

CASTLE ROCK SENIOR ACTIVITY CENTER  
BOARD OF DIRECTORS  
Meeting Agenda  
April 20, 2023  
1:00 pm

**Call to Order**

**Record Proxy**

**Reports:**

- Secretary – Sherry Fogleman
  - o *Approve March 23, 2023 Board Meeting Minutes*
- Treasurer – Steve Lockwood – *Report/Approve*
  - o *Financial Report*
- President – Phyllis Tumey
- Executive Vice President – Jon Hendricks
- Vice President of Transportation – Ed Mattix
- Vice President of Membership/Outreach – Lynn Kroloff
- Immediate Past President – Vacant
- Executive Director – Debbi Haynie

**Standing Committees' Reports:**

- Activities – Patty Hasty
- Liaison to Community – Vacant
- Sports – Cynthia Timmons
- Legal – Wendy Monteith

**Member Comments:**

**EXECUTIVE SESSION, if necessary**

**Old Business**

- *Recurring Strategic Planning Update – Steve*

**New Business**

- 2023 Elections – Ed Mattix

**Adjournment**

The next meeting is scheduled for **Thursday, May 18, 2023 @ 1:00 pm** at the Center.

CASTLE ROCK SENIOR ACTIVITIES CENTER  
Minutes of Board of Directors Meeting  
March 23, 2023  
1:00 pm

Executive Board Members

Phyllis Tumey, President  
Jon Hendricks, Executive Vice President  
Lynn Kroloff, Vice President of Membership and Outreach  
Ed Mattix, Interim Vice President of Transportation  
Steve Lockwood, Treasurer  
Sherry Fogleman, Secretary  
Vacant, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman  
Vacant, Liaison to Community  
Cynthia Timmons, Sports Chairman

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

**CALL TO ORDER**

The Board meeting was called to order at 1:00 pm by Phyllis Tumey. Lynn Kroloff was unable to attend this meeting. Sherry Fogleman has her proxy.

**SECRETARY'S REPORT**

The minutes of the February 16, 2023 Board meeting were approved by consensus, with edits.

**TREASURER'S REPORT**

Steve reviewed the financials for February 2023 and explained the budget, mentioning that the numbers are where they should be at this time of the year. He responded to questions.

A motion was made by Jon, seconded by Cynthia and unanimously passed to approve the February 2023 treasurer's report.

Investment Numbers:

Foundation - \$464,717 which is up 2.40% YTD  
Reserves - \$296,234 which is up 2.94% YTD

Overall, the markets will continue to be very choppy through the end of the year.

He also explained that our auditor will be in on Monday to pick up the information he needs to begin the yearly audit. Steve believes that it should only take about 2 ½ days to complete audit.

### **PRESIDENT'S REPORT**

Today is Phyllis' birthday. A celebration will commence at the end of this meeting.

Phyllis explained that the Executive Board met with Debbi recently to discuss changes in the staff responsibilities. Debbi will explain those changes later during this meeting.

### **EXECUTIVE VICE PRESIDENT REPORT**

Jon explained that there is not a lot to report at this meeting, but that Stacey is working hard on the Senior Expo and the Craft Show. He also reported that he has only two more months to fill on Dining to Donate program for this year. Several suggestions were offered to him to try. They are:

- Block & Bottle
- Dos Santos
- IC Brewing Company
- Tribe
- Hideaway

### **MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT**

Lynn was unable to attend this meeting. Therefore, no report was provided.

### **IMMEDIATE PAST PRESIDENT REPORT**

This position is currently vacant.

### **EXECUTIVE DIRECTOR REPORT**

Debbi reviewed the status of the grants and funding on her spreadsheet.

She reported that representatives from the Monument Senior Center will be coming to visit our center in the near future.

We have once again received another \$7500 donation for the Loving Life Challenge from our anonymous doner for this year.

She announced that she has hired Jorge Villarrial to fill the transportation coordinator position. He will be working full time beginning March 27.

Debbi then shared the changes she is initiating to the staff's responsibilities and locations of some of the spaces they occupy. She has revamped the volunteer receptionist position and will provide training for the volunteer receptionists in the near future so that all those who work at the front desk are more able to help when calls come in for rides, etc. Debbi will handle the volunteer recruitment for now.

She also is looking at moving the dispatching of the drivers to Jorge rather than the Front Desk Coordinator.

## **COMMITTEE REPORTS**

### **Activities –**

Patty said that it is great to be working with Shannon and Steph. She mentioned that the Mystery Trips are back and many fun events are occurring. She also mentioned the restaurants visited in February were Pappadeaux, The Wishbone, Wide Open Saloon, Blue Bonnet Café and Lazy Dog.

She reported that the Garden Club is now being run by a new group of people. Check the Newsletter for the new leaders of that group.

Debbi, Patty and Shannon have plans to attend the Active Adult Programming Services Conference at Arvada APEX in April.

### **Community Liaison –**

This position is currently vacant.

### **Sports –**

Cynthia reported that for Golf the sign-up meeting is scheduled for March 28 at 9 am. The league runs from May 2 through September 26. All leagues, both 9-hole and 18-hole are full.

Softball – will start practice in April for the 2023 season. Debbi has set up field reservations for all three teams. Current registrations are as follows:

- Rocks            17
- Rockers        11
- Rockies        14

Bowling is still in progress. The last day for this season is April 24<sup>th</sup>. Bowling will start up again in September. Details are being worked out for the fall 2023 season.

Bocce Ball session 3 started on March 3<sup>rd</sup> with a roster of 31 players.

### **Transportation –**

Ed reported that he continues to have a few maintenance costs as you can see from the report.

The Tucson vehicle is still at Coloradoland. When the Tucson is repaired, it will be traded in on a new all wheel drive to replace C1.

Debbi is looking into a company (perhaps a mobile one) that can detail and take care of cleaning our buses.

## LEGAL ADVISOR

Wendy had nothing new to report.

## OLD BUSINESS

2023 Strategic Plan – Steve said the Strategic Plan Committee will be meeting again early April. He has no new information at this time.

## NEW BUSINESS

### Staff, Drivers and Volunteer Incentives

The Executive Board approved at their last meeting \$2,000 that Debbi can use to award her staff members when they do something special that will help the center or how their jobs are accomplished. She is to determine to whom, when and how much she wants to award a staff member who goes above and beyond for the center.

The drivers were each awarded a free car wash during this quarter's driver's meetings.

Volunteers – a decision still needs to be made on incentives for this group. Car washes could be distributed to the volunteers who attend the upcoming planned special meetings. The board asked that other ideas to reward volunteers be submitted as they think of them. Debbi also shared how Volunteer Appreciation Week works at the center.

Changes to Bylaws – prior to the meeting Steve submitted some suggested changes to the Bylaws related to the Director of Transportation, i.e. must have served on a transportation committee or be a current driver etc. After a short discussion, Jon and Ed agreed to rewrite a segment of that rewrite and add any experience needed for this position.

A motion was made by Cynthia, seconded by Patty and unanimously passed to accept the changes to the Bylaws as written.

The board also asked for a vote to change the title of the Transportation Chairman to Director of Transportation.

A motion was made by Jon, seconded by Patty and unanimously passed to nominate Ed Mattix as the new Director of Transportation until the election in November.

Formalize DEI (Diversity, Equity & Inclusion) Commitment – Debbi presented a new document for inclusion in our files. It is called the DEI (Diversity, Equity & Inclusion) Commitment. She asked that the board approve this commitment.

A motion was made by Cynthia, seconded by Patty and unanimously passed to formally accept the Commitment to Diversity, Equity, and Inclusion.

**OTHER**

A quick celebration of Phyllis's birthday was held at the end of the meeting. Jon graciously provided a cake for the celebration.

The April Board meeting will be held Thursday, April 20, 2023 at 1:00 pm at the Center.

**ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 2:40 pm.

Respectively submitted:

\_\_\_\_\_  
Sherry Fogleman, Secretary

\_\_\_\_\_  
Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER  
Minutes of The Board of Directors Meeting  
March 23, 2023

Motions/Decisions Page

The minutes of the February 16, 2023 Board meeting were approved by consensus, with edits.

A motion was made by Jon, seconded by Cynthia and unanimously passed to approve the February 2023 treasurer's report.

A motion was made by Cynthia, seconded by Patty and unanimously passed to accept the changes to the Bylaws a written.

A motion was made by Jon, seconded by Patty and unanimously passed to nominate Ed Mattix as the new Director of Transportation until the election in November.

A motion was made by Cynthia, seconded by Patty and unanimously passed to formally accept the Commitment to Diversity, Equity, and Inclusion.

**Castle Rock Senior Center**  
**Statement of Activities Budget Performance**  
March 2023

	Mar 23	Budget	Jan - Mar 23	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
40000 - 01-ACTIVITY INCOME	5,909	6,500	33,646	31,500	90,000
40050 - 02-MEMBERSHIP	2,820	3,500	38,587	37,500	43,000
40100 - 03-SHUTTLE CONTRIBUTIONS	821	700	2,804	2,300	10,000
40200 - 06-CASTLE ROCK SERVICE CONTRACT	12,500	12,500	37,500	37,500	150,000
40300 - 07-Douglas County Grants	24,045	25,000	74,598	85,000	235,000
40400 - 08-GRANTS	17,055	4,500	35,924	24,000	98,000
40500 - 09-OUTREACH EVENTS	2,260	1,600	7,500	2,750	15,000
40600 - 12-TRANSPORTATION - DONATIONS		73	200	346	1,000
40700 - 15-FUND RAISING INC.	9,121	7,000	33,648	27,000	125,000
42800 - 05-MISC	105	400	695	1,320	5,000
43200 - INTEREST & DIV SAVINGS	561	670	1,256	2,010	8,000
43400 - Insurance Reimbursement	823		987		
44000 - Restricted Grant/Fund Income	3,364	3,000	11,440	9,000	30,000
45000 - In-Kind Income	6,824	6,824	20,472	20,472	81,887
<b>Total Income</b>	<b>86,206</b>	<b>72,267</b>	<b>299,257</b>	<b>260,697</b>	<b>891,887</b>
<b>Expense</b>					
60300 - ACTIVITIES EXPENSE	21,064	2,000	29,034	9,000	36,000
60500 - ADVERTISING EXPENSE	937	500	2,390	1,500	6,000
60600 - BANK FEES	667	250	2,225	1,350	3,000
60700 - BLDG & EQ MTCE/CLEANING					100
61000 - CENTER SUPPLIES	166	500	895	1,500	6,000
61400 - CONTRACT ADMINISTRATIVE HELP	650	500	800	1,250	5,000
62000 - DEPRECIATION	3,187	2,117	8,622	6,350	25,400
62400 - Dues, Conferences	588	208	1,149	625	2,500
62500 - FUND RAISING EXP	2,190	2,000	3,794	6,000	24,000
62700 - FURN-EQUIP REPAIR/UPGRADES		42		125	500
62800 - FURNITURE/EQUIPMENT PURCHASES					200
62900 - GIFTS	195	250	195	250	1,000
63000 - INSURANCE	4,124	2,833	10,718	8,500	34,000
63600 - MISCELLANEOUS	283	35	366	95	400
63700 - OFFICE SUPPLIES	3,168	800	4,580	2,400	10,000
63800 - OUTREACH EVENTS	809	750	1,940	1,750	8,000
64000 - PAYROLL EXPENSES	45,051	52,500	102,263	122,500	455,000
64400 - Payroll Support Services	53	200	114	600	4,000
64450 - PAYROLL TAXES	3,977	3,923	9,069	9,154	34,000
65000 - POSTAGE	324	750	324	1,500	5,000
65100 - PROFESSIONAL SERVICES	2,600	1,300	2,600	2,600	11,700
65110 - Accounting	2,145	1,600	5,955	5,000	20,000
65200 - RENT	65	58	195	175	700
65250 - REPAIRS/MAINTENANCE	148		744	150	150
65300 - Staff Expense	438	200	1,333	900	2,700
65320 - Volunteer Exp.	91		91		
65350 - TAXES/LICENSES		20		120	150
65400 - TELEPHONE	470	285	1,411	845	3,400
66000 - VEHICLES - Fuel	1,398	1,100	3,819	3,300	17,000
67000 - VEHICLES-Maintenance	2,885	1,100	7,111	3,500	14,000
67500 - VOLUNTEER APPRECIATION	280		290		4,500
67700 - WEB SITE/SOCIAL MEDIA		50	568	150	600
68000 - Restricted Grant/Fund Expense	5,090	2,000	8,674	5,300	25,000
68000 - In-Kind Expense	6,824	6,824	20,472	20,472	81,887
<b>Total Expense</b>	<b>109,879</b>	<b>84,695</b>	<b>231,741</b>	<b>216,961</b>	<b>841,887</b>
<b>Net Ordinary Income</b>	<b>-23,671</b>	<b>-12,428</b>	<b>67,516</b>	<b>43,737</b>	<b>50,000</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
75000 - Transfer to Reserves	4,167	4,167	12,500	12,500	50,000
<b>Total Other Expense</b>	<b>4,167</b>	<b>4,167</b>	<b>12,500</b>	<b>12,500</b>	<b>50,000</b>
<b>Net Other Income</b>	<b>-4,167</b>	<b>-4,167</b>	<b>-12,500</b>	<b>-12,500</b>	<b>-50,000</b>
<b>Net Income</b>	<b>-27,838</b>	<b>-18,595</b>	<b>55,016</b>	<b>31,237</b>	



**Castle Rock Senior Center**  
**Statement of Activities Prev Year Comparison**  
March 2023

	<u>Mar 23</u>	<u>Mar 22</u>	<u>\$ Change</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
40000 · 01-ACTIVITY INCOME	5,909	2,583	3,326
40050 · 02-MEMBERSHIP	2,820	4,185	-1,365
40100 · 03-SHUTTLE CONTRIBUTIONS	821	668	153
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	10,833	1,667
40300 · 07-Douglas County Grants	24,045	30,257	-6,212
40400 · 08-GRANTS	17,055	1,250	15,805
40500 · 09-OUTREACH EVENTS	2,260	3,835	-1,575
40700 · 15-FUND RAISING INC.	9,121	13,604	-4,483
42800 · 05-MISC	106	38	68
43200 · INTEREST & DIV SAVINGS	561	447	114
43400 · Insurance Reimbursement	823	472	351
44000 · Restricted Grant/Fund Income	3,364	3,585	-221
45000 · In-Kind Income	6,824	6,824	
<b>Total Income</b>	<u>86,208</u>	<u>78,582</u>	<u>7,627</u>
<b>Expense</b>			
60300 · ACTIVITIES EXPENSE	21,064	1,303	19,761
60500 · ADVERTISING EXPENSE	937	318	619
60600 · BANK FEES	667	343	324
61000 · CENTER SUPPLIES	166	481	-316
61400 · CONTRACT ADMINISTRATIVE HELP	650	750	-100
62000 · DEPRECIATION	3,187	4,816	-1,629
62400 · Dues, Conferences	589	327	261
62500 · FUND RAISING EXP	2,190	200	1,990
62900 · GIFTS	195	200	-6
63000 · INSURANCE	4,124	2,626	1,499
63600 · MISCELLANEOUS	283	22	262
63700 · OFFICE SUPPLIES	3,168	886	2,282
63800 · OUTREACH EVENTS	809	532	277
64000 · PAYROLL EXPENSES	45,051	25,702	19,350
64400 · Payroll Support Services	53	46	7
64450 · PAYROLL TAXES	3,977	2,348	1,629
65000 · POSTAGE	324		324
65100 · PROFESSIONAL SERVICES	2,600	2,550	50
65110 · Accounting	2,145	1,550	595
65200 · RENT	65	65	
65250 · REPAIRS/MAINTENANCE	148	163	-16
65300 · Staff Expense	438	649	-211
65320 · Volunteer Exp.	91		91
65350 · TAXES/LICENSES		10	-10
65400 · TELEPHONE	470	336	135
66000 · VEHICLES - Fuel	1,398	1,264	134
67000 · VEHICLES-Maintenance	2,885	1,209	1,676
67500 · VOLUNTEER APPRECIATION	290		290
68000 · Restricted Grant/Fund Expense	5,090	2,780	2,310
69000 · In-Kind Expense	6,824	6,824	
<b>Total Expense</b>	<u>109,879</u>	<u>58,301</u>	<u>51,579</u>
<b>Net Ordinary Income</b>	<u>-23,671</u>	<u>20,281</u>	<u>-43,952</u>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
75000 · Transfer to Reserves	4,167	4,333	-167
75200 · COVID-19 Wages			
<b>Total Other Expense</b>	<u>4,167</u>	<u>4,333</u>	<u>-167</u>
<b>Net Other Income</b>	<u>-4,167</u>	<u>-4,333</u>	<u>167</u>
<b>Net Income</b>	<u><u>-27,838</u></u>	<u><u>15,948</u></u>	<u><u>-43,785</u></u>

**Executive Vice-President Report**  
**April 2023**  
**Fundraising / Community Outreach Events**

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2023 DINING TO DONATE - *Optional DTD for dinner and/or dessert in June, July, August & September.*  
*Dine-IN, Dine-OUT and/or DESSERT.*

Confirmed:

January 25<sup>th</sup> – CubaCuba \$95.00  
February 21<sup>st</sup> – Parry's Pizza \$37.93  
March 29<sup>th</sup> – The Old North End Restaurant \$150.00  
April 26<sup>th</sup> – Angie's Family Restaurant  
May 31<sup>st</sup> – IC Brew House  
June 28<sup>th</sup> – Guadalajara Family Mexican / \* Dessert DTD – Culver's  
July 26<sup>th</sup> – Hickory House, Parker / \* Dessert DTD – Smart Cow  
August 23<sup>rd</sup> – Applebees Restaurant / \* Dessert DTD - TBD  
September 27<sup>th</sup> – Duke's Steakhouse / \* Dessert DTD – TBD  
October 25<sup>th</sup> – Black Eyed Pea  
November 8<sup>th</sup> – The Hideaway  
December 6<sup>th</sup> – Chili's Restaurant  
**Total Donations Received to Date = \$282.93**

MEADOWS CAR WASH - IN PROGRESS / Car Wash Ticket Sales (as of 04/17/23)

1<sup>st</sup>Q (Jan-Mar 2023) Tickets Sold = 136 Tickets as of 3/16/23  
2<sup>nd</sup>Q (Apr-Jun 2023) Tickets Sold = 81 Tickets as of 4/17/23  
3<sup>rd</sup>Q (Jul-Sep 2023) Tickets Sold = \_\_\_ To Date = \$ \_\_\_  
4<sup>th</sup> Q (Oct-Dec 2023) Tickets Sold = \_\_\_ To Date = \$ \_\_\_  
**Total Profit To Date = \$ 651.00 = 217 Total Tickets Sold**

KING SOOPERS - IN PROGRESS

1<sup>st</sup>Q (Jan-Mar 2023) = \$671.07 Income / 87 Households  
2<sup>nd</sup>Q (Apr-Jun 2023) = \$ \_\_\_ Income / \_\_\_ Households  
3<sup>rd</sup>Q (Jul-Sep 2023) = \$ \_\_\_ Income / \_\_\_ Households  
4<sup>th</sup>Q (Oct-Dec 2023) = \$ \_\_\_ Income / \_\_\_ Households  
**Total Profit To Date = \$671.07 / 87 Households**

AMAZON SMILES \* Discontinued Program Feb. 20<sup>th</sup>, 2023 -

(2023 – 1<sup>st</sup> Quarter thru February) = \$ 150.06 Income  
**Total Profit To Date = \$ 150.06 Income**

2023 SENIOR LIFE EXPO (Thursday, June 29<sup>th</sup>) (Goal: 90 Partners)

- Community Partners - 51 Registered & Paid  
(Includes 8 Advertising & 8 Presentations)  
- Small Non-Profit Partners – Tables/Paid = 5  
- Demonstrators = (3) TBD

**Total Registered = 56**  
**Total Income To Date = \$9,275.00**

**\*\* Plus, 8 additional businesses have indicated YES for EXPO; paperwork in progress.**

**2023 GOLF TOURNAMENT (Thursday, September 14th)**

**Player registration = 4 (sent invites to League Players and promo is out)**

**Sponsorship = 1 (CORE Electric)**

**Total Income To Date = \$1330.00**

**2023 CRAFT SHOW (31<sup>st</sup> Annual Craft Show Extraordinaire – Saturday, November 4<sup>th</sup>, 2023)**

**(Goal: 96 Vendors & 15 Community Corner Partners)**

**- Vendors (Paid)**

**- Comm Corner Partners = (15) TBD \* Invitation goes out in June**

**- Waitlist - 54**

**Total Vendor Registration = 96**

**Total Income To Date = \$19,832.00**

**OTHER**

**Volunteer Fair – Highlands Ranch Senior Center – April 18<sup>th</sup>**

**Promoting CRSAC and connecting with new interest - Stacey & Volunteer**

**Ducky Derby – Confirmed for Sunday, June 11<sup>th</sup>**

**Rotary Club sponsored event / Community Event & Fundraiser**

**CRSAC will enter Rockin' Seniorita in the race**

**Loving Life Challenge – July - September**

**Volunteer Appreciation Week – July (dates TBD)**

**Celebrating our Volunteer Teams for a week**

**\* In Progress = Donation Request Letter sent out in March / now receiving gift certificates and items in April.**

**CRSAC Closed for Maintenance – August 14<sup>th</sup>-18<sup>th</sup>**

**Shop Extravaganza – September 9<sup>th</sup>**

**Art Fest – September 9<sup>th</sup> & 10<sup>th</sup>**

**Colorado Gives Day – December 5<sup>th</sup>**

**Respectfully submitted,**

**Jon Hendricks & Stacey Fahrenbruch**

**CRCAS TRANSPORTATION REPORT**

**April 2023  
(March 2023)**

**VEHICLE MILEAGE & PASSENGER REPORT**

<u>Vehicles</u>	<u>Miles</u>
<u>Shuttle</u>	
Cars	2583
Vans	3429
MV1	378
Total Shuttle Miles	6390
<u>Activities/Events</u>	
Buses	1038
Vans	0
Total Bus Event Miles	1038
<b>Total Miles for both programs:</b>	<b>7428</b>

**RIDES**

Vehicles: 746 Buses: 153 Total Rides: 899

**VEHICLE MAINTENANCE COSTS**

Cars	\$ 1947	C8 Oil Service, Brake Replacement, Left front Tire
Vans	\$ 196	V9 Oil Service, Tire Repair V1 Registration
Buses	\$ 213	S1 Registration, Tire Valve
Totals Costs	\$ 2356	

**EXPENSES FROM PROFIT/LOSS STATEMENT**

	<u>Miles</u>	<u>%</u>	<u>Expenses</u>
Car Shuttles	2583	83	\$ 1947
Van Shuttles	3429	8	\$ 196
MV1 Shuttles	378	0	\$ 0
Buses	1038	9	\$ 213
Totals	7428	100	\$ 2356

**MONTHLY VEHICLE MILEAGE COSTS**

<u>Vehicles</u>	<u>Fuel (gal.)</u>	<u>Miles</u>	<u>Expenses</u>	<u>Cost per Mile</u>
Cars	100	2583	\$ 386	\$.15
Vans	155	3429	\$ 576	\$.17
MV1	23	378	\$ 92	\$.24
Buses	89	1038	\$ 345	\$.33
Totals		7428	\$ 1399	\$.19

**VEHICLE DONATIONS**

<u>Donor's Name</u>	<u>Vehicle</u>	<u>Est/Asking Value</u>	<u>Amt Rec'd</u>
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NONE

Respectfully submitted  
Ed Mattix, Transportation Chair

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**Membership-As of End of March 2023**

\*As of MARCH 31, 2023 1127 members  
 \* New Members for month of March 34  
 \*Renewed Memberships during March 2023: 46

# Of Members Per Age groups:

<u>Under 50</u>	<u>50-64</u>	<u>65-69</u>	<u>70-74</u>	<u>75-79</u>	<u>80+</u>
0	84	180	263	257	312
4 Assoc	5 Assoc	1 Assoc	1 Assoc	0 Assoc	1 Assoc
		1 Lifetime	1 Lifetime	2 Lifetime	11 Lifetime

Renewal Calls made:	51	52
	1 <sup>st</sup> call- 51	2 <sup>nd</sup> Calls
Deceased	0	0 0%
Left Message	16	10 19%
No Answer	3	2 4%
Moved	8	8 15%
Now Renewing	2	4 11%
Will Think About It	5	10%
Gone to Work	1	1 4%
Unknown	1	2%
Wants to Renew	15	2 33%
Disconnected		1 2%

**\*\*How many renewed of the 17 that indicated they would renew?**

Respectfully Submitted: Lynn Kroloff



*"Loving Life in the Second Half"*

## **Executive Director's Report**

**April 20th, 2023**

### **Grants and Funding Info –**

#### **Grants Received**

- E-470 Safety Foundation - \$2500
- Sam's Club - \$3000.00
- 2022 Phillip S Miller Funding \$9,500.00

#### **Grants Submitted**

- Walmart \$5000
- Next Fifty Initiative - \$40,000
- 100 Women for Douglas County \$10,000

#### **Grants in Progress or Waiting on Application Opening Date**

- Douglas County Community Foundation – Still waiting on application opening date
- Daniels Fund - \$40,000 – We had a meeting with our Grant Administrator this week and Val will begin working on this grant.

### **Center Info –**

**Admin Support/Meal Program Coordinator** – Hellen Swanson started this week. We are very excited to have her as a part of the team.

**VOA Dining Room meals and Hot Meals** - Delayed. New scheduled date to resume is May 2nd.

**New Name for Volunteer Receptionists** – “Guest Services Volunteer”. The volunteers have been moved the front desk position and this has made noticeable difference. Volunteer re-training and Schedule Plus orientation is scheduled for next week.

### **Fundraising/Outreach –**

**Craft Show** – Craft Booth are now FULL! Community Corner Registration will start after Senior Life Expo.

**Senior Life Expo** – Registration is going great with over 60 partners lined up. We have many new presentation and demonstrations. We have increased the time for the presentation this year.

**Golf Tournament** - Registration forms are created and will be available at the Annual Golf League sign up next week. We are looking at Arrowhead Golf Course for 2024.

*Respectfully Submitted,*

*Debbi Haynie – Executive*

*Director*



**Grant Funding for CRSAC  
Status Report for Grant Funding Applied/or in Place for 2023**

	2023	Jan-23	Dec-23	Town of Castle Rock	Senior Services	1 yr	\$80,000.00	\$80,000.00	Quarterly	Approved 9-20-22	(This is \$10,000 increase - We have not asked for an increase since 2014)
	2023	Jan-23	Dec-23	Town of Castle Rock	Transportation	1 yr	\$70,000.00	\$70,000.00	Quarterly	Approved 9-20-22	(This is \$10,000 increase - Our last increase in 2020 Pre-COVID)
	2023	Jan-23	Dec-23	Volunteers of America	Nutrition Services	1 yr	\$15,000.00	\$15,000.00	Monthly Reimbursement	Approved 12-20-2022	5,500 Rides (\$31 per)
	2022/2023	Jul-22	Jun-23	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	\$170,500.00	\$170,500.00	Monthly Reimbursement	Contracts Signed	2,328 Rides (\$31 per)
	2022-2023			Douglas County 5310 Grant	Transportation	12 mths	\$72,169.00	\$72,169.00	Monthly Reimbursement	Contracts Signed	872 Tides (\$31 per)
	2022-2023			Douglas County 5310 ARPA	Transportation	12 mths	\$27,031.00	\$27,031.00	Monthly Reimbursement	Contracts Signed	3,300 Calls (\$31 per)
	2022-2023	Jul-22	Jun-22	Douglas County-Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	\$49,500.00	\$49,500.00	Monthly Reimbursement	Contracts Signed	Increased amount due to bid of \$72000 - 1-5-2022 80% - 57,600
	2022-2023			CDOT	Additional Wheelchair Vehicle	1yr	\$57,600.00	\$57,600.00	80/20 Split	Contracts Signed	Assigned to Debbl
	2022-2023	Oct-22	Sep-22	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 yr	\$25,000.00	\$34,640.00	Monthly Reimbursement	Approved 9-6-2022	
	2023/2025	Jul-23	Jun-25	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	\$295,800.00		Monthly Reimbursement	LOI Submitted 9-6-22	8,700 Rides (\$34 per)
	2022-2023	Jul-22	Jul-23	Douglas County-Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	\$49,900.00		Monthly Reimbursement	Application Submitted 1/11/2023	3,300 Calls (\$35 per)
	2023	Jan	Dec	Lillis Foundation	Active Minds/Scholarship	1yr	\$12,000.00	\$14,000.00	One Time	Awarded 12-20-2022	Assigned to Debbl
*	2023			Sam's Club #4853	Senior Services	1 Yr	\$5,000.00	\$3,000.00	One Time	Awarded 3/28/23	Assigned to Debbl - Submitting in February
	2023			Walmart #984	Senior Services	1 Yr	\$5,000.00	\$5,000.00	One Time	2/23/2023	Assigned to debbl - Submitting In February
	2023			Castle Rock Rotary Club	Art and Cultural Programs	1 Yr	\$4,000.00	\$4,000.00	One Time	Awarded 3/7/23	Assigned to Val - Submitting In February
	2023			Next Fifty Initiative	General Operating/Infrastructure	1yr	\$40,000.00	\$40,000.00	One Time	Submitted 3/20/23	Val and I attended Grant Webinar on 2/1/23. We have decided to increase grant as \$40,000 from \$30,000 this year,
	2023			Daniel's Fund	General Operating/Infrastructure	1yr	\$40,000.00		One Time	Working ON	Assigned to Val
	2023			DCCF	Pending	1 Yr	??		One Time		Assigned to Val
*	2023			E-470 Foundation	Transportation	1yr	\$5,000.00	\$2,500.00	One Time	Awarded 4/6/23	The foundation has increase the Grant amounts. I will be asking for \$5,000
	2023			100 Women Who Care for Douglas County	Senior Services	1	\$10,000.00		One Time	Submitted 3/7/23	Assigned to Debbl
							\$1,033,900.00	\$599,940.00			

**Status Report for Grant Funding Applied/or in Place for 2023 +**

2023/2025	2023/2024	Jul-23	2023/2024	Douglas County "Transit Super Cali" Grant (AAA & DRCOG Funding)	Transportation	12 mths	\$295,800.00	Monthly Reimbursement	LOI Submitted 9-8-22	8,700 Rides (\$34 per)
2022-2023	2023/2024	Jul-23	2023/2024	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	\$49,900.00	Monthly Reimbursement	Application Submitted 1/12/2023	3,300 Calls (\$15 per)
2023-2024	2023/2024	Oct-23	2023/2024	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 yr	\$25,000.00	Monthly Reimbursement	Approved 9-6-2022	Assigned to Debi
							\$370,700.00			
								\$0.00		



*"Loving Life in the Second Half"*

## **April 2023 Board of Directors Meeting**

### **2023 ACTIVITY REPORT**

#### **March HIGHLIGHTS**

- Members visited the Pikes Peak Trolley Museum in Colorado Springs, had lunch and enjoyed the overall outing.
- We partnered with a few different area agencies to bring in some great in-house programming. The Colorado Correction Industries Prison-Trained K-9 Program brought in Lulu, who is currently being trained by them. Arden Larsen, member and Activities Committee member, also brought her trainee, Winter. We packed the Vista Room and everyone enjoyed their time with the dogs.
- A Town representative came and presented the Castle Rock Bluebird Project. They are always needing volunteers.
- We had some special visitors on St. Patrick's Day, Castle Rock's own Biscuit's Buddies. They brought miniature therapy ponies and goats and brought many smiles.
- Collette brought a presentation for a trip in October to "America's Music Cities." We've had 2 attendees sign up so far.
- We had a sold out trip of 30 attend the Dark Universe Planetarium show at the Denver Museum of Nature & Science.
- Some of the restaurants we visited in March were to HiLo American Eatery, Prost Biergarten & Pino's Italian Kitchen & Bar. One of the new favorites was to Garnish, an Indian Fusion Cuisine restaurant (members want to return soon so we'll schedule it this summer).
- Ongoing Activities and Trips that are still going strong are trips to the casinos and Seniors' Council trips. Trips to the theatre always sell out.

#### **PARTICIPATION STATISTICS**

	Participants		
	January	February	March
Off-Site Activities	158	240	231
On-Site Activities (including VOA lunch)	1500	1532	1752
Health & Wellness Activities	32	33	59
Sports	121	121	288
Virtual Activity	15	11	17
Take Home Activity	2	0	0
<b>Totals</b>	<b>1828</b>	<b>1937</b>	<b>2059</b>

\*Golf and Softball leagues had their kickoff meetings in March.

#### **UPCOMING ACTIVITIES**

The staff is busy with pre preparations for the 2023 Golf Tournament, Craft Show and Senior Life Expo. Trips to Alaska, Mt. Rushmore and the "Southern Charm Cities" with Collette travel are still much anticipated.

The Activities Committee is working on trips to Nebraska (to <https://pioneervillage.com/>) in June and Canada in 2024.

The Activities Committee will meet in May. Debbi Haynie, Shannon Rutt & Steph Lopez attended the Active Adult Programming Services conference at the APEX Community Recreation Center on 4/13/23. The theme centered around "Marketing in the Old & New World," meaning marketing to older adults pre vs. post COVID.

-Submitted by Patty Hasty, Activity Chairperson  
& Shannon Rutt, Activities Coordinator

Sports Board Report  
April 19, 2023

Sports Update:

Golf – Golf teams have been set up and both the 9 and 18 hole leagues are full. Team rosters, schedules, and sub lists were distributed a couple of weeks ago. The league starts on May 2. Golf pricing increased this year from \$35 to \$40 for the 9 hole league. I'm not sure of the cost of the 18 hole league. The registration fee of \$40 did not increase. Don and Dave Myer are trying out a change in the scoring and scheduling application this year that will allow for a week to be skipped (snow day, for example) without pushing out the rest of the schedule. This would be huge in terms of administration.

Softball – Softball has started practice. Debbi is working with Preston on registering his final roster. Wes and Ken teams will not use the bus this summer but will carpool to away games. Unclear on bus use by Weston's team.

Bowling – Bowling ends next Monday, April 24<sup>th</sup> and will start up again in the fall. Kay is meeting with Debbi this week to plan the end of season luncheon. Items for discussion for the fall season:

- Pricing
- Bus riding and pricing
- Breaking the season into 2 sessions.

Bocce Ball – Bocce ball session 3 ends on May 5<sup>th</sup> and will start up again in the fall. Teams were split pretty evenly between Tuesday and Friday play so presumably we'll go forward with both days. Items for discussion for the fall season:

- Moving from 3 sessions to fall and spring sessions.
- Pricing
- Designate a bocce ball lead
- Work with the MAC on court lines (they get too faint to see)

Badminton – Available through the rec center.

Pickleball – Matt from the rec center sent out an email to explore interest in a senior, over 70 league. Jim didn't know the outcome but suspected that interest would be from people who had physical limitations and wouldn't play unless they have a league/time slot dedicated to seniors. More active seniors simply slot into the rec center's beginner, recreational, intermediate, advanced rating system.

Potential new sports under discussion for 2023 – tennis, cornhole, horseshoes.

Cynthia Timmons

## Years on CRSAC Board 4/19/2023 - Updated

<u>Executive Board</u>	<u>Position</u>	<u>Year Elected or Appointed</u>	<u>Reelection</u>	<u>Future Election Date in November</u>	<u>New Term</u>	<u>Years in office</u>
Sherry Fogleman	Activities Chair	2016	2020/2022	2024	2025/26	2
	Secretary	2018				4
						4
						6
						<b>Total years on EB</b>
						<b>Total years on board</b>

Phyllis Turney	Facilities Chair	1999				11
	Vice President	2016	2019/2021			6
	President	2020	2021	2023	2024/25	4
						4
						10
						<b>Total years on EB</b>
						<b>Total years on board</b>

Steve Lockwood	Treasurer	2019	2021	2023	2024/25	4
						2
						<b>Total years on EB</b>
						<b>Total years on board</b>

Lynn Krolloff	Vice President /Membership	2020	2022	2024	2025/26	3
						3
						<b>Total years on EB</b>
						<b>Total years on board</b>

Jon Hendricks	Transportation Chair	2017				4
	Executive Vice President - Fundraising	2021 - appointed	2022	2024	2025/26	2
						2
						6
						<b>Total years on EB</b>
						<b>Total years as Board</b>

Ed Mattix	Transportation Chair	2022				0.25
	Vice President - Transportation	Appointed - 2023	2023	2023 (Due to Appointment)	2024/25	1
						1
						1
						<b>Total years on EB</b>
						<b>Total years as Board</b>

### Committee Chairman (CC)

Patty Hasty	Activities Chair	2019				<b>Total years as CC</b>
						2

Cynthia Timmons	Sports Chair	2020				<b>Total years as CC</b>
						2

**Years on CRSAC Board  
4/19/2023**

Position      Year Elected      Reelection      Future Election Date      Year of Departure      Years in office

**Board members**  
**Executive Board**

Doris Rollins	Vice President	2014	2015			2
	President	2016	2018			4
	Immediate Past President	2020	N/A	2021		1
				<b>Total years on EB</b>		<b>7</b>

Bob Halvorson	Sports chair	2019	2020	2021		2
	Executive Vice President	2020	2022			
				<b>Total years on EB</b>		<b>2</b>
				<b>Total years on board</b>		<b>2</b>

**Committee Chairman (CC)**

Al Wonstolen	Community Liaison	1998		2021		16
				<b>Total years as CC</b>		<b>16</b>