CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS
Meeting Agenda
September 21, 2023
1:00 pm

Call to Order

Record Proxy

Reports:

Secretary – Sherry Fogleman
- *Approve August 10, 2023 Board Meeting Minutes*

Treasurer – Steve Lockwood – *Report/Approve*
- *Financial Report*

President – Phyllis Tumey
Executive Vice President – Jon Hendricks
Interim Vice President of Transportation – Ed Mattix
Vice President of Membership/Outreach – Lynn Kroloff
Immediate Past President – Vacant
Executive Director – Debbi Haynie

Standing Committees' Reports:

Activities – Patty Hasty
Liaison to Community – Vacant
Sports – Cynthia Timmons
Legal – Wendy Monteith

Member Comments:

EXECUTIVE SESSION, if necessary

Old Business

- *Recurring Strategic Planning Update – Steve*
  Deferred to November 2023

New Business

Adjournment

The next meeting is scheduled for Thursday, October 19, 2023 @ 1:00 pm at the Center.

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
August 10, 2023
1:00 pm

Executive Board Members
Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Ed Mattix, Interim Vice President of Transportation
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members
Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman

Staff Members Present
Debbi Haynie, Executive Director

Legal Advisor
Wendy Monteith

CALL TO ORDER
The Board meeting was called to order at 1:01 pm by Phyllis Tumey. Cynthia was unable to attend this meeting. Sherry has her proxy.

SECRETARY'S REPORT
The minutes of the June 15, 2023 Board meeting were approved by consensus with one edit.

TREASURER'S REPORT
The July financial reports were not available in time for this meeting. Steve will send out the July financial reports to the board when they become available, therefore there was no motion to approve the July reports.

Investments
Steve reported that we have re-earned all our lost monies that occurred during the financial downturn. Total Edward Jones accounts: $805,530.

RESERVES:	$309,738, UP 7.64% YTD
FOUNDATION:	$475,634, up 9.56% YTD

PRESIDENT'S REPORT

Phyllis reported that she attended the recent Douglas County Commissioners' meeting. She learned that fourteen million dollars have been approved for incomed based housing for seniors in Douglas County. Several locations were discussed.

EXECUTIVE VICE PRESIDENT REPORT

Jon referred to the Executive Vice President Report provided by Stacey. He noted the following:

Golf Toumament – currently has 78 players registered and 7 sponsorships.
Total Income to Date - $16,185.
Craft Show – currently there are 96 vendors.
Total Income to Date - $19,832
Dining to Donate – The Hickory House this month was very popular!

Jon also reported that the Meadows Carwash program and the King Sooper program are both doing well.

TRANSPORTATION VICE PRESIDENT

Ed reported that rides for June (May) were 873 and for July(June) were 860. They were up a bit more for July at about 1000 rides. He stated that he is more confident now that the reports are more accurate.

He said that the new Rav 4 is in use today. The dome for the Rav is due in a couple of weeks.

Ed thanked Jon for finding the new mobile service "Bumper Solutions" for our vehicles. The bumpers for the C2 and C8 will be repaired on August 25th by Bumper Solutions.

The board was informed that Davey Coach's open house is Friday, August 18th. Ed, Debbi, Jon, Steve, Bev and Lisa plan to attend.

Jon commented on a letter that Lisa sent to the drivers. He was very impressed by how well it was written.

It was suggested that Stacey, Lisa, Hellen, and Christine be given the opportunity to be trained on diving the center's vehicles.

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn reported that membership is now at 1198 and that more members are beginning to renew their membership. Lynn also said that more people are starting to attend the Newcomers Meeting.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi reviewed the status of the centers' various grant funding requests.

She informed the board that the new Wheelchair Van is currently in the "purchase order stage". The county is reimbursing the center for 80% of the cost of the vehicle.

Debbi reported on the August 2nd Douglas County Older Adult Listening Tour that was held at the center. It was a great success with over 55 attendees.

Debbi, Ed and Lisa will be attending the Davey Coach Customer Appreciation and Training event on Friday, August 18th. Some of our drivers will attend as well.

The center's insurance renewals increased by 8-10% this year. The general liability package show s a 12% increase, mainly due to the number of vehicles.

The Loving Life Challenge has begun and continues through the end of September. Debbi asked all the board members to sign up for various events or times that they can explain what the challenge is and ask for members to contribute.

COMMITTEE REPORTS

Activities –

Patty reported on some of the events in July. The Jimmy Buffet event was very good, and everyone seemed to enjoy the show. The trip to The Furnace Glassworks was also a very interesting and enjoyable trip, several positive comments for that trip as well.

Volunteer Appreciation Week also went very well this year.

The Lunch n Learn featuring Ralph Clark of the Alzheimer's Association of Colorado was very well attended as was a series of lectures on Cyber Security by Andrew Furze, a Cyber Security Specialist.

Our Activities Committee will begin meeting every month again beginning in September.

Community Liaison –

This position is currently vacant.

Sports –

Cynthia reported the following –

- The golf league is well underway and is scheduled to run through September 26. That day will include a scramble, end of season lunch and award prizes.
- The softball league is underway.
- Bowling's start-up meeting is scheduled for August 28th. The play will continue to be on Mondays. There will be 2 separate sessions and players will need to sign up for one or both sessions. Bowling will begin Session 1 on September 11.

- Bocce Ball's start-up meeting will be held on August 28th following the Bowling start up meeting and again will be held at the MAC. - This league too will be structured in two sessions. Play will begin for the first session on September 12.
- Cornhole's informational meeting is scheduled for September 15th at the center. This is the first year for cornhole in our sports programs. This group will begin play in October.

LEGAL ADVISOR

Wendy informed the board that no one came forward to contest those running for the Center's elections in November. She also mentioned that she will write a letter for our October newsletter under "Your Membership Matters" announcing the board candidates for re-election this year.

Also presented to the board was a new "Social Media Policy" for both the board and the staff. After a short discussion on this topic and a couple of edits to the document,

> A motion was made by Lynn, seconded by Ed and unanimously approved to adopt the new "Social Media Policy" effective August 10, 2023.

The board will be asked to sign the policy after edits are completed.

Wendy presented and explained new employment law updates effective this month including:

- Marital Status
- Disability Discrimination
- Non-Disclosure Limits
- New Record Keeping Requirements
- Sick Leave
- Equal Pay for Equal Work Act

She noted "Leave Reasons" may have to be added to the employee handbook.

OLD BUSINESS

- Recurring Strategic Planning Update – Steve
  Their next meeting is scheduled for Thursday, September 21.

NEW BUSINESS

None Reported.

OTHER

Our next board meeting is scheduled for Thursday, September 21, 2023 at 1:00 pm. The meeting will be held at the center.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:45 pm.

Respectively submitted:

Sherry Fogleman, Secretary

Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
August 10, 2023

Motions/Decisions Page

The minutes of the June 15, 2023 Board meeting were approved by consensus with one edit.

A motion was made by Lynn, seconded by Ed and unanimously approved to adopt the new "Social Media Policy" effective August 10, 2023.

Castle Rock Senior Center

Statement of Activities Prev Year Comparison

August 2023

	Aug 23	Aug 22	$ Change
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	7,399	12,652	-5,253
40050 · 02-MEMBERSHIP	1,000	719	281
40100 · 03-SHUTTLE CONTRIBUTIONS	740	613	126
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	10,833	1,667
40300 · 07-Douglas County Grants	23,320	7,009	16,311
40400 · 08-GRANTS	48,961	35,081	13,880
40600 · 12-TRANSPORTATION - DONATIONS		450	-450
40700 · 15-FUND RAISING INC.	21,274	19,051	2,224
42800 · 05-MISC	244	35	209
43200 · INTEREST & DIV SAVINGS	385	310	75
44000 · Restricted Grant/Fund Income	3,499	768	2,731
45000 · In-Kind Income	6,824	6,824	0
Total Income	126,147	94,346	31,801
Expense			
60300 · ACTIVITIES EXPENSE	806	4,037	-3,232
60500 · ADVERTISING EXPENSE	73	775	-702
60600 · BANK FEES	389	495	-106
61000 · CENTER SUPPLIES	454	9	446
61400 · CONTRACT ADMINISTRATIVE HELP	700	350	350
62000 · DEPRECIATION	2,239	3,388	-1,150
62400 · Dues, Conferences	183	162	21
62500 · FUND RAISING EXP	894	15,067	-14,172
63000 · INSURANCE	3,396	3,243	153
63700 · OFFICE SUPPLIES	446	311	135
63800 · OUTREACH EVENTS	35	262	-226
64000 · PAYROLL EXPENSES	30,602	27,655	2,947
64400 · Payroll Support Services	142	114	29
64450 · PAYROLL TAXES	2,520	2,185	335
65000 · POSTAGE		1,000	-1,000
65100 · PROFESSIONAL SERVICES	850		850
65110 · Accounting	1,800	1,725	75
65200 · RENT	65	65	
65250 · REPAIRS/MAINTENANCE		809	-809
65300 · Staff Expense	303	1,312	-1,009
65320 · Volunteer Exp.	247		247
65400 · TELEPHONE	487	381	106
66000 · VEHICLES - Fuel	1,026	1,704	-678
67000 · VEHICLES-Maintenance	3,859	669	3,189
67500 · VOLUNTEER APPRECIATION	5	17	-12
68000 · Restricted Grant/Fund Expense	1,953	5,499	-3,545
69000 · In-Kind Expense	6,824	6,824	0
Total Expense	60,299	78,058	-17,759
Net Ordinary Income	65,848	16,289	49,560
Other Income/Expense			
Other Expense			
75000 · Transfer to Reserves	4,167	4,333	-167
75200 · COVID-19 Wages			
Total Other Expense	4,167	4,333	-167
Net Other Income	-4,167	-4,333	167
Net Income	61,681	11,955	49,726

Statement of Activities Budget Performance

August 2023

	Aug 23	Budget	Jan - Aug 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · 01-ACTIVITY INCOME	7,399	6,500	65,584	64,000	90,000
40050 · 02-MEMBERSHIP	1,000	300	46,781	42,600	43,000
40100 · 03-SHUTTLE CONTRIBUTIONS	740	700	6,674	6,500	10,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	12,500	100,000	100,000	150,000
40300 · 07-Douglas County Grants	23,320	8,000	157,448	153,000	235,000
40400 · 08-GRANTS	48,961	30,000	92,560	78,500	98,000
40500 · 09-OUTREACH EVENTS			13,995	15,000	15,000
40600 · 12-TRANSPORTATION - DONATIONS		73	1,287	709	1,000
40700 · 15-FUND RAISING INC.	21,274	12,000	81,813	70,500	125,000
42800 · 05-MISC	244	400	1,274	3,340	5,000
43000 · GAIN ON SALE OF CENTER ASSETS			2,331		
43200 · INTEREST & DIV SAVINGS	385	660	3,621	5,330	8,000
43400 · Insurance Reimbursement			987		
44000 · Restricted Grant/Fund Income	3,499	2,000	16,951	22,000	30,000
45000 · In-Kind Income	6,824	6,824	54,591	54,591	81,887
Total Income	126,147	79,957	645,898	616,070	891,887
Expense					
60300 · ACTIVITIES EXPENSE	806	2,000	46,402	28,000	36,000
60500 · ADVERTISING EXPENSE	73	500	8,910	4,000	6,000
60600 · BANK FEES	389	150	3,483	2,100	3,000
60700 · BLDG & EQ MTCE/CLEANING				50	100
61000 · CENTER SUPPLIES	454	500	2,947	4,000	6,000
61400 · CONTRACT ADMINISTRATIVE HELP	700	500	2,250	3,500	5,000
62000 · DEPRECIATION	2,239	2,117	21,229	16,933	25,400
62400 · Dues, Conferences	183	208	2,731	1,667	2,500
62500 · FUND RAISING EXP	894	2,000	6,030	16,000	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES		42	30	333	500
62800 · FURNITURE/EQUIPMENT PURCHASES			145	100	200
62900 · GIFTS			1,149	500	1,000
63000 · INSURANCE	3,396	2,833	27,495	22,667	34,000
63600 · MISCELLANEOUS		35	388	260	400
63700 · OFFICE SUPPLIES	446	900	8,781	6,800	10,000
63800 · OUTREACH EVENTS	35	1,300	6,570	7,750	8,000
64000 · PAYROLL EXPENSES	30,602	35,000	276,926	297,500	455,000
64400 · Payroll Support Services	142	200	1,078	2,400	4,000
64450 · PAYROLL TAXES	2,520	2,615	23,534	22,231	34,000
65000 · POSTAGE			3,710	3,250	5,000
65100 · PROFESSIONAL SERVICES	850	1,300	6,050	7,800	11,700
65110 · Accounting	1,800	1,700	15,030	13,400	20,000
65200 · RENT	65	58	520	467	700
65250 · REPAIRS/MAINTENANCE			694	150	150
65300 · Staff Expense	303	200	4,322	1,900	2,700
65320 · Volunteer Exp.	247		796		
65350 · TAXES/LICENSES		20	50	140	150
65400 · TELEPHONE	487	285	3,830	2,270	3,400
66000 · VEHICLES - Fuel	1,026	1,800	9,275	11,600	17,000
67000 · VEHICLES-Maintenance	3,859	1,200	15,211	9,300	14,000
67500 · VOLUNTEER APPRECIATION	5		4,629	4,500	4,500
67700 · WEB SITE/SOCIAL MEDIA		50	1,486	400	600
68000 · Restricted Grant/Fund Expense	1,953	2,300	28,296	17,200	25,000
69000 · In-Kind Expense	6,824	6,824	54,591	54,591	81,887
Total Expense	60,299	66,638	588,567	563,759	841,887
Net Ordinary Income	65,848	13,319	57,331	52,312	50,000
Other Income/Expense					
Other Expense					
75000 · Transfer to Reserves	4,167	4,167	33,333	33,333	50,000
Total Other Expense	4,167	4,167	33,333	33,333	50,000
Net Other Income	-4,167	-4,167	-33,333	-33,333	-50,000
Net Income	61,681	9,152	23,997	18,978	

Executive Vice-President Report
September 2023
Fundraising / Community Outreach Events

DINING TO DONATE

Confirmed:

January 25th – **CubaCuba** *$95.00*
February 21st – **Parry's Pizza** *$37.93*
March 29th – **The Old North End Restaurant** *$150.00*
April 26th – **Angie's Family Restaurant** *$250.00*
May 31st – **IC Brew House** *$63.00*
June 28th – **Guadalajara Family Mexican** *$159.40*
* *Dessert DTD* – ***Culver's*** – *$325.00*
July 12th – **Smart Cow / *** Dessert DTD *$50.00*
July 26th – **Hickory House, Parker** – *$200.00*
August 9th – **Freddy's Steakburgers** – *$75.00*
August 23rd – **Applebees Restaurant** – *$55.07*
September 27th – **Duke's Steakhouse**
October 25th – **Black Eyed Pea**
November 8th – **The Hideaway**
December 6th – **Chili's Restaurant**

Total Donations Received to Date = $1,460.40

MEADOWS CAR WASH - IN PROGRESS / Car Wash Ticket Sales (as of 04/29/23)

1stQ (Jan-Mar 2023) Tickets Sold = 136 Tickets as of 3/16/23
2ndQ (Apr-Jun 2023) Tickets Sold = 141 Tickets as of 06/05/23
3rdQ (Jul-Sep 2023) Tickets Sold = 54 Tickets as of 09/18/23
4th Q (Oct-Dec 2023) Tickets Sold = To Date = $_____
Total Profit To Date = $ 993.00 = 331 Total Tickets Sold

KING SOOPERS - IN PROGRESS

1stQ (Jan-Mar 2023) = $671.07 Income / 87 Households
2ndQ (Apr-Jun 2023) = $675.16 Income / 85 Households
3rdQ (Jul-Sep 2023) = $_____ Income / _____ Households
4thQ (Oct-Dec 2023) = $_____ Income / _____ Households
Total Profit To Date =$1346.23 / 87 Households

LOVING LIFE CHALLENGE ***(July – September)*** *In Progress*

COMPLETE

Shop Extravaganza – September 9th *– 34 Tickets Sold / 29 Check-Ins – Profit TBD*
(5) Volunteers Confirmed

Art Fest – September 9th & 10th *– $553.92 (Balloon Tips)*
Volunteers Confirmed & served well. Chamber of Commerce provided double tent, 2 tables & electricity, very cooperative. The weekend went very well.

GOLF TOURNAMENT ***(Thursday, September 14th)***

Player registration = ***92*** *Volunteers:* ***11*** *= Total of* ***109*** *on-site*

CURRENT SPONSORS (14)

Drink Coupon Sponsor: CORE Electric Cooperative
Drink Coupon Sponsor: Fraternal Order of Eagles #3947
** Beverage Cart Sponsor: CRSAC
Table Sponsor: Legacy Village of Castle Pines

GOLF TOURNAMENT Continued...

Table Sponsor: Cielo At Castle Pines
Hole Sponsor: Accent On Hearing
Hole Sponsor: Prosperion Financial Advisors
Hole Sponsor: Konica Minolta
Hole Sponsor: Modern Woodmen (* Reps on-site)
Hole Sponsor: Olinger Chapel Hill/Dignity Memorial (*Reps on-site)
Table Sponsor: Folkestad Fazekes Barrick & Patoile PC
Hole Sponsor: GH Phipps Construction
Hole Sponsor: The Old North End Restaurant
Hole Sponsor: Lifetime Windows & Siding (*Reps on-site)
Hole Sponsor: Torregrossa Insurance (*Rep on-site)

RESULT SUMMARY

Income: $29,912.00

(Includes golfer registration, shot ribbon/mulligan sales, contest holes & silent auction).

Expenses: $17,883.99

(includes Bear Dance fees, Hole-In-One Int'l insurance & Minuteman Press signage & banners).

Profit: $12,028.01

RECAP REPORT

Income		Expense
Registration (92 Players)	$12,365.00	Includes advertising, Hole-In-One Insurance,
Sponsors	$ 9,600.00	Signs & Banner Printing, Bear Dance Course
Contest Holes		Deposit & Balance Due
- Mulligans	$ 710.00	
- Shot Ribbons	$ 400.00	
- Betting Hole	$ 325.00	
- Buy a "Drive" / Bubba Watson	$ 380.00	
- Go Fore It	$ 380.00	
Silent Auction	$ 2,660.00	
Center League Donation	$ 3,000.00	
Income Sub-Total:	**$29,912.00**	**Expense Sub-Total: $17,883.99**

GRAND TOTAL Profit: $ 12,028.01

CRAFT SHOW *(31st Annual Craft Show Extraordinaire – Saturday, November 4th, 2023)*

(Goal: 96 Vendors & 15 Community Corner Partners)

- *Vendors (Paid)*
- *Comm Corner Partners = (15) Registration In Progress...*
- *Waitlist - 51*

Total Vendor Registration = 96

Total Income To Date = $19,832.00

Colorado Gives Day – December 5th

Save the Date promo on website and in social media

Respectfully submitted,
Jon Hendricks & Stacey Fahrenbruch

GOLF TOURNAMENT - 9-YEAR COMPARISON

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Course	Eisenhower	Bear Dance	Black Bear	Bear Dance	Arrowhead	Bear Dance	The Pinery	Bear Dance	
Registration	$15,200.00	$13,965.00	$10,985.00	$14,080.00	$9,980.00	$16,095.00	$13,090.00	$12,365.00	
Players	122 Players	101 players	88 players	104 Players	72 players	111 Players	93	92 players	
Number of Sponsors	19 sponsors	24 sponsors	17 sponsors	14 Sponsors	13 Sponsors	12 Sponsors	18 Sponsors	14 Sponsor	
Sponsors	$7,700.00	$7,550.00	$8,289.00	$8,345.00	$7,125.00	$7,350.00	$11,050.00	$9,600.00	
CONTESTS									
Mulligans	$945.00	$805.00	$760.00	$740.00	$590.00	$765.00	$660.00	$710.00	
Shot Ribbons	$300.00	$250.00	$420.00	$400.00	$360.00	$540.00	$420.00	$400.00	
Silent Auction	$904.00	$1,260.00	$1,250.00	$1,370.00	$1,420.00	$2,762.00	$2,370.00	$2,660.00	
Betting Hole		$205.00	$135.00	$395.00	$260.00	$475.00	$305.00	$325.00	
Buy a "Drive" / Bubba Watson	$415.00	$420.00	$400.00	$400.00	$260.00	$500.00	$320.00	$380.00	
Dress Like a Lady	$485.00	$350.00	$325.00	$330.00	N/A	N/A			
All or Nothing / Go-Fore-It					$240.00	$540.00	$425.00	$380.00	
Throwies	$325.00		N/A			N/A			
Neck Coolers							$ 10.00	$0.00	
Golf Club Sock Set									
Donation			$250.00			$65.00			
Golf League	$2,500.00	$2,500.00	$2,400.00	$2,680.00	$3,720.00	$2,500.00	$3,000.00	$3,000.00	
Income Sub- Totals	$28,994.00	$27,100.00	$25,214.00	$28,740.00	$23,955.00	$31,592.00	$31,650.00	$29,820.00	
Expenses	$13,398.22	$15,039.00	$12,392.99	$16,624.16	$12,109.22	$ 19,042.38	$ 17,104.00	$17,883.99	
Total	$15,595.78	$12,061.00	$12,821.01	$12,115.84	$11,845.78	$12,549.62	$14,544.00	$12,028.01	

Deductions given from Black Bear

CRCAS TRANSPORTATION REPORT
September 2023
(August 2023)
VEHICLE MILEAGE & PASSENGER REPORT

Vehicles	Miles
Shuttle	
Cars	3122
Vans	2213
MV1	0
Total Shuttle Miles	5335
Activities/Events	
Buses	565
Vans	0
Total Bus Event Miles	565

Total Miles for both programs: 5900

RIDES

Vehicles: 695
Buses: 93
Total Rides: 788

VEHICLE MAINTENANCE COSTS

Cars	$ 1188	C2 Oil Service/Rotation, front bumper repair; C3 signage; C8 front bumper repair
Vans	$ 835	V9 Key fob battery; V8 full brake service, license plates
Buses	$ 1055	S1 replace lightbulb; S10 AC repair, license plates
Totals Costs	**$ 3078**	

MAINTENANCE EXPENSE PERCENTAGES FROM PROFIT/LOSS STATEMENT

	Miles	%	Expenses
Car Shuttles	3122	39	$ 1188
Van Shuttles	2213	27	$ 835
MV1 Shuttles	0	0	$ 0
Buses	565	34	$ 1055
Totals	5900	100	$ 3078

MONTHLY VEHICLE MILEAGE COSTS

Vehicles	Fuel (gal.)	Miles	Expenses	Cost per Mile
Cars	123	3122	$ 475	$.26
Vans	86	2213	$ 334	$.26
MV1	0	0	$ 0	$.00
Buses	56	565	$ 217	$.26
Totals	265	5900	$ 1026	$.26

VEHICLE DONATIONS

Donor's Name	Vehicle	Est/Asking Value	Amt Rec'd
NONE			

Respectfully submitted,
Ed Mattix, Vice President-Transportation

Membership-As of End of August 2023

*As of AUGUST 31, 2023 — 1204 members

* New Members for month of August — 35

*Renewed Memberships during August 2023: — 70

*44 Memberships expired in August but may not have renewed at this time.

Of Members Per Age groups:

Under 50	50-64	65-69	70-74	75-79	80+
2	84	167	267	275	333
6 Assoc	7 Assoc	1 Assoc	0 Assoc	1 Assoc	1 Assoc
		1 Lifetime	0 Lifetime	3 Lifetime	10 Lifetime

Some members from the membership committee volunteered at the Art Fest in September 9 and 10.

Respectfully Submitted: Lynn Kroloff

CASTLE ROCK SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

Executive Director's Report

September 21st, 2023

Grants and Funding Info –

Grants Approved

- Daniels Fund - $80,000 (2 yr. grant) – We were Approved!!
- Wheelchair Van Grant– Buyer's order contract signed and 1st payment sent of $65,818.00. Once the check clears the vehicle will be transported to Davey Coach ($11,983.00) for the additional modification.

Grants in Progress or Waiting on Application Opening Date

- Town of Castle Rock 2024 Service Contract – New Date!! - Presentation to City Council October 3rd.
- Phillip S Miller – Senior Services - $25,000 Grant submitted last month.
- Douglas County Community Foundation Q4 funding- Senior Mental Health - We were unable to submit for Q3 due to time with the PSM Grant, but Val will be working on the Q4 grant once the portal is open next month.

Center Info –

Davey Coach Customer Appreciation and Training - Ed, Lisa and Beate attended the event. They all were able to take the Q'straints wheelchair training are certified. Lisa also won $200 in services from Davey for the Center. We planning to use it on some upcoming service this fall.

Mental Health First Aid Training – We & the other 3 Senior Service providers in DC partnered with the Douglas County Mental Health Initiative(DCMHI) early this year on a Federal Grant to provide Mental Health First Aid Training for our Staffs, Volunteers and Members. The grant has been approved and the DCMHI will be managing the grant. The Center will be hosting 2 in-person session and 1 virtual training session in 2024. The classes require 2 hours of pre-online work and a 6 hour of classroom training. It is my plan the full staff receive the training, along with our drivers, guest service volunteers and connect & care callers. We will also make the training available to our members too. Between us and the 3 other Senior Service providers, approximately 12 trainings will be offered in 2024, so that we can spread our attendance among the other training offerings.

Kitchen Sanitizer - The sanitizer in the kitchen broke last month. This machine is critical to the washing and sanitizing of serving utensils for both our Dining program, Lunch & Learn and our day to day serving dishes for the Center. The maintenance team have determined that due to it's age, they cannot find replacement parts and a new one must be purchased. The new cost is approximately $6000. Dan Wahl (Rec Center Supervisor) and I have been trying to see if VOA or the CDBG Grant could cover the cost. The Town does not have the funds budgeted for the replacement and are tight with yearend approaching. We might need to spilt the cost of this item with the town since we are the primary users. VOA is unable to cover the cost. At the time of writing this report, I have not heard back on the CDBG grant. I will report more on my findings at the Board Meeting.

Fundraising/Outreach –

Loving Life Challenge - July, August & Sept –The Board presentations have been a big help to increase giving. For the first 15 day of September we have received $1800+ mostly due to the presentation given by the board members. Thank you so much for helping with this fundraising campaign.

Golf Tournament – Great Success! Stacey did a wonderful job. We are looking to add a couple new members to the committee next year to help increase sponsorship portion of the tournament. We are working a date and location for 2024. Our plan was to have it at Arrowhead, however they have postponed setting 2024 schedule till November. We will keep you posted to the date and location.

Craft Show - It that time of the year!! I am passing around the signup sheet for the CRSAC Information booth. We would like each board member to take one hour to cover this table. If you are not attending this year, please as another board member to cover for you. Please also check the Volunteer Sign Up Wall to help serve in other area. We need all hands on deck!!!

Respectfully Submitted,

Debbi Haynie – Executive

Director

Grant Funding for CRSAC

Status Report for Grant Funding Applied/or in Place for 2023

	2023	Jan-23	Dec-23	Town of Castle Rock	Senior Services	1 yr	$80,000.00	$80,000.00	Quarterly	Appproved 9-20-22	(This is $10,000 increase - We have not asked for an increase since 2014)
	2023	Jan-23	Dec-23	Town of Castle Rock	Transportation	1 yr	$70,000.00	$70,000.00	Quarterly	Appproved 9-20-22	(This is $10,000 increase - Our last increase in 2020 Pre-COVID)
	2023	Jan-23	Dec-23	Volunteers of America	Nutrition Services	1 yr	$15,000.00	$15,000.00	Monthly Reimbursment	Approved 12-20-2022	
	2022/2023	Jul-22	Jun-23	Douglas County "Transit Super Call" Grant (AAA & DRCOG Funding)	Transportation	12 mths	$170,500.00	$170,500.00	Monthly Reimbursment	Contracts Signed	5,500 Rides ($31 per/)
	2022-2023			Douglas County 5310 Grant	Transportation	12 mths	$72,169.00	$72,169.00	Monthly Reimbursment	Contracts Signed	2,328 Rides ($31/ per)
	2022-2023			Douglas County 5310 ARPA	Transportation	12 mths	$27,031.00	$27,031.00	Monthly Reimbursment	Contracts Signed	872 Tides ($31 per/)
	2022-2023	Jul-22	Jun-22	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00	$49,500.00	Monthly Reimbursment	Contracts Signed	3,300 Calls ($15 per/)
	2022-2023			CDOT	Additonal Wheelchair Vehicle	1yr	$57,600.00	$57,600.00	80/20 Spilt	Contracts Signed	Increased amount due to bid of $72000 - 1-5-2022 80% - 57,600
	2022-2023	Oct-22	Jun-23	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	1 yr	$25,000.00	$34,640.00	Monthly Reimbursment	Approved 9-6-2022	Assigned to Debbi
*	2023/2025	Jul-23	Jun-25	Douglas County - HST FUNDS	Transportation	12 mths	$204,000.00	$193,340.00	Monthly Reimbursment	Approved 5/16/23	6000 Rides ($34 per) New allocation - CONTRACT Pending (5525 rides @ $35
	2023/2025	Jul-23	Jun-25	Douglas County 5310	Transportation	12	$91,800.00	$79,135.00	Monthly Reimbursment	Approved 5/16/23	2700 rides ($34) New allocation - CONTRACT Signed (2261 rides @ $35
	2022-2023	Jul-22	Jul-23	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00	$49,500.00	Monthly Reimbursment	Approved 5/16/23	3,300 Calls ($15 per) Contract signed
	2023	Jan	Dec	Lillis Foundation	Active Minds/Scholarship	1yr	$12,000.00	$14,000.00	One Time	Awarded 12-20-2022	Assigned to Debbi
	2023			Sam's Club #4853	Senior Services	1 Yr	$5,000.00	$3,000.00	One Time	Awarded 3/28/23	Assigned to Debbi - Submitting in Feburary
	2023			Walmart #984	Senior Services	1 Yr	$5,000.00		One Time	Resubmitted	Resubmitted by Debbi 8/7/2023
	2023			Castle Rock Rotary Club	Art and Cultural Programs	1 yr	$4,000.00	$4,000.00	One Time	Awarded 3/7/23	Assigned to Val - Submitting in Feburary
	2023			Next Fifty Initivative	General Operating/Infrastructure	1yr	$40,000.00	$0.00	One Time	Submitted 3/20/23	We did not receive the grant.
*	2023/24			Daniel's Fund	General Operating/Infrastructure	2yr	$40,000.00	$40,000.00	One Time	Approved 8-17-23	Assigned to Val - Approved to submit 2 year grant - $80,000.
	2023			DCCF	Pending	1 Yr	$2,000.00		One Time	Val Writing	Submitting for Q4 -Assigned to Val
	2023			E-470 Foundation	Transportation	1yr	$5,000.00	$2,500.00	One Time	Awarded 4/6/23	The foundation has increase the Grant amounts. I will be asking for $5,000
	2023			100 Women Who Care for Douglas County	Senior Services	1	$10,000.00	$0.00	One Time	Submitted 3/7/23	Assigned to Debbi
*	2023			Phillip S Miller - Senior Funds	Senior Services	1	$25,000.00		One Time	Submitted 8/28/2023	Assigned to Val - Application due 8/31/2023

	2023-2024			Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	14 mth	$36,709.00	$36,709.00	Monthly Reimbursment	Approved	Assigned to Debbi
							$1,097,609.00	$998,624.00			

Status Report for Grant Funding Applied/or In Place for 2023 +

	2024	Jan-23	Dec-23	Town of Castle Rock	Senior Services	1 yr	$80,000.00		Quarterly	Will submit in July	Assigned to Debbi
	2024	Jan-23	Dec-23	Town of Castle Rock	Transportation	1 yr	$70,000.00		Quarterly	Will submit in July	Assigned to Debbi
	2024	Jan-23	Dec-23	Volunteers of America	Nutrition Services	1 yr	$15,000.00		Monthly Reimbursment	Pending	Assigned to Debbi
*	2023/2025	Jul-23	Jun-25	Douglas County - HST FUNDS	Transportation	12 mths	$204,000.00	$193,340.00	Monthly Reimbursment	Approved 5/16/23	6000 Rides ($34 per) New allocation - CONTRACT Pending (5525 rides @ $35
	2023/2025	Jul-23	Jun-25	Douglas County 5310	Transportation	12	$91,800.00	$79,135.00	Monthly Reimbursment	Approved 5/16/23	2700 rides ($34) New allocation - CONTRACT Signed (2261 rides @ $35
	2022-2023	Jul-22	Jul-23	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00	$49,500.00	Monthly Reimbursment	Approved 5/16/23	3,300 Calls ($15 per/)CONTRACT Signed
	2023/24			Daniel's Fund	General Operating/Infrastructure	2yr	$40,000.00	$40,000.00	One Time	Approved 8-17-2023	Assigned to Val - Approved to submit 2 year grant - $80,000.
	2023-2024			Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	14 mth	$36,709.00	$35,709.00	Monthly Reimbursment	Approved	Assigned to Debbi
							$587,409.00	$397,684.00			

CASTLE ROCK SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

September 2023 Board of Directors Meeting

2023 ACTIVITY REPORT

AUGUST HIGHLIGHTS

- County Commissioners stopped by a packed house in Vista, for their "Listening Tour." They are gathering information from retirement age adults about services and policies in Douglas County.
- Several "new to us" restaurants for August included The Pint, Morning Story and Steak House 10. The trip to Steak House 10 was a phenomenal upscale dining experience with top notch service and food. We also had brunch at Denver Biscuit Company which everyone loves.
- One of the repeat trips that the seniors always enjoy is when they return to the Polish Pottery Outlet in Littleton. They got their hauls and then had lunch at Lucile's Creole Café.
- The theatre trip for the month was replaced by a trip to the Renaissance Festival. Members have been requesting this trip for years.
- The casino trips are always popular and we have been running 2 full busses each month. This month's trip was to the Horseshoe Casino.
- One of the memorable trips in August was a ride on the Platte Valley Trolley heritage streetcar. It departed from Confluence Park and ran to the south of Old Colfax. Members then had lunch at PF Chang's. They came back with some great memories and pictures.
- We love our community partners. Douglas County Land Conservancy presented "Buttes, Mesas, Ridges Everywhere." These are always very popular. Another partner, Marne Hansen (CR Outdoor Coordinator), led a hike to Metzler Family Open Space.
- Some of our ongoing activities and special interest groups that continue to draw crowds were Tai Chi for Arthritis, Drama Workshop & Drama Performance, Active Minds and Garden Club. Bingo continues to grow and we have 3 dates on the calendar per month now.
- Participants loved a new "Paint-Pour Class" that was given.
- The numbers below suggest a decline in activity, but that's not further from the truth, considering we had a full week annual closure in August.

PARTICIPATION STATISTICS

	Participants		
	June	July	August
Off-Site Activities	120	191	156
On-Site Activities (including VOA lunch)	1632	1422	1349
Health & Wellness Activities	117	56	62
Sports	508	388	424
Virtual Activity	0	0	0
Take Home Activity	0	0	0
Totals	2377	2057	1991

UPCOMING ACTIVITIES

The 2023 Golf Tournament is coming up in Sept. and Craft Show is closing in on us.

The Activities Committee will meet next in September and are planning to meet monthly instead of every other month. Among the monthly activities, they are doing some long-range planning and are looking into trips to Canada and Santa Fe.

-Submitted by Patty Hasty, Activity Chairperson
Shannon Rutt & Steph Lopez, Activities Coordinators

Sports Board Report
September 18, 2023

Sports Update:

Golf – The league is scheduled to run through Sep 26 when we'll do a scramble, end of season lunch, and award prizes. I'll reach out to Don Marshall to see if the golf leads are ahead far enough to get the plaque engraved for the 2023 winners.

Softball – Softball league is underway. I don't have stats on how the teams are doing.

Bowling – The bowling fall session started on September 11th. After an initial scramble to get everyone registered and paid the registration was closed. To accommodate a league that immediately follows the senior league, the bowling start time was moved to9:30 am and bus departure from the Senior Center moved to 9 am. I've heard no complaints about the increase in pricing for registration or for the bus. There are 31 players registered. Kay Wolfe continues as the bowling lead.

Bocce Ball – Bocce ball started on September 12th. The fields are not yet marked for the courts but Matt agreed not to charge us for any play dates until markings are completed. We have 23 players registered for the fall session – 11 for Tuesday and 19 for Friday. Seven players are registered for both days (included in the above counts). I've heard no complaints about the increase in fees. It was explained at the startup mtg that we have to cover the cost of renting the field at the MAC. Transportation is not provided. Steve Lockwood continues as the Tuesday lead and Jim Yank has started as the Friday lead.

Cornhole – This will be our first year to add cornhole to our sports lineup! Play was moved to the MAC due to the rec center's concern about hitting the overhead lights with the bean bags. Unfortunately this drove up the cost since we have to cover to rent of the field at the MAC. No complaints yet about the cost. The start up meeting was held on Wed, September 13th, and play begins on October 4th. As with bocce ball, transportation is not provided but is available through the ride program if needed and is subject to lead times and guidelines of that program. Dan Helzer will be the cornhole lead. I'll meet him next Monday at the MAC to review equipment location, etc., since I'll be out of town for the first 2 play dates. There are only 8 players signed up but registration runs through Sep 28th. NEED TO PROMOTE PROGRAM!!!

Pickleball – The rec centers continues, for a second season, to offer a senior league for 70+ pickleball players.

Potential new sports under discussion for 2023 – tennis and horseshoes.

Topic for discussion – approaching Melissa Kubiki from Shall We Dance about moving her senior classes under the Senior Center sports program???

Cynthia Timmons