

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
August 10, 2023
1:00 pm

Executive Board Members

Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Ed Mattix, Interim Vice President of Transportation
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

CALL TO ORDER

The Board meeting was called to order at 1:01 pm by Phyllis Tumey. Cynthia was unable to attend this meeting. Sherry has her proxy.

SECRETARY'S REPORT

The minutes of the June 15, 2023 Board meeting were approved by consensus with one edit.

TREASURER'S REPORT

The July financial reports were not available in time for this meeting. Steve will send out the July financial reports to the board when they become available, therefore there was no motion to approve the July reports.

Investments

Steve reported that we have re-earned all our lost monies that occurred during the financial downturn. Total Edward Jones accounts: \$805,530.

RESERVES: \$309,738, UP 7.64% YTD
FOUNDATION: \$475,634, up 9.56% YTD

PRESIDENT'S REPORT

Phyllis reported that she attended the recent Douglas County Commissioners' meeting. She learned that fourteen million dollars have been approved for income based housing for seniors in Douglas County. Several locations were discussed.

EXECUTIVE VICE PRESIDENT REPORT

Jon referred to the Executive Vice President Report provided by Stacey. He noted the following:

Golf Tournament – currently has 78 players registered and 7 sponsorships.

Total Income to Date - \$16,185.

Craft Show – currently there are 96 vendors.

Total Income to Date - \$19,832

Dining to Donate – The Hickory House this month was very popular!

Jon also reported that the Meadows Carwash program and the King Sooper program are both doing well.

TRANSPORTATION VICE PRESIDENT

Ed reported that rides for June (May) were 873 and for July (June) were 860. They were up a bit more for July at about 1000 rides. He stated that he is more confident now that the reports are more accurate.

He said that the new Rav 4 is in use today. The dome for the Rav is due in a couple of weeks.

Ed thanked Jon for finding the new mobile service "Bumper Solutions" for our vehicles. The bumpers for the C2 and C8 will be repaired on August 25th by Bumper Solutions.

The board was informed that Davey Coach's open house is Friday, August 18th. Ed, Debbi, Jon, Steve, Bev and Lisa plan to attend.

Jon commented on a letter that Lisa sent to the drivers. He was very impressed by how well it was written.

It was suggested that Stacey, Lisa, Hellen, and Christine be given the opportunity to be trained on driving the center's vehicles.

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn reported that membership is now at 1198 and that more members are beginning to renew their membership. Lynn also said that more people are starting to attend the Newcomers Meeting.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi reviewed the status of the centers' various grant funding requests.

She informed the board that the new Wheelchair Van is currently in the "purchase order stage". The county is reimbursing the center for 80% of the cost of the vehicle.

Debbi reported on the August 2nd Douglas County Older Adult Listening Tour that was held at the center. It was a great success with over 55 attendees.

Debbi, Ed and Lisa will be attending the Davey Coach Customer Appreciation and Training event on Friday, August 18th. Some of our drivers will attend as well.

The center's insurance renewals increased by 8-10% this year. The general liability package shows a 12% increase, mainly due to the number of vehicles.

The Loving Life Challenge has begun and continues through the end of September. Debbi asked all the board members to sign up for various events or times that they can explain what the challenge is and ask for members to contribute.

COMMITTEE REPORTS

Activities –

Patty reported on some of the events in July. The Jimmy Buffet event was very good, and everyone seemed to enjoy the show. The trip to The Furnace Glassworks was also a very interesting and enjoyable trip, several positive comments for that trip as well.

Volunteer Appreciation Week also went very well this year.

The Lunch n Learn featuring Ralph Clark of the Alzheimer's Association of Colorado was very well attended as was a series of lectures on Cyber Security by Andrew Furze, a Cyber Security Specialist.

Our Activities Committee will begin meeting every month again beginning in September.

Community Liaison –

This position is currently vacant.

Sports –

Cynthia reported the following –

- The golf league is well underway and is scheduled to run through September 26. That day will include a scramble, end of season lunch and award prizes.
- The softball league is underway.
- Bowling's start-up meeting is scheduled for August 28th. The play will continue to be on Mondays. There will be 2 separate sessions and players will need to sign up for one or both sessions. Bowling will begin Session 1 on September 11.

- Bocce Ball's start-up meeting will be held on August 28th following the Bowling start up meeting and again will be held at the MAC. - This league too will be structured in two sessions. Play will begin for the first session on September 12.
- Cornhole's informational meeting is scheduled for September 15th at the center. This is the first year for cornhole in our sports programs. This group will begin play in October.

LEGAL ADVISOR

Wendy informed the board that no one came forward to contest those running for the Center's elections in November. She also mentioned that she will write a letter for our October newsletter under "Your Membership Matters" announcing the board candidates for re-election this year.

Also presented to the board was a new "Social Media Policy" for both the board and the staff. After a short discussion on this topic and a couple of edits to the document,

A motion was made by Lynn, seconded by Ed and unanimously approved to adopt the new "Social Media Policy" effective August 10, 2023.

The board will be asked to sign the policy after edits are completed.

Wendy presented and explained new employment law updates effective this month including:

- Marital Status
- Disability Discrimination
- Non-Disclosure Limits
- New Record Keeping Requirements
- Sick Leave
- Equal Pay for Equal Work Act

She noted "Leave Reasons" may have to be added to the employee handbook.

OLD BUSINESS

- Recurring Strategic Planning Update – Steve
Their next meeting is scheduled for Thursday, September 21.

NEW BUSINESS

None Reported.

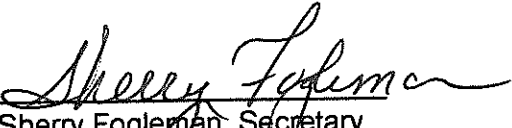
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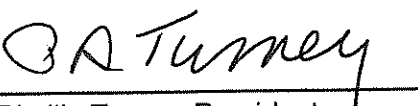
Our next board meeting is scheduled for Thursday, September 21, 2023 at 1:00 pm. The meeting will be held at the center.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:45 pm.

Respectively submitted:


Sherry Fogleman, Secretary


Phyllis Turney, President

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Motions/Decisions Page

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