	Jan - Dec 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · 01-ACTIVITY INCOME	3,605	5,000	80,667	60,000	60,000
40050 · 02-MEMBERSHIP			36,837	40,000	40,000
40100 · 03-SHUTTLE CONTRIBUTIONS	729	600	8,942	13,000	13,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	130,000	130,000	130,000
40300 · 07-Douglas County Grants	22,913	12,500	285,514	150,000	150,000
40400 · 08-GRANTS	7,500	6,000	101,240	80,000	80,000
40500 · 09-OUTREACH EVENTS			13,075	14,000	14,000
40600 · 12-TRANSPORTATION - DONATIONS	1,050	83	2,221	1,000	1,000
40700 · 15-FUND RAISING INC.	9,413	16,000	132,792	115,000	115,000
42800 · 05-MISC	82	170	1,205	2,000	2,000
43200 · INTEREST & DIV SAVINGS	6,392	2,000	12,933	3,000	3,000
43400 · Insurance Reimbursement			1,389		
44000 · Restricted Grant/Fund Income	1,115	1,000	20,699	25,000	25,000
45000 · In-Kind Income	6,824	6,824	81,887	81,887	81,887
Total Income	70,456	61,010	909,398	714,887	714,887
Expense					
60300 · ACTIVITIES EXPENSE	2,437	1,000	57,688	32,000	32,000
60500 · ADVERTISING EXPENSE	253	500	7,202	6,000	6,000
60600 · BANK FEES	30	250	4,662	3,000	3,000
60700 · BLDG & EQ MTCE/CLEANING		50		100	100
61000 · CENTER SUPPLIES	340	500	3,274	6,000	6,000
61400 · CONTRACT ADMINISTRATIVE HELP			3,414		
62000 · DEPRECIATION	2,923	3,167	45,422	38,000	38,000
62400 · Dues, Conferences	482	600	3,284	2,500	2,500
62500 · FUND RAISING EXP	4,998	2,000	35,924	24,000	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES		100		500	500
62800 · FURNITURE/EQUIPMENT PURCHASES		100		200	200
62900 · GIFTS	60	250	615	1,000	1,000
63000 · INSURANCE	3,297	2,750	35,319	33,000	33,000
63600 · MISCELLANEOUS			311	500	500
63700 · OFFICE SUPPLIES	1,628	600	11,659	8,000	8,000
63800 · OUTREACH EVENTS		250	8,945	8,000	8,000
64000 · PAYROLL EXPENSES	28,922	22,615	345,494	294,000	294,000
64400 · Payroll Support Services	31	50	1,138	1,300	1,300
64450 · PAYROLL TAXES	2,238	2,000	28,926	25,000	25,000
65000 · POSTAGE	1,000	1,050	4,171	5,000	5,000
65100 · PROFESSIONAL SERVICES		550	5,925	11,700	11,700
65110 · Accounting	1,815	1,450	19,738	17,000	17,000
65200 · RENT	65	58	877	700	700
65250 · REPAIRS/MAINTENANCE	59		2,684	150	150
65300 · STAFF-VOL EXP	959	250	6,065	2,700	2,700
65350 · TAXES/LICENSES			55	150	150
65400 · TELEPHONE	468	283	4,312	3,400	3,400
66000 · VEHICLES - Fuel	807	700	15,690	15,000	15,000
67000 · VEHICLES-Maintenance	3,274	800	22,866	12,000	12,000
67500 · VOLUNTEER APPRECIATION			3,117	4,500	4,500
67700 · WEB SITE/SOCIAL MEDIA	70	50	988	600	600
68000 · Restricted Grant/Fund Expense	2,071	2,000	37,683	25,000	25,000
69000 · In-Kind Expense	6,824	6,824	81,887	81,887	81,887
Total Expense	65,052	50,797	799,335	662,887	662,887
Net Ordinary Income	5,404	10,213	110,063	52,000	52,000
Other Income/Expense					
Other Expense					
75000 · Transfer to Reserves	4,333	4,333	52,000	52,000	52,000
75200 · COVID-19 Wages					
Total Other Expense	4,333	4,333	52,000	52,000	52,000
Net Other Income	-4,333	-4,333	-52,000	-52,000	-52,000
Net Income	**1,070**	**5,880**	**58,063**		

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
December 2022

	Dec 22	Dec 21	$ Change
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	3,605	3,481	124
40050 · 02-MEMBERSHIP		72	-72
40100 · 03-SHUTTLE CONTRIBUTIONS	729	770	-41
40200 · 06-CASTLE ROCK SERVICE CONTRACT	10,833	10,833	
40300 · 07-Douglas County Grants	22,913	43,993	-21,080
40400 · 08-GRANTS	7,500	36,250	-28,750
40600 · 12-TRANSPORTATION - DONATIONS	1,050	300	750
40700 · 15-FUND RAISING INC.	9,413	11,395	-1,982
42800 · 05-MISC	82	1	81
43000 · GAIN ON SALE OF CENTER ASSETS		10,973	-10,973
43200 · INTEREST & DIV SAVINGS	6,392	7,802	-1,410
44000 · Restricted Grant/Fund Income	1,115	125	990
45000 · In-Kind Income	6,824	7,000	-176
Total Income	70,456	132,996	-62,540
Expense			
60300 · ACTIVITIES EXPENSE	2,437	1,960	477
60500 · ADVERTISING EXPENSE	253	378	-125
60600 · BANK FEES	30	253	-223
61000 · CENTER SUPPLIES	340	172	169
62000 · DEPRECIATION	2,923	4,694	-1,770
62400 · Dues, Conferences	482	527	-45
62500 · FUND RAISING EXP	4,998	206	4,792
62900 · GIFTS	60	130	-70
63000 · INSURANCE	3,297	2,602	695
63700 · OFFICE SUPPLIES	1,628	1,444	185
64000 · PAYROLL EXPENSES	28,922	21,620	7,303
64400 · Payroll Support Services	31	31	
64450 · PAYROLL TAXES	2,238	1,719	519
65000 · POSTAGE	1,000	2,113	-1,113
65110 · Accounting	1,815	1,250	565
65200 · RENT	65	65	
65250 · REPAIRS/MAINTENANCE	59	58	0
65300 · STAFF-VOL EXP	959	767	192
65400 · TELEPHONE	468	239	229
66000 · VEHICLES - Fuel	807	792	15
67000 · VEHICLES-Maintenance	3,274	531	2,743
67700 · WEB SITE/SOCIAL MEDIA	70	-49	119
68000 · Restricted Grant/Fund Expense	2,071	2,489	-418
69000 · In-Kind Expense	6,824	7,000	-176
Total Expense	65,052	50,991	14,061
Net Ordinary Income	5,404	82,005	-76,602
Other Income/Expense			
Other Income			
72100 · Unrealized Gain		19,903	-19,903
Total Other Income		19,903	-19,903
Other Expense			
75000 · Transfer to Reserves	4,333	4,167	167
75200 · COVID-19 Wages			
Total Other Expense	4,333	4,167	167
Net Other Income	-4,333	15,736	-20,070
Net Income	**1,070**	**97,742**	**-96,671**

CRSAC Vehicle Projected Costs and Reserve Needs

Seven Year Projection

	$ Needed	$ Needed	$ Needed	$ Needed	$ Needed	$ Needed	$ Needed
	2023	2024	2025	2026	2027	2028	2029
C1 (2022)	$25,225	$26,991	$27,800	$28,495	$29,208	$29,938	$30,687
C7 (2018)	$25,225	$26,991	$27,800	$28,495	$29,208	$29,938	$30,687
C8 (2018)	$25,225	$26,991	$27,800	$28,495	$29,208	$29,938	$30,687
C9 (2018)	$25,225	$26,991	$27,800	$28,495	$29,208	$29,938	$30,687
MV1 (2012)	$65,000	$69,550	$71,637	$73,427	$75,263	$77,145	$79,073
V1 (2021)	$55,000	$58,850	$60,616	$62,131	$63,684	$65,276	$66,908
V8 (2017)	$39,500	$42,265	$43,533	$44,621	$45,737	$46,880	$48,052
V9 (2021)	$39,500	$42,265	$43,533	$44,621	$45,737	$46,880	$48,052
S1 (2017)	$68,000	$72,760	$74,943	$76,816	$78,737	$80,705	$82,723
S2 (2017)	$68,000	$72,760	$74,943	$76,816	$78,737	$80,705	$82,723
S10h (2013)	$68,000	$72,760	$74,943	$76,816	$78,737	$80,705	$82,723
Estimated replacement Cost	**$503,900**	**$539,173**	**$555,348**	**$569,232**	**$583,463**	**$598,049**	**$613,000**

Note 1: **$ Needed 2023** column is the 2021 MSRP for each vehicle.
Note 2: Anticipated vehicle purchase years are shaded cells.
Note 3: Inflation of vehicle purchase price is calculated using "assummed inflation rate" (below) per year.
Note 4: Purchase years and estimated prices are set in consultation with Trans Chair, Executive Dir & Trans Manager.
Note 5: This spreadsheet does not include expanding the fleet, nor unanticipated expenses.
Note 6: This spreadsheet does not take into account any grant monies.

January 1st of:	2023	2024	2025	2026	2027	2028	2029
Beginning Balance	**$296,498**	**$346,498**	**$325,192**	**$384,947**	**$429,549**	**$380,848**	**$372,994**
Purchase(s)	$0	($53,981.50)	$0	($28,495)	($124,474)	($80,705)	($82,723)
Planned Contibution	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Est. Interest Prior Year	$0	($17,325)	$9,756	$23,097	$25,773	$22,851	$22,380
Ending Balance	**$346,498**	**$325,192**	**$384,947**	**$429,549**	**$380,848**	**$372,994**	**$362,651**
Int Earned (est)	**-5.0%**	**3.0%**	**6.0%**	**6.0%**	**6.0%**	**6.0%**	**6.0%**
Inflation (est)	7.0%	3.0%	2.5%	2.5%	2.5%	2.5%	2.5%

Executive Vice-President Report

January 2023

Fundraising / Community Outreach Events

2023 DINING TO DONATE

Confirmed:

January 25th – **CubaCuba**
February 15th – **Parry's Pizza**
March 29th – **The Old North End**
June 28th – **Guadalajara Family Mexican**
September 27th – **Duke's Steakhouse**
October 25th – **Black Eyed Pea**
November 8th – **The Old North End**

Scheduling IN PROGRESS:

April 26th – **Outback Steakhouse**
May 31st – TBD
July 26th – **Hickory House**/Parker
August 23rd – TBD
December 6th – **Angie's Restaurant**

MEADOWS CAR WASH - IN PROGRESS / Car Wash Ticket Sales

1st Q (Jan-Mar 2023) Tickets Sold = In Progress
2nd Q (Apr-Jun 2023) Tickets Sold = ___ To Date = $_____
3rd Q (Jul-Sep 2023) Tickets Sold = ___ To Date = $_____
4th Q (Oct-Dec 2023) Tickets Sold = ___ To Date = $_____
Total Profit To Date = $_____ = _____ Total Tickets Sold = _____

KING SOOPERS - IN PROGRESS

1st Q (Jan-Mar 2022) = $794.40 Income / 92 Households
2nd Q (Apr-Jun 2022) = $747.57 Income / 94 Households
3rd Q (Jul-Sep 2022) = $732.32 Income / 91 Households
4th Q (Oct-Dec 2022) = $709.70 Income / 91 Households
Total Profit To Date =$2,983.99 / 94 Households

AMAZON SMILES

(2022 – Quarter 4) = $ _____ Income
(2023 – Quarter 1) = $ _____ Income
(2023 – Quarter 2) = $ _____ Income
(2023 – Quarter 3) = $ _____ Income
Total Profit To Date = $ _____ Income

2023 SENIOR LIFE EXPO (Thursday, June 29th)

* **Status:** *1/30/23 - Will email invitation to Returning Partners and other interested parties*

2023 GOLF TOURNAMENT (Thursday, September 14th)

* **Status:** *1/24/23 - Golf Tournament Committee meeting to begin planning event & discuss 2024 location options & pricing, etc.*

2023 CRAFT SHOW (31st Annual Craft Show Extraordinaire – Saturday, November 4th, 2023)

Return Vendor Registration - January 13th – February 15th - * **Status:** *1/13/23 Emailed 96 Invites*
New Vendor Registration - February 16th-June 1st or 'til full. * **Status:** *Will invite Waitlist (56) 2/16/23*

Pricing Upgrades

Interior Booth: **$170.00** *(Up $10 from 2022)*
Corner Booth: **$185.00** *(Up $10)*
Member Discount: **$-10.00** *(Same)*
6' Table (Each): **$10.00** *(Same)*
Chair (Each): **$5.00** *(Same)*
Electricity: **$20.00** *(Up $5)*
Early Setup: **$40.00** *(Up $5)*
Featured Vendor: **$35.00** *(Up $10)*

2022 CRAFT SHOW RECAP – FINAL (30th Annual Craft Show Extraordinaire – Saturday, November 5th, 2022)

Total Attendance - 5604

Total of Craft Booths Sold - 96 Booths		$ 19,442.75	
Community Corner Tables Sold-	17 Tables	$ 2,150.00	
Sales Below		**$ 21,592.75**	Registration Income
Balloon Tips		$ 267.68	
Grandma's Attic		$ 2, 187.40	
Garden Spot		$ 501.75	
Silent Auction		$ 7,940.00	
Wreath Auction		$ 2,238.00	
Books		$ 1,490.65	
Crafts (at Show)		$ 5,969.30	
Pre Crafts Sales (Before 11/05/22)		$ 3,862.75	
Post Craft Sales (thru 12/31/22)		$ 2,105.00	
Bake Sale		$ 2,006.00	
Gift Card Tree		$ 1,760.00	
Other (UHaul donation)		$ 400.00	
Donation - Buses		$ 127.75	
Refunds		-$ 1,110.00	
	Sub Total	$ 51,339.03	
* *Expense includes: Silent Auction Fees ($-385.85)* Expenses		-$ 15,782.14	
	** **Total**	**$ 35,556.89** **	

Quilt Raffle Sales	*$697.00*	***iWatch Raffle Sales***	*$585.00*
Volunteers - (2 days)	172 / 1332 Hours	***Vendors & Partners***	232
Shoppers	5200	***Canned Food Drive***	*528 lbs Donations*

OTHER

Colorado Gives Day –Tuesday, December 6th, 2022
Total Donations / INCOME to CRSAC = **$6,163.87** / 43 Donors

Respectfully submitted,
Jon Hendricks & Stacey Fahrenbruch

Membership-As of End of December 2022

*As of DECEMBER 31, 2022 — 1199 members

* New Members for month of December — 22

*Renewed Memberships during December 2022: — Approx 60

Of Members Per Age groups:

Under 50	50-64	65-69	70-74	75-79	80+
1	89	174	280	272	298
2 Assoc	6 Assoc	0 Assoc	1 Assoc	0 Assoc	0 Assoc
		1 Lifetime	1 Lifetime	2 Lifetime	12 Lifetime

- 9/26 memberships renewed from October 2022
- Approx 24 memberships renewed from November 2

Respectfully Submitted: Lynn Kroloff

CASTLE ROCK
SENIOR ACTIVITY CENTER
"Loving Life in the Second Half"

Executive Director's Report

January 19th, 2023

Grants and Funding Info –

- **Lillis Foundation - Scholarship and Active Minds-** Awarded $14,000.
- **NextFifty Initiative - Infrastructure/General Operating** - $30,000 - $40,000 – Application Period opens February 13th. Val will begin working this grant in February for Infrastructure/ General Operating.
- **Town of Castle Rock – Transportation and Senior Services** - 2023 Contracts were sent for signatures this week.
- **Douglas County – Connect and Care Call Grant** – Application submitted for July 1, 2023 through June 30, 2024 for 3,300 calls ($15.00 a call) for a total of $49,500.

I have also been working hard on several year-end grant/foundation reports that are due this month. Once they are submitted, we can reapply for some of these grants.

Grant Writer – Renew contract with Val Robson for 2023. We also had a meeting on Thursday morning to coordinate our 2023 grant strategy plan.

Center Info –

Volunteers of America - VOA is moving their Headquarters and Main Kitchen in March. I have been working with them to minimize the impact to our center. Since we have grants for transportation and hot meal deliveries, we do not want lose funding for the month. The dining room service will be closed for 5 weeks, but we will be able to supply our clients with a frozen 2 or 5 meal box each week. We will still transport our riders to the center to receive their meals boxes, allowing us to provide the transportation services for our grants. We might see a small decrease in the nutrition rides for the month of March. For our Hot Meals deliveries, we will also be able to deliver a 2 day frozen meal box twice a week allowing us to meet our services for the CDBG grant. With the delivery of the frozen meals to the center this will not affect the Meals on Wheels program.

Another concern during this period was to keep the volunteers engaged, so we would not have them leave us. Since I was able to get frozen meals for all the programs we will be able to keep most of the volunteers engaged and active. The only exception will be the kitchen volunteers. We will still have Teresa work on Tuesday and Tuesday to organize this

distribution of the frozen meals and have one or two kitchen volunteers help during this period.

Front Desk Coordinator – I am happy to report that made an offer to an candidate. Pending the outcome of the background checks will plan to start her at the front desk next week. Her has last experience in office admin and most recently has worked with the Hope and Help Center. She also has experience with our County Grant software – EmpowOR, this will be a big help to Tina.

PT Newsletter Editor/Media Support/Activities Coordination Support – Interviews have begun and will continue through Monday. We hope to make an offer next week.

Fundraising/Outreach –

Craft Show - Vendor applications for past vendors went out this week. We are seeing a steady return of these coming in right now.

Senior Life Expo – We are updating the Application and hope to send out in Mid-February to our community partners.

Golf Tournament - Registration forms are currently being created and will be available at the Annual Golf League sign up in March. We are planning to have our first committee meeting next week.

Respectfully Submitted,

Debbi Haynie – Executive Director

Grant Funding for CRSAC

Status Report for Grant Funding Applied/or in Place for 2023

	2023	Jan-23	Dec-23	Town of Castle Rock	Senior Services	1 yr	$80,000.00	$80,000.00	Quarterly	**Appproved 9-20-22**	(This is $10,000 increase - We have not asked for an increase since 2014)
	2023	Jan-23	Dec-23	Town of Castle Rock	Transportation	1 yr	$70,000.00	$70,000.00	Quarterly	**Appproved 9-20-22**	(This is $10,000 increase - Our last increase in 2020 Pre-COVID)
	2023	Jan-23	Dec-23	Volunteers of America	Nutrition Services	1 yr	$15,000.00	$15,000.00	Monthly Reimbursment	**Approved 12-20-2022**	
	2022/2023	Jul-22	Jun-23	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	$170,500.00	$170,500.00	Monthly Reimbursment	**Contracts Signed**	5,500 Rides ($31 per/)
	2022-2023			Douglas County 5310 Grant	Transportation	12 mths	$72,169.00	$72,169.00	Monthly Reimbursment	**Contracts Signed**	2,328 Rides ($31/ per)
	2022-2023			Douglas County 5310 ARPA	Transportation	12 mths	$27,031.00	$27,031.00	Monthly Reimbursment	**Contracts Signed**	872 Tides ($31 per/)
	2022-2023	Jul-22	Jun-22	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00	$49,500.00	Monthly Reimbursment	**Contracts Signed**	3,300 Calls ($15 per/)
	2022-2023			CDOT	Additonal Wheelchair Vehicle	1yr	$57,600.00	$57,600.00	80/20 Spilt	**Contracts Signed**	Increased amount due to bid of $72000 - 1-5-2022 80% - 57,600
	2022-2023	Oct-22	Sep-22	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 yr	$25,000.00	$34,640.00	Monthly Reimbursment	**Approved 9-6-2022**	Assigned to Debbi
	2023/2025	Jul-23	Jun-25	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	$295,800.00		Monthly Reimbursment	**LOI Submitted 9-8-22**	8,700 Rides ($34 per)
*	2022-2023	Jul-22	Jul-23	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00		Monthly Reimbursment	**Application Submitted 1/12/2023**	3,300 Calls ($15 per/)
*	2023	Jan	Dec	Lillis Foundation	Active Minds/Scholarship	1yr	$12,000.00	$14,000.00	One Time	**Awarded 12-20-2022**	Assigned to Debbi
	2023			Sam's Club #4853	Senior Services	1 Yr	$5,000.00		One Time		Assigned to Debbi - Submitting in Feburary
	2023			Walmart #984	Senior Services	1 Yr	$5,000.00		One Time		Assigned to Debbi - Submitting in Feburary
	2023			Castle Rock Rotary Club	Art and Cultural Programs	1 yr	$4,000.00		One Time		Assigned to Val - Submitting in Feburary
	2023			Next Fifty Initivative	General Operating/Infrastructure	1yr	$30,000.00		One Time		Assigned to Val - Application opens in Februry
							$968,900.00	$590,440.00			

Status Report for Grant Funding Applied/or in Place for 2023 +

	2023/2025	Jul-23	2023/2024	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	$295,800.00		Monthly Reimbursment	**LOI Submitted 9-8-22**	8,700 Rides ($34 per)
	2022-2023	Jul-23	2023/2024	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00		Monthly Reimbursment	**Application Submitted 1/12/2023**	3,300 Calls ($15 per/)
	2023-2024	Oct-23	2023/2024	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 yr	$25,000.00		Monthly Reimbursment	**Approved 9-6-2022**	Assigned to Debbi
							$370,700.00	$0.00			

CASTLE ROCK
SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

January 2023 Board of Directors Meeting

2023 ACTIVITY REPORT

DECEMBER HIGHLIGHTS

- December was filled with holiday favorites. The Christmas luncheon was catered by Rory's Diner in Parker and enjoyed by a packed Panorama Hall. The Dueling Pianos played and entertained to everyone's delight.
- The restaurants visited were The Original Pancake House (with shopping at Trader Joe's), Athenian Greek Restaurant and Benihana Hibachi. The trip to Pappadeaux was cancelled due to weather and has been rescheduled for 2/2/23.
- Our most popular offsite trip for the month was a Christmas Tea at the Cherokee Ranch Castle. We took members on 2 separate trips and they enjoyed lovely afternoons with lunch and tours.
- Ongoing activities that have contributed to a busy season were jewelry making classes (thanks to a volunteer member/volunteer), a Holiday Centerpiece Workshop, Casino Trip (to Monarch) and our yearly Secret Santa Exchange. We saw a record amount of new members for the Secret Santa Exchange.
- We sent a trip to the Park Meadows Mall for Christmas shopping. The seniors who were able to go were especially grateful as they rely on our transportation for rides.
- A group of members went to the Parker Vehicle Vault and enjoyed lunch afterwards at Kneaders Bakery & Café.
- The Sons of the Pioneers Christmas theatre trip at the Lone Tree Arts Center was a surprise hit for the holidays.
- Members enjoyed the annual luncheon sponsored by CORE. There were almost 300 in attendance.

PARTICIPATION STATISTICS

	Participants		
	October	November	December
Off-Site Activities	229	118	206
On-Site Activities (including VOA lunch)	1780	1596	1260
Health & Wellness Activities	134	91	62
Sports	173	148	60
Virtual Activity	18	15	4
Take Home Activity	0	0	0
Totals	2334	1953	1592

*We were closed 12/23, 12/24, 12/25 & 12/2 for Christmas Holiday; Closed 12/29 due to inclement weather.

UPCOMING ACTIVITIES

The New Year's planning is in full swing. The staff is busy with pre preparations for the 2023 Golf Tournament, Craft Show and Senior Life Expo. The phone lines in the office are now open for AARP Tax Aide. February will bring our first Mystery Trip back since COVID and a snowshoe trip in conjunction with the Town of Castle Rocks Outdoor Coordinator. Some upcoming activities include a "Shall We Dance" seated dance class, Alaska Cruise, Mt. Rushmore Trip and trip with Collette to the "Southern Charm Cities". 2023 looks to be an excited year!

-Submitted by Patty Hasty, Activity Chairperson
& Shannon Rutt, Activities Coordinator

Sports Board Report
January 17, 2023

Sports Update:

Golf – Golf registrations were posted online and mailed to prior participants on December 24th. Registrations are due by the sign up meeting scheduled for March 28, 9 am. As in prior years the league will include 18 2 person teams for the 9 holes league, 32 2 person teams for the 18 hole league, and as many subs as register. I'll bring current registration numbers to Thursday's board meeting. The league runs from May 2 through September 26. At this time there is no change to leadership/administration. Don Marshall heads up the league with Jim Weglarz assisting. Dave Meyers is the scorekeeper for the 9 hole league and Preston Shepherd for the 18 hole.

Softball – Softball will also start up in May for the 2023 season.

Bowling – Bowling started up again on Jan 9th after the December break. We have a roster of 26 players. In the future the league can handle 30 players (6 lanes X 5 people) but registration is closed for the 2022 season. The bus is also full for weekly bowling transportation. Under discussion is, going forward, running bowling in 2 sessions, fall and spring. Prices would not increase but the split would allow us to add players for an upcoming session without having to wait an entire year to join. Details to be worked out for the fall 2023 season.

Bocce Ball – Bocce ball session 2 started on Jan 10th with a roster of 23 players. Session 2 includes play on both Tuesday and Friday but Tuesday has been light attendance so we'll be watching the numbers to determine whether to offer Tuesday play going forward. We do have 15 players signed up for both days and Tuesday and 16 players for both days and Friday so the registrations are pretty evenly split.

Badminton – Available through the rec center.

Pickleball – There has been a request for a senior pickleball league. Since we don't offer pickle ball through the Senior Center, I've been in touch with Jim Johnson who had also heard the request from current players. The shortage of local pickleball courts currently makes this a challenge.

Potential new sports under discussion for 2023 – tennis, cornhole, horseshoes.

Cynthia Timmons

CRCAS TRANSPORTATION REPORT
January 2023
(December 2022)

VEHICLE MILEAGE & PASSENGER REPORT

Vehicles	Miles
Shuttle	
Cars	2525
Vans	2752
MV1	201
Total Shuttle Miles	5478
Activities/Events	
Buses	469
Vans	0
Total Act/Events	469

Total Miles for both programs: 5947

RIDES

Vehicles: 781 Buses: 134 Total Rides: 915

VEHICLE MAINTENANCE COSTS

Cars	$ 72	C1 Oil Service
Vans	$ 1357	V1 Steering Column $753 + $604 Windshield
	$ 20	V8 Antifreeze
MV1	$ 736	Brakes & Inspection
Buses	$ 189	S2 Seat Belt Repair
Totals Costs	$ 2374	

EXPENSES FROM PROFIT/LOSS STATEMENT

	Miles	%	Expenses
Car Shuttles	2525	29	$ 270
Van Shuttles	2752	53	$ 506
MV1 Shuttles	201	03	$ 31
Buses	469	15	$ 145
Total Miles	5947	100	$ 952

MONTHLY VEHICLE MILEAGE COSTS

Vehicles	Fuel (gal.)	Miles	Expenses	Cost per Mile
Cars	98	2525	$ 270	$.11
Vans	185	2752	$ 506	$.18
Mv1	11	201	$ 31	$.15
Buses	53	469	$ 145	$.31

Totals	5947	$ 952

VEHICLE DONATIONS

Donor's Name	Vehicle	Est/Asking Value	Amt Rec'd
	No Action		

Respectfully submitted
Ed Mattix, Transportation Chair

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