

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
September 21, 2023
1:00 pm

Executive Board Members

Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Ed Mattix, Interim Vice President of Transportation
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members

Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman

Staff Members Present

Debbi Haynie, Executive Director

Legal Advisor

Wendy Monteith

CALL TO ORDER

The board meeting was called to order at 1:00 pm by Phyllis Tumey. Cynthia was unable to attend this meeting. Sherry has her proxy.

SECRETARY'S REPORT

The minutes of the August 10, 2023 Board meeting were approved by consensus.

TREASURER'S REPORT

Steve referenced the August financial reports and he stated that they are looking very good for this time of year.

A motion was made by Ed, seconded by Jon and unanimously passed to approve the August financial report.

Investments

Steve reported that we are down this month.

INVESTMENTS: \$791,652, UP 6.99% YTD
RESERVES: \$304,466, UP 5.81% YTD

FOUNDATION: \$487,186, UP 7.74% YTD

Steve also noted that the new wheelchair vehicle has been paid for. Davey Coach will pre-order all needed parts for the new van. The new van is being shipped from Indiana.

PRESIDENT'S REPORT

Phyllis reported that she will be working the elections from October 24 through December 17th. Steve will also be working the elections as well. He is now a new lead in the election process.

EXECUTIVE VICE PRESIDENT REPORT

Jon referred to the Executive Vice President Report provided by Stacey. He noted the following:

- *Dining to Donate* – There are only 4 more dining to donate events for this year. Currently we have received \$1,460. Jon estimates that our total for the year will come in at \$1700 to \$1800.
- *Meadows Carwash* – Profit thus far is \$993.
- *King Soopers* – We are still waiting for the check for the 3rd quarter but are doing well.
- *Golf Tournament* – Final profit number will be available in November.

TRANSPORTATION VICE PRESIDENT

Ed reported that rides for August were pretty flat. Maintenance costs were a bit high.

- Two bumpers are now being repaired at about \$3000.
- C8 brake fluid leakage is a master cylinder issue and that and two new tires will cost about \$1,000.
- S10 has a small chip on the windshield so it will need to be replaced soon.

It has been agreed that the MV1 will be sold. Ed will be working on that as well.

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn reported that membership finally broke 1200! We continue to get more new members.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi reviewed the status of the centers' various grant funding requests.

- Approved for the \$80,000 (2-year grant) from Daniels Fund.
- Wheelchair Van Grant - Buyer's order contract signed, and 1st payment sent for the new van.
- Town of Castle Rock 2024 Service Contract presentation to the City Council is October 3rd.

Debbi explained that the Kitchen Sanitizer in our kitchen broke last month. It is a vital item for the kitchen for sanitizing the kitchen utensils for our dining programs, Lunch n Learn program

and the daily use of items for the center. She explained that she has reached out to VOA who said they cannot afford it and, the Rec Center Supervisor to see if there might be a CDBG Grant or if the Rec Center to help to cover the cost. She asked for approval to move forward on the possibility of sharing the costs with the Rec Center if the grant is not available.

The Board agreed that she should move forward with her attempts to find a way to share the costs. The Board agreed to approve up to \$4,000 for the center's share of the cost of the sanitizer.

Loving Life Challenge – Currently is at \$18,000 without the \$7500 anonymous donation! Debbi thanked the board members for the presentations to various center activities groups regarding this program. She says the board was a great help this year to reach our goal.

Craft Fair – Debbi asked the board members to each take an hour to cover the CRSAC Information booth at the Craft Fair. Each board member signed up to cover this booth at the event.

Mental Health First Aid Training – Our Center and the other 3 Senior Service providers in Douglas County partnered with the Douglas County Mental Health Initiative (DCMHI) this year on a Federal Grant to provide Mental Health First Aid Training for staff, volunteers, and members. The grant has been approved and the DCMHI will be managing the grant. The center will be hosting 2 in-person sessions and 1 virtual training session in 2024.

Debbi circulated copies of the social media policy that was approved at the August board meeting and asked each board member to sign a copy and return their signed copies to her.

Debbi explained that the Colorado Parks and Recreation department will hold a conference the last week in September 2024. Debbi would like to attend it next year to obtain additional knowledge and networking opportunities. She estimates the food and hotel for the conference would cost about \$1,000.

A motion was made by Jon, seconded by Patty, and unanimously approved that Debbi or a designee of the center attend the Colorado Parks and Recreation Association Conference in 2024.

COMMITTEE REPORTS

Activities –

Patty reported on some of the events in August. The Alaska cruise trip was a big success. Forty people from the center (mostly members) attended the event. Also, there were several out to lunch and out to dinner events that were very enjoyable. Another memorable trip in August was a ride on the Platte Valley Trolley Heritage Streetcar. It departed from Confluence Park and ran to the south of Old Colfax and then the participants enjoyed lunch at PF Chang's.

Patty Hasty and Phyllis Tumey will be volunteering at the Vintage and Vibrant event on September 28th.

Our Activities Committee will begin meeting every month again rather than every other month.

Community Liaison –

This position is currently vacant.

Sports –

Although Cynthia was unable to attend this meeting, her report was included in the background information for the meeting.

- The golf league is scheduled to run through September 26. That day will include a scramble, end of season lunch and award prizes.
- The softball league is over.
- Bowling has just started for this season.
- Bocce Ball play began for the first session on September 12.
- Cornhole (a new sport opportunity for our members) will begin October 4.

LEGAL ADVISOR

Wendy had nothing new to report for this meeting.

OLD BUSINESS

- Recurring Strategic Planning Update – Steve
Deferred until after the Craft Show

NEW BUSINESS

None Reported.

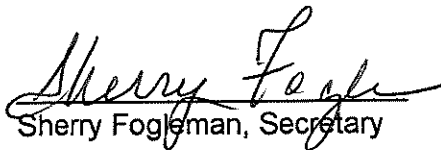
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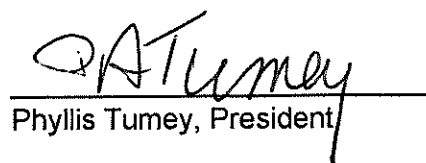
Our next board meeting is scheduled for Thursday, October 19, 2023 at 1:00 pm. The meeting will be held at the center.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:20 pm.

Respectively submitted:


Sherry Fogleman, Secretary


Phyllis Tumey, President

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Motions/Decisions Page

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