

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
June 15, 2023
1:00 pm

Executive Board Members

Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Lynn Kroloff, Vice President of Membership and Outreach
Ed Mattix, Interim Vice President of Transportation
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

CALL TO ORDER

The Board meeting was called to order at 1:01 pm by Phyllis Tumey. Wendy was unable to attend this meeting.

SECRETARY'S REPORT

The minutes of the May 18, 2023 Board meeting were approved by consensus with one edit.

TREASURER'S REPORT

Steve reported that our budget is looking very good now. We are not spending more than we projected and the budget is exactly where it is supposed to be.

A motion was made by Lynn, seconded by Sherry, and unanimously passed to approve the May 2023 treasurer's report.

Steve then referenced the Reserves/Investments report included in the board packet and responded to questions. He explained that he will review the vehicles portion of the report to make sure the numbers are updated in the report. He will also update some of the titles in the report for clearer understanding.

Steve also reported that at the Town Council Meeting on June 26th, the Council will officially approve the building of a new recreation center. Cynthia agreed to put together a document defining specs for an onsite sports area at our current location.

PRESIDENT'S REPORT

Phyllis notified the board that she attended Stacey Fahrenbruch's graduation ceremony for her participation in the Leadership Douglas County (LDC) program. Phyllis indicated that the program was very good, and we should all congratulate Stacey when we see her. The board and Debbi agreed that there are no plans to send anyone to the LDC program in 2024.

EXECUTIVE VICE PRESIDENT REPORT

Jon referred to the Executive Vice President Report provided by Stacey. He noted the following:

Dining to Donate total donations thus far	\$532.93
Meadows Car Wash total donations thus far	\$831.00
King Soopers total profit to date	\$671.07
Amazon.Smiles total profit to date	have received our final check from them.

The Senior Life Expo planning is doing well. The Golf Tournament and the Craft Fair are moving along and doing well thus far. He did indicate that he recently received notice from GH Phipps Company that they will help sponsor the golf tournament with a check for \$1,000.

Rockin Senorita won \$1,000 (1st place) at the Ducky Derby this year.

The Loving Life Challenge begins July 1 and runs through September 30th. Jon, Steve and Debbi will update the letter that goes out to members concerning donating to the event.

Volunteer Appreciation Week is the week of July 17th. Phyllis will be on vacation that week, so Jon will stand in for her during that week.

TRANSPORTATION VICE PRESIDENT

Ed reported rides are down again this month. Tina has been asked to come in and research how the rides are now being recorded and to make sure all of them are being recorded properly by Jorge.

The Tucson should be ready on Saturday. Once it is ready, Ed will be looking for bids for the Tucson as a trade-in on a new vehicle.

Ed inquired about needing an additional handicap plaque for the new vehicle. He will work on obtaining one for the new vehicle.

It was reported that there needs to be more training on the vehicles and buses regarding backing-up. Ed suggested that some of the more experienced drivers should be assigned to a half-day ride along with newer drivers. Also suggested was the idea of having event drivers and hosts train together for events.

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn reported that there were 21 new members joining the center and there were 61 renewed members in May.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi reported that the Town of Castle Rock 2024 Service Contract will be submitted June 16 along with a copy of the Proposed 2024 budget. She is still waiting on the Daniels Fund 2-year grant response, and that the center has been approved for a Toyota Sienna Rear Entry Wheelchair Van and hopes to have it ordered next week.

Debbi also reported on the status of hiring replacement staff and has asked Tina to come back as a contractor to train the new Transportation Coordinator when that position is filled.

Loving Life Challenge is set for July through September. We have once again received our \$7500 anonymous donation for this year.

Wendy has been working on bylaw updates.

Debbi and Sherry are working on the election processes for this year's election in November.

Department of Motor Vehicles – It was discussed that the center's drivers should have their DMV records reviewed periodically. The board agreed that they should be reviewed every 3 years.

COMMITTEE REPORTS

Activities –

Patty reported that both Shannon and Stephanie are doing very well. Some of the activities that have occurred recently and reported to be great successes are a 5-day trip to the Black Hills in South Dakota organized by Diamond Tours, a lunch trip to the Coark Collective Food Hall in Centennial and a trip to the ProRodeo Hall of Fame in Colorado Springs.

Ongoing activities have had great participation, including Bingo, Lunch & Learn, Movie & Popcorn and Active Minds. Bingo is now being offered 3 times a week.

Collette Tours is offering a trip to the "America's Music Cities" in October. The Activities Committee is also looking into a Canadian Train Trip in 2024.

Community Liaison –

This position is currently vacant.

Sports –

Cynthia was unable to provide a written report this month. She is still working on preparing for the Fall sports activities Bocce Ball and Bowling. Cynthia is still interested in pursuing cornhole and horseshoes for the center. She will work with Debbi and Shannon to see if we can use the Panorama Room in the building for cornhole.

LEGAL ADVISOR

Wendy did not attend this meeting.

OLD BUSINESS

- Recurring Strategic Planning Update – Steve
No report available for this meeting.

NEW BUSINESS

None Reported.

OTHER

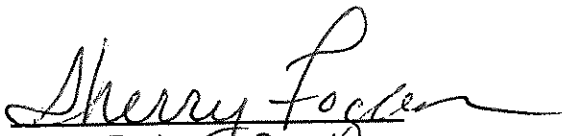
The Center will be closed on Monday, June 19th in recognition of Juneteenth.


There is no full board meeting scheduled for July. Our August board meeting has been re-scheduled to August 10th at 1:00 pm at the center.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:30 pm.

Respectively submitted:


Sherry Fogelman, Secretary


Phyllis Tumey, President

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Motions/Decisions Page

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