

CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS
Meeting Agenda
March 23, 2023
1:00 pm

HAPPY BIRTHDAY, PHYLLIS!

Call to Order

Record Proxy

Reports:

- Secretary – Sherry Fogleman
 - *Approve February 16, 2023 Board Meeting Minutes*
- Treasurer – Steve Lockwood – *Report/Approve*
 - *Financial Report*
- President – Phyllis Tumey
- Executive Vice President – Jon Hendricks
- Membership/Outreach Vice President – Lynn Kroloff
- Immediate Past President – Vacant
- Executive Director – Debbi Haynie

Standing Committees' Reports:

- Activities – Patty Hasty
- Liaison to Community – Vacant
- Sports – Cynthia Timmons
- Transportation – Ed Mattix
- Legal – Wendy Monteith

Member Comments:

EXECUTIVE SESSION, if necessary

Old Business

- *Recurring Strategic Planning Update – Steve*

New Business

- *Staff, Drivers, and Volunteer Incentives – Phyllis/Steve*
- *Changes to Bylaws – Steve*
- *Formalize DEI (Diversity, Equity & Inclusion) Commitment*

Adjournment

The next meeting is scheduled for Thursday, April 20, 2023 @ 1:00 pm at the Center.

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
March 23, 2023
1:00 pm

Executive Board Members

Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Ed Mattix, Interim Vice President of Transportation
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

CALL TO ORDER

The Board meeting was called to order at 1:00 pm by Phyllis Tumey. Lynn Kroloff was unable to attend this meeting. Sherry Fogleman has her proxy.

SECRETARY'S REPORT

The minutes of the February 16, 2023 Board meeting were approved by consensus, with edits.

TREASURER'S REPORT

Steve reviewed the financials for February 2023 and explained the budget, mentioning that the numbers are where they should be at this time of the year. He responded to questions.

A motion was made by Jon, seconded by Cynthia and unanimously passed to approve the February 2023 treasurer's report.

Investment Numbers:

Foundation - \$464,717 which is up 2.40% YTD
Reserves - \$296,234 which is up 2.94% YTD

Overall, the markets will continue to be very choppy through the end of the year.

He also explained that our auditor will be in on Monday to pick up the information he needs to begin the yearly audit. Steve believes that it should only take about 2 ½ days to complete audit.

PRESIDENT'S REPORT

Today is Phyllis' birthday. A celebration will commence at the end of this meeting.

Phyllis explained that the Executive Board met with Debbi recently to discuss changes in the staff responsibilities. Debbi will explain those changes later during this meeting.

EXECUTIVE VICE PRESIDENT REPORT

Jon explained that there is not a lot to report at this meeting, but that Stacey is working hard on the Senior Expo and the Craft Show. He also reported that he has only two more months to fill on Dining to Donate program for this year. Several suggestions were offered to him to try. They are:

- Block & Bottle
- Dos Santos
- IC Brewing Company
- Tribe
- Hideaway

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn was unable to attend this meeting. Therefore, no report was provided.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi reviewed the status of the grants and funding on her spreadsheet.

She reported that representatives from the Monument Senior Center will be coming to visit our center in the near future.

We have once again received another \$7500 donation for the Loving Life Challenge from our anonymous doner for this year.

She announced that she has hired Jorge Villarrial to fill the transportation coordinator position. He will be working full time beginning March 27.

Debbi then shared the changes she is initiating to the staff's responsibilities and locations of some of the spaces they occupy. She has revamped the volunteer receptionist position and will provide training for the volunteer receptionists in the near future so that all those who work at the front desk are more able to help when calls come in for rides, etc. Debbi will handle the volunteer recruitment for now.

She also is looking at moving the dispatching of the drivers to Jorge rather than the Front Desk Coordinator.

COMMITTEE REPORTS

Activities –

Patty said that it is great to be working with Shannon and Steph. She mentioned that the Mystery Trips are back and many fun events are occurring. She also mentioned the restaurants visited in February were Pappadeaux, The Wishbone, Wide Open Saloon, Blue Bonnet Café and Lazy Dog.

She reported that the Garden Club is now being run by a new group of people. Check the Newsletter for the new leaders of that group.

Debbi, Patty and Shannon have plans to attend the Active Adult Programming Services Conference at Arvada APEX in April.

Community Liaison –

This position is currently vacant.

Sports –

Cynthia reported that for Golf the sign-up meeting is scheduled for March 28 at 9 am. The league runs from May 2 through September 26. All leagues, both 9-hole and 18-hole are full.

Softball – will start practice in April for the 2023 season. Debbi has set up field reservations for all three teams. Current registrations are as follows:

- Rocks 17
- Rockers 11
- Rockies 14

Bowling is still in progress. The last day for this season is April 24th. Bowling will start up again in September. Details are being worked out for the fall 2023 season.

Bocce Ball session 3 started on March 3rd with a roster of 31 players.

Transportation –

Ed reported that he continues to have a few maintenance costs as you can see from the report.

The Tucson vehicle is still at Coloradoland. When the Tucson is repaired, it will be traded in on a new all wheel drive to replace C1.

Debbi is looking into a company (perhaps a mobile one) that can detail and take care of cleaning our buses.

LEGAL ADVISOR

Wendy had nothing new to report.

OLD BUSINESS

2023 Strategic Plan – Steve said the Strategic Plan Committee will be meeting again early April. He has no new information at this time.

NEW BUSINESS

Staff, Drivers and Volunteer Incentives

The Executive Board approved at their last meeting \$2,000 that Debbi can use to award her staff members when they do something special that will help the center or how their jobs are accomplished. She is to determine to whom, when and how much she wants to award a staff member who goes above and beyond for the center.

The drivers were each awarded a free car wash during this quarter's driver's meetings.

Volunteers – a decision still needs to be made on incentives for this group. Car washes could be distributed to the volunteers who attend the upcoming planned special meetings. The board asked that other ideas to reward volunteers be submitted as they think of them. Debbi also shared how Volunteer Appreciation Week works at the center.

Changes to Bylaws – prior to the meeting Steve submitted some suggested changes to the Bylaws related to the Director of Transportation, i.e. must have served on a transportation committee or be a current driver etc. After a short discussion, Jon and Ed agreed to rewrite a segment of that rewrite and add any experience needed for this position.

A motion was made by Cynthia, seconded by Patty and unanimously passed to accept the changes to the Bylaws as written.

The board also asked for a vote to change the title of the Transportation Chairman to Director of Transportation.

A motion was made by Jon, seconded by Patty and unanimously passed to nominate Ed Mattix as the new Director of Transportation until the election in November.

Formalize DEI (Diversity, Equity & Inclusion) Commitment – Debbi presented a new document for inclusion in our files. It is called the DEI (Diversity, Equity & Inclusion) Commitment. She asked that the board approve this commitment.

A motion was made by Cynthia, seconded by Patty and unanimously passed to formally accept the Commitment to Diversity, Equity, and Inclusion.

OTHER

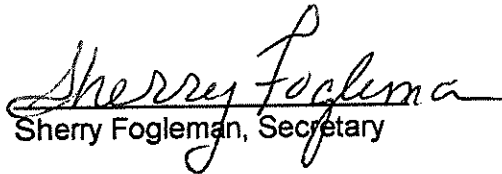
A quick celebration of Phyllis's birthday was held at the end of the meeting. Jon graciously provided a cake for the celebration.

The April Board meeting will be held Thursday, April 20, 2023 at 1:00 pm at the Center.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:40 pm.

Respectively submitted:


Sherry Fogleman, Secretary


Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
March 23, 2023

Motions/Decisions Page

The minutes of the February 16, 2023 Board meeting were approved by consensus, with edits.

A motion was made by Jon, seconded by Cynthia and unanimously passed to approve the February 2023 treasurer's report.

A motion was made by Cynthia, seconded by Patty and unanimously passed to accept the changes to the Bylaws a written.

A motion was made by Jon, seconded by Patty and unanimously passed to nominate Ed Mattix as the new Director of Transportation until the election in November.

A motion was made by Cynthia, seconded by Patty and unanimously passed to formally accept the Commitment to Diversity, Equity, and Inclusion.

Castle Rock Senior Center
Statement of Activities Budget Performance
February 2023

	<u>Feb 23</u>	<u>Budget</u>	<u>Jan - Feb 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
40000 · 01-ACTIVITY INCOME	8,386	6,500	27,737	25,000	90,000
40050 · 02-MEMBERSHIP	5,768	4,000	36,724	34,000	43,000
40100 · 03-SHUTTLE CONTRIBUTIONS	816	700	1,983	1,600	10,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	12,500	25,000	25,000	150,000
40300 · 07-Douglas County Grants	26,322	20,000	50,553	40,000	235,000
40400 · 08-GRANTS	1,250	4,500	18,869	19,500	98,000
40500 · 09-OUTREACH EVENTS	5,240	1,150	5,240	1,150	15,000
40600 · 12-TRANSPORTATION - DONATIONS		73	200	273	1,000
40700 · 15-FUND RAISING INC.	10,837	8,000	24,527	20,000	125,000
42800 · 05-MISC	76	400	590	920	5,000
43200 · INTEREST & DIV SAVINGS	335	670	695	1,340	8,000
43400 · Insurance Reimbursement	164		164		
44000 · Restricted Grant/Fund Income	3,215	3,000	8,076	6,000	30,000
45000 · In-Kind Income	6,824	6,824	13,648	13,648	81,887
Total Income	<u>81,733</u>	<u>68,317</u>	<u>214,006</u>	<u>188,431</u>	<u>891,887</u>
Expense					
60300 · ACTIVITIES EXPENSE	3,232	2,000	7,959	7,000	36,000
60500 · ADVERTISING EXPENSE	233	500	1,335	1,000	6,000
60600 · BANK FEES	547	150	1,558	1,100	3,000
60700 · BLDG & EQ MTCE/CLEANING					100
61000 · CENTER SUPPLIES	227	500	729	1,000	6,000
61400 · CONTRACT ADMINISTRATIVE HELP		500	150	750	5,000
62000 · DEPRECIATION	2,717	2,117	5,435	4,233	25,400
62400 · Dues, Conferences	337	208	425	417	2,500
62500 · FUND RAISING EXP	539	2,000	1,604	4,000	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES		42		83	500
62800 · FURNITURE/EQUIPMENT PURCHASES					200
62900 · GIFTS					1,000
63000 · INSURANCE	3,297	2,833	6,594	5,667	34,000
63600 · MISCELLANEOUS	73	35	83	60	400
63700 · OFFICE SUPPLIES	468	800	1,117	1,600	10,000
63800 · OUTREACH EVENTS	131		1,131	1,000	8,000
64000 · PAYROLL EXPENSES	28,183	35,000	57,212	70,000	455,000
64400 · Payroll Support Services	31	200	61	400	4,000
64450 · PAYROLL TAXES	2,511	2,615	5,092	5,231	34,000
65000 · POSTAGE				750	5,000
65100 · PROFESSIONAL SERVICES		1,300		1,300	11,700
65110 · Accounting	1,875	1,700	3,810	3,400	20,000
65200 · RENT	65	58	130	117	700
65250 · REPAIRS/MAINTENANCE	422		596	150	150
65300 · STAFF-VOL EXP	341	200	874	700	2,700
65350 · TAXES/LICENSES		100		100	150
65400 · TELEPHONE	470	275	941	560	3,400
66000 · VEHICLES - Fuel	1,259	1,100	2,421	2,200	17,000
67000 · VEHICLES-Maintenance	716	1,200	4,200	2,400	14,000
67500 · VOLUNTEER APPRECIATION					4,500
67700 · WEB SITE/SOCIAL MEDIA	568	50	568	100	600
68000 · Restricted Grant/Fund Expense	2,069	1,800	3,584	3,300	25,000
69000 · In-Kind Expense	6,824	6,824	13,648	13,648	81,887
Total Expense	<u>57,135</u>	<u>64,108</u>	<u>121,256</u>	<u>132,265</u>	<u>841,887</u>
Net Ordinary Income	<u>24,598</u>	<u>4,209</u>	<u>92,750</u>	<u>56,165</u>	<u>50,000</u>
Other Income/Expense					
Other Expense					
75000 · Transfer to Reserves	4,167	4,167	8,333	8,333	50,000
Total Other Expense	<u>4,167</u>	<u>4,167</u>	<u>8,333</u>	<u>8,333</u>	<u>50,000</u>
Net Other Income	<u>-4,167</u>	<u>-4,167</u>	<u>-8,333</u>	<u>-8,333</u>	<u>-50,000</u>
Net Income	<u>20,431</u>	<u>42</u>	<u>84,417</u>	<u>47,832</u>	

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
February 2023

	<u>Feb 23</u>	<u>Feb 22</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	8,386	8,110	276
40050 · 02-MEMBERSHIP	5,768	4,563	1,205
40100 · 03-SHUTTLE CONTRIBUTIONS	816	586	230
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	10,833	1,667
40300 · 07-Douglas County Grants	26,322	13,399	12,923
40400 · 08-GRANTS	1,250	1,250	
40500 · 09-OUTREACH EVENTS	5,240	1,775	3,465
40600 · 12-TRANSPORTATION - DONATIONS		100	-100
40700 · 15-FUND RAISING INC.	10,837	5,254	5,583
42800 · 05-MISC	76	9	67
43200 · INTEREST & DIV SAVINGS	335	321	14
43400 · Insurance Reimbursement	164		164
44000 · Restricted Grant/Fund Income	3,215	3,240	-25
45000 · In-Kind Income	6,824	6,824	0
Total Income	<u>81,733</u>	<u>56,264</u>	<u>25,468</u>
Expense			
60300 · ACTIVITIES EXPENSE	3,232	8,215	-4,984
60500 · ADVERTISING EXPENSE	233	2,687	-2,454
60600 · BANK FEES	547	652	-105
61000 · CENTER SUPPLIES	227	179	48
61400 · CONTRACT ADMINISTRATIVE HELP		190	-190
62000 · DEPRECIATION	2,717	4,816	-2,099
62400 · Dues, Conferences	337	87	250
62500 · FUND RAISING EXP	539	65	474
63000 · INSURANCE	3,297	2,626	672
63600 · MISCELLANEOUS	73		73
63700 · OFFICE SUPPLIES	468	1,322	-855
63800 · OUTREACH EVENTS	131		131
64000 · PAYROLL EXPENSES	28,183	26,377	1,806
64400 · Payroll Support Services	31	35	-5
64450 · PAYROLL TAXES	2,511	2,469	42
65110 · Accounting	1,875	1,475	400
65200 · RENT	65	65	
65250 · REPAIRS/MAINTENANCE	422	175	247
65300 · STAFF-VOL EXP	341	349	-8
65400 · TELEPHONE	470	240	230
66000 · VEHICLES - Fuel	1,259	877	382
67000 · VEHICLES-Maintenance	716	140	577
67700 · WEB SITE/SOCIAL MEDIA	568		568
68000 · Restricted Grant/Fund Expense	2,069	1,939	130
69000 · In-Kind Expense	6,824	6,824	0
Total Expense	<u>57,135</u>	<u>61,805</u>	<u>-4,670</u>
Net Ordinary Income	<u>24,598</u>	<u>-5,540</u>	<u>30,138</u>
Other Income/Expense			
Other Expense			
75000 · Transfer to Reserves	4,167	4,333	-167
75200 · COVID-19 Wages			
Total Other Expense	<u>4,167</u>	<u>4,333</u>	<u>-167</u>
Net Other Income	<u>-4,167</u>	<u>-4,333</u>	<u>167</u>
Net Income	<u>20,431</u>	<u>-9,873</u>	<u>30,305</u>

2023 GOLF TOURNAMENT (Thursday, September 14th)

3/21/23 - Golf Tournament Committee Meeting

Second meeting of the year. Will discuss and confirm current pricing for 2023, other golf courses and 2024 booking potential with Arrowhead. Will review and update brochure & "Rules of Play", proof and finalize. IN PROGRESS.

2023 CRAFT SHOW (31st Annual Craft Show Extraordinaire – Saturday, November 4th, 2023)

(Goal: 96 Vendors & 15 Community Corner Partners)

- Vendors (Paid)

- Comm Corner Partners = (15) TBD * Invitation goes out in June

- Waitlist - 54

Total Vendor Registration = 96

Total Income To Date = \$19,832.00

OTHER

Volunteer Fair – Highlands Ranch Senior Center – April 19th

Promoting CRSAC and connecting with new interest - Stacey & Debbi

Ducky Derby – Confirmed for Sunday, June 11th

Rotary Club sponsored event / Community Event & Fundraiser

CRSAC will enter Rockin' Seniorita in the race

Loving Life Challenge – July - September

Volunteer Appreciation Week – July (dates TBD)

Celebrating our Volunteer Teams for a week

CRSAC Closed for Maintenance – August 14th-18th

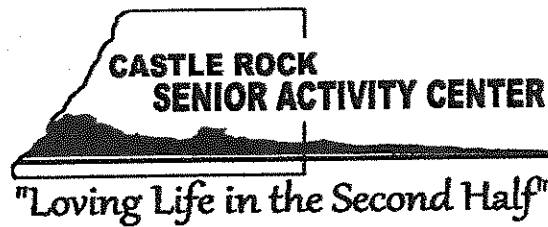
Shop Extravaganza – September 9th

Art Fest – September 9th & 10th

Colorado Gives Day – December 5th

Respectfully submitted,

Jon Hendricks & Stacey Fahrenbruch



Executive Director's Report

March 23rd, 2023

Grants and Funding Info –

Grants Received

- Castle Rock Rotary - \$4000

Grants Submitted

- Walmart \$5000
- Sam's Club \$5000
- E-470 Safety Foundation - \$5,000
- Next Fifty Initiative - \$40,000
- 100 Women for Douglas County \$10,000

Grants in Progress or Waiting on Application Opening Date

- Douglas County Community Foundation - \$? Waiting on Application Opening Date
- Daniels Fund - \$40,000 – Val currently working on

Center Info –

DC Live Town Hall – “What does it mean to Age Well in Douglas County?” -

Tuesday, March 28th 6:00 pm – 7:00 pm- Douglas County Building – Commissioners room

I have been invited to sit in the front row during this upcoming Town Hall on Aging to answer question as needed. The event can be attended in person, via phone or video stream.

Transportation Coordinator – Jorge Villarrial started this week part-time and will be full time starting 3/27. This gives Tina a little over 3 weeks of training with him.

Admin Support/Meal Program Coordinator – The job posting is active and we will begin Interviews next week.

Audit – This week Jim Davis has been here conducting our 2022 audit. Things have seemed to go well again this year.

Computers and Laptop – We will begin in upgrading the RAM in both the office's Desktops and Laptops to improve speed and efficiency for the staff.

Additional computer and redesign of front desk seating- An additional computer station has been added to the Front Desk area. Our Front Desk Coordinator will now sit at the desk closer to the window, with the Volunteer Receptionist sitting at the Front Desk. Training will begin next month for the Volunteers to have read only access to Schedule Plus to answer many of the general information question.

VOA Dining Room meals and Hot Meals - These are scheduled to resume on April 18th.

Fundraising/Outreach –

Craft Show – Craft Booth are now FULL! Community Corner Registration will start after Senior Life Expo.

Senior Life Expo – Registration is going great. We have many new presentation and demonstrations. We have increased the time for the presentation this year.

Golf Tournament - Registration forms are created and will be available at the Annual Golf League sign up next week. We are looking at Arrowhead Golf Course for 2024

Respectfully Submitted,

Debbi Haynie – Executive

Director

**Grant Funding for CRSAC
Status Report for Grant Funding Applied/or in Place for 2023**

Year	Month	Grant Title	Organization	Services	Term	Amount	Amount	Amount	Frequency	Start Date	End Date	Approval Status	Notes
2023	Jan-23	Town of Castle Rock	Senior Services	1 Yr	\$80,000.00	\$80,000.00	\$80,000.00	Quarterly	Approved 9-20-22			(This is \$10,000 increase - We have not asked for an increase since 2014)	
2023	Jan-23	Town of Castle Rock	Transportation	1 Yr	\$70,000.00	\$70,000.00	\$70,000.00	Quarterly	Approved 9-20-22			(This is \$10,000 increase - Our last increase in 2020 Pre-COVID)	
2023	Jan-23	Volunteers of America	Nutrition Services	1 Yr	\$15,000.00	\$15,000.00	\$15,000.00	Monthly Reimbursement	Approved 12-20-2022				
2022/2023	Jul-22	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	\$170,500.00	\$170,500.00	\$170,500.00	Monthly Reimbursement	Contracts Signed			5,500 Rides (\$31 per/)	
2022-2023		Douglas County 5310 Grant	Transportation	12 mths	\$72,169.00	\$72,169.00	\$72,169.00	Monthly Reimbursement	Contracts Signed			2,328 Rides (\$31/ per)	
2022-2023		Douglas County 5310 ARPA	Transportation	12 mths	\$27,031.00	\$27,031.00	\$27,031.00	Monthly Reimbursement	Contracts Signed			872 Rides (\$31 per/)	
2022-2023	Jul-22	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	\$49,900.00	\$49,900.00	\$49,900.00	Monthly Reimbursement	Contracts Signed			3,300 Calls (\$15 per/)	
2022-2023		CDOT	Additional Wheelchair Vehicle	1 Yr	\$57,600.00	\$57,600.00	\$57,600.00	80/20 Split	Contracts Signed			Increased amount due to bid of \$72000 - 1.5-2022 80% - 57,600	
2022-2023	Oct-22	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 Yr	\$25,000.00	\$34,640.00	\$34,640.00	Monthly Reimbursement	Approved 9-6-2022			Assigned to Debbl	
2023/2025	Jul-23	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	\$295,800.00			Monthly Reimbursement	LOI Submitted 9-8-22			8,700 Rides (\$34 per)	
2022-2023	Jul-22	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	\$49,900.00			Monthly Reimbursement	Application Submitted 1/12/2023			3,300 Calls (\$15 per/)	
2023	Jan	Lillis Foundation	Active Minds/Scholarship	1 Yr	\$12,000.00	\$14,000.00	\$14,000.00	One Time	Awarded 12-20-2022			Assigned to Debbl	
*	2023	Sam's Club #4853	Senior Services	1 Yr	\$5,000.00			One Time	Submitted 2/23/23			Assigned to Debbl - Submitting in February	
*	2023	Walmart #984	Senior Services	1 Yr	\$5,000.00			One Time	2/23/2023			Assigned to Debbl - Submitting in February	
*	2023	Castle Rock Rotary Club	Art and Cultural Programs	1 Yr	\$4,000.00	\$4,000.00	\$4,000.00	One Time	Awarded 3/7/23			Assigned to Val - Submitting in February	
*	2023	Next Fifty Initiative	General Operating/Infrastructure	1 Yr	\$40,000.00	\$40,000.00	\$40,000.00	One Time	Submitted 3/20/23			Val and I attended Grant Webinar on 2/1/23. We have decided to increase grant as to \$40,000 from \$30,000 this year.	
	2023	Daniel's Fund	General Operating/Infrastructure	1 Yr	\$40,000.00			One Time	Working ON			Assigned to Val	
	2023	DCCF	Pending	1 Yr	??			One Time				Assigned to Val	
*	2023	E-470 Foundation	Transportation	1 Yr	\$5,000.00	\$5,000.00	\$5,000.00	One Time	Submitted 3/7/23			The foundation has increase the Gant amounts. I will be asking for \$5,000	
*	2023	100 Women Who Care for Douglas County	Senior Services	1	\$10,000.00			One Time	Submitted 3/7/23			Assigned to Debbl	
						\$1,033,900.00	\$594,440.00						

Status Report for Grant Funding Applied/ or in Place for 2023 +

2023/2025	Jul-23	2023/2024	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	\$295,800.00	Monthly Reimbursement	LOI Submitted 9-8-22	8,700 Rides (\$34 per)
2022-2023	Jul-23	2023/2024	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	\$49,900.00	Monthly Reimbursement	Application Submitted 1/12/2023	3,300 Calls (\$15 per)
2023-2024	Oct-23	2023/2024	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 Yr	\$25,000.00	Monthly Reimbursement	Approved 9-6-2022	Assigned to Debbi
						\$370,700.00			\$0.00



**CASTLE ROCK
SENIOR ACTIVITY CENTER**

"Loving Life in the Second Half"

March 2023 Board of Directors Meeting

2023 ACTIVITY REPORT

FEBRUARY HIGHLIGHTS

- The much anticipated Mystery Trip returned (after COVID) in February. Treasure Box Tours (formerly Denver History Tours) picked up members on Valentine's Day in a coach bus and they visited some "sweet spots" of Denver. We have Treasure Box Tours back on the schedule for a regular trip on 5/30 to learn about the "Lost Cities" of Denver.
- Marathon & Duplicate Bridge returned after the holidays.
- The free monthly Legal Presentation given by Jaime Stewart at Gubbels Law Office has been overflowing.
- Other Special Interest Groups are flourishing as well. The Drama Group is practicing hard for a performance in March. The Garden Club is getting ready to open clear out the winter and bring in the spring. Bingo is packing Vista Hall. Low Vision Clinic is packing Big Horn. The Creative Writing Group is now meeting twice a month. Knit and Crochet is asking for a third day per week. The Hearing Clinic always fills. And, jewelry making classes are especially in high demand.
- The restaurants we visited in February were Pappadeaux, The Wishbone, Wide Open Saloon, Blue Bonnet Café & Lazy Dog.
- The monthly theatre trips never disappoint. On 2/26 a full bus went to the Vintage Theatre to see "Sophisticated Ladies" and loved it.
- Another fun trip in February was to the Rodz & Bodz Museum at the Colorado Mills Mall. They also enjoyed shopping and lunch
- To finish up a "sweet" month, members took a tour of Hammond's Candy Factory.

PARTICIPATION STATISTICS

	Participants		
	December	January	February
Off-Site Activities	206	158	240
On-Site Activities (including VOA lunch)	1260	1500	1532
Health & Wellness Activities	62	32	33
Sports	60	121	121
Virtual Activity	4	15	11
Take Home Activity	0	2	0
Totals	1592	1828	1937

*We were closed 2/15 & 2/22 for inclement weather, had a late start on 2/16 due to weather and were closed on 2/20 for Presidents Day.

UPCOMING ACTIVITIES

The staff is busy with pre preparations for the 2023 Golf Tournament, Craft Show and Senior Life Expo. The phone lines in the office are still open for AARP Tax Aide appointments. Trips to Alaska, Mt. Rushmore and the "Southern Charm Cities" with Collette travel are still much anticipated.

The Activities Committee will meet in March, and the members are always a constant source of research, ideas and information. Debbi, Patty and Shannon have plans to attend the Active Adult Programming Services Conference at Arvada APEX in April.

Both Golf and Softball interest meetings are set to kick off with their annual meetings in March. Bocce Ball and Bowling are in full swing. We're working with the Outdoor Coordinator at Castle Rock to start hikes back up for the warmer months.

-Submitted by Patty Hasty, Activity Chairperson
& Shannon Rutt, Activities Coordinator

Sports Board Report
March 21, 2023

Sports Update:

Golf – Golf registrations were posted online and mailed to prior participants on December 24th. Registrations are due by the sign up meeting scheduled for March 28, 9 am. As in prior years the league will include 18 2 person teams for the 9 holes league, 32 2 person teams for the 18 hole league, and as many subs as register. The league runs from May 2 through September 26. At this time there is no change to leadership/administration. Don Marshall heads up the league with Jim Weglarz assisting. Dave Meyers is the scorekeeper for the 9 hole league and Preston Shepherd for the 18 hole.

18 hole – 79 registered out of 64 spaces
9 hole – 37 registered out of 36 spaces
Subs – 9
Either league - 1

Softball – Softball will start practicing in April for the 2023 season. Debbi has set up field reservations for all three teams. Registrations have been received as follows:

Rocks – 17
Rockers – 11
Rockies – 14

New softball fees were agreed in a meeting on 1/30/23 and have been rolled out to the managers and players. Registration fees have increased from \$40 to \$65 per player to cover admin, insurance, and equipment. Bus fees have been raised to \$150 per trip with the managers responsible for collecting \$10/player to cover. Most games are either local or the players ride share.

Bowling – Bowling started up again on Jan 9th after the December break. We have a roster of 29 players. In the future the league can handle 30 players (6 lanes X 5 people) but registration is closed for the 2022 season. The bus is also full for weekly bowling transportation. Under discussion is, going forward, running bowling in 2 sessions, fall and spring. Prices would not increase but the split would allow us to add players for an upcoming session without having to wait an entire year to join. Details to be worked out for the fall 2023 season.

Bocce Ball – Bocce ball session 3 started on March 3rd with a roster of 31 players. Session 3 includes play on both Tuesday and Friday but Tuesday has been light attendance so we'll be watching the numbers to determine whether to offer Tuesday play going forward. We do have 18 players signed up for Tuesday and 20 players for Friday (some are both) so the registrations are pretty evenly split.

Badminton – Available through the rec center.

Pickleball – There has been a request for a senior pickleball league. Since we don't offer pickle ball through the Senior Center, I've been in touch with Jim Johnson who had also heard the request from current players. The shortage of local pickleball courts currently makes this a challenge.

Potential new sports under discussion for 2023 – tennis, cornhole, horseshoes.

Cynthia Timmons

CRCAS TRANSPORTATION REPORT

March 2023

(February 2023)

VEHICLE MILEAGE & PASSENGER REPORT

<u>Vehicles</u>	<u>Miles</u>
<u>Shuttle</u>	
Cars	2273
Vans	2531
MV1	304
<u>Total Shuttle Miles</u>	<u>5108</u>
<u>Activities/Events</u>	
Buses	957
Vans	0
<u>Total Bus Event Miles</u>	<u>957</u>
Total Miles for both programs:	6065

RIDES

Vehicles: 753 Buses: 209 **Total Rides: 962**

VEHICLE MAINTENANCE COSTS

Cars	\$ 118	C1 & C9 Registration Fees
Vans	\$ 502	V9 Registration Fee
Buses	\$ 56	S2 Wiper Blades
<u>Totals Costs</u>	<u>\$ 676</u>	

EXPENSES FROM PROFIT/LOSS STATEMENT

	<u>Miles</u>	<u>%</u>	<u>Expenses</u>
Car Shuttles	2273	18	\$ 118
Van Shuttles	2531	74	\$ 502
MV1 Shuttles	304	0	\$ 0
Buses	957	8	\$ 56
<u>Totals</u>	<u>6065</u>	<u>100</u>	<u>\$ 676</u>

MONTHLY VEHICLE MILEAGE COSTS

<u>Vehicles</u>	<u>Fuel (gal.)</u>	<u>Miles</u>	<u>Expenses</u>	<u>Cost per Mile</u>
Cars	82	2273	\$ 313	\$.14
Vans	106	2531	\$ 408	\$.16
MV1	24	304	\$ 94	\$.31
Buses	114	957	\$ 443	\$.46
<u>Totals</u>		<u>6065</u>	<u>\$ 1258</u>	<u>\$.27</u>

VEHICLE DONATIONS

<u>Donor's Name</u>	<u>Vehicle</u>	<u>Est/Asking Value</u>	<u>Amt Rec'd</u>
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NONE

Respectfully submitted
Ed Mattix, Transportation Chair

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Castle Rock Senior Activity Center Non Discrimination Policy

Formalized 5-23- 2013

All activities/programs/services of the Castle Rock Senior Activity Center shall be conducted on a non-discriminatory basis with regard to race, creed, color, religion, sex, sexual orientation, gender expression, national origin, age, ancestry, mental or physical disability, medical condition, genetic information, marital status, military status or any other characteristic protected by law.



Formalized 3/23/2023

Commitment to Diversity, Equity, and Inclusion (DEI)

The Castle Rock Senior Activity Center embraces the concept of Diversity, Equity and Inclusion (DEI) for its staff, partners, and all participants. The Center strives to drive discussion, education and advocacy for change as it relates to inclusivity, anti-ageism and equity for older adults. We reject all forms of prejudice and discrimination, including those based on age, color, disability, gender, gender identity, gender expression, national origin, race, religion and sexual orientation. We unite, empower and champion our community to address social injustices, embrace anti-racism and eradicate systemic discrimination. Our programs and services are open to all age 50 and better and are offered for the purpose of making sure everyone in the community is able to embrace the goal of "loving life in the second half."