CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS
Meeting Agenda
January 18, 2024
1:00 pm

Call to Order

Record Proxy

Reports:

President – Phyllis Tumey
- *Introduction of Janice Scudder*

Secretary – Sherry Fogleman
- *Approve December 21, 2022 Board Meeting Minutes*

Treasurer – Steve Lockwood – *Report/Approve*
- *Financial Report*
- *New Auditor Search*

Executive Vice President – Jon Hendricks
Vice President Transportation – Ed Mattix
- *Need for More Drivers*

Immediate Past President – Vacant
Executive Director – Debbi Haynie

Standing Committees' Reports:

Activities – Patty Hasty
Membership/Outreach Chairperson – Vacant
Liaison to Community – Vacant
Sports – Cynthia Timmons
Legal – Wendy Monteith

Member Comments:

Old Business
- *2024 Strategic Plan* – Steve

New Business
- *Reimbursement to Sewing Group – Jon/Phyllis*
- *Confidentiality Agreement – Phyllis*
- *Conflict of Interest Document – Phyllis*

EXECUTIVE SESSION

Adjournment

The next meeting is scheduled for **Thursday, February 15, 2024 @ 1:00 pm at the Center.**

CASTLE ROCK
SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

Board of Directors
Membership/Outreach Committee Chairperson
Position Description and Duties

Revised 12-1-2023

Purpose of this position is to be responsible for membership growth and retention. This Chairperson is responsible for coordinating with Executive Director and Senior Center's Board regarding outreach events, welcoming new members to the center and monitoring the members interest and satisfaction. The Membership/Outreach Chairperson is an appointed member of the Castle Rock Senior Activity Center's (CRSAC) Board of Directors (BOD) , hereinafter referred to collectively as the CRSAC. As such assume responsibility for ensuring that the CRSAC always works within its established bylaws, any approved Mission statement, as well as any goals previously defined and approved by the BODs.

Primary responsibilities of the Membership/Outreach Chairperson:

- The Chairperson should form a committee to assist in membership activities and outreach events. This Committee should have a minimum two members.
- Work/Co-chair with "Meet and Greet" coordinator to welcome new members and introduce them to all aspects of the center.
- Develop promotions on benefits of membership.
- Make membership information available to the public at Outreach events and promoting benefits of joining.
- Be familiar with membership database, produce reports and monitor membership numbers and report membership statistics to the board. Attrition rates and trends should also be monitored.
- Attend monthly BOD meetings and report on membership status and satisfaction.
- Make sure all new members are called and welcomed. Encourage attendance at New Member Meet and Greet.
- Work with the BOD and business staff in developing member's satisfaction and attrition surveys and participate in delivery, analyzing and reporting of surveys.
- Works closely with the BOD members and on other duties as requested by the BOD.

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of Board of Directors Meeting
December 21, 2023
1:00 pm

Executive Board Members
Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Ed Mattix, Interim Vice President of Transportation
Lynn Kroloff, Vice President of Membership and Outreach
Steve Lockwood, Treasurer
Sherry Fogleman, Secretary
Vacant, Immediate Past President

Committee Chair Members
Patty Hasty, Activities Committee Chairman
Vacant, Liaison to Community
Cynthia Timmons, Sports Chairman

Staff Members Present
Debbi Haynie, Executive Director

Legal Advisor
Wendy Monteith

CALL TO ORDER
The board meeting was called to order at 1:00 pm by Phyllis Tumey. All the members were present.

SECRETARY'S REPORT
The minutes of the October 19, 2023 Board meeting were approved by consensus.
The minutes of the November 16, 2023 Annual/Board Meeting were approved by consensus.

PRESIDENT'S REPORT
Phyllis informed the board that the new 10 passenger bus had arrived, and she had the opportunity to take a ride on the new bus today. She said it is a very nice vehicle.

TREASURER'S REPORT
Steve reported that our income and expenses are far above what the budget indicates. He noted that insurance costs have increased very significantly with the purchase of our new vehicles. Steve then responded to questions.

A motion was made by Cynthia, seconded by Jon and unanimously passed to approve the November financial report.

Investments

INVESTMENTS TOTALS: $844,872

RESERVES: $323,666.59 UP 12.48% YTD
FOUNDATION: $521,206.24 UP 15% YTD

EXECUTIVE VICE PRESIDENT REPORT

Jon reviewed the Executive Vice President Report provided by Stacey. He noted that he is still waiting for final figures from Chili's, Meadows Car Wash, and King Soopers.

He mentioned some upcoming dates to remember for 2024:

- Senior Life Expo – June 5th at the Douglas County Fairgrounds Event Center
- Golf Tournament – September 11th at Plum Creek Golf Club in Castle Rock
- Craft Show – November 9th at the Douglas County Fairgrounds Event Center

TRANSPORTATION VICE PRESIDENT

Ed reported that both miles and rides were up for November. Maintenance costs were up a bit too.

He reported the new 10 passenger bus has arrived and is being used and receiving many positive reviews. It will need a few items added to the new bus and he is working on having them installed.

He informed the board that the MV1 sold recently for $14,500. He thanked Travis Haynie for helping remove the stickers from that vehicle.

MEMBERSHIP AND OUTREACH VICE PRESIDENT REPORT

Lynn reported that membership is down a few members and is currently at 1184. She noted that our 80+ member group is still our largest group.

IMMEDIATE PAST PRESIDENT REPORT

This position is currently vacant.

EXECUTIVE DIRECTOR REPORT

Debbi reviewed the status of the centers' various grant funding requests, indicating that the Active Minds/Scholarship Grant was approved for 2024 in the amount of $14,000, the Phillip S Miller grant was approved for $25,000 and we received a check from CORE Electric for $5,000.

Debbi announced that Beate Holt has joined the center as a full-time staff member. She will continue her duties as Kitchen Coordinator for 2 days a week and will work the other 3 days a

week as an Activities Support Person helping Shannon and Patty Hasty with activities going forward.

Colorado Gives Day – the center received $5,968.21 this year!

Debbi has been elected to the Colorado Parks and Recreation Association Chair Elect position on the AAPS Board of Directors for 2024-2025.

COMMITTEE REPORTS

Activities –
Patty reported on some of the November events. Some mentioned were the Chili Cookoff held at the center (a very good time by all) a trip to the new Plum Creek Water Purification Facility and a trip to the Denver Museum of Nature and Science as well as several new restaurants around the Denver area.

December activities will include a Mystery Trip, a Country Christmas luncheon with entertainment at the Center and the CORE luncheon.

Patty, Debbi and Shannon attended the Fall AAPS thanksgiving conference at the Longmont Senior Center.

The next Activities Committee meeting will be held on December 28th.

Community Liaison –
This position is currently vacant.

Sports –
Cynthia reported her focus now is on the Spring startups for the sports programs. She mentioned that some members believe the fees are too expensive for the Cornhole program and the Bocce Ball program. She and Debbi are working on trying to make them more affordable.

LEGAL ADVISOR
Wendy had nothing new to report for this meeting.

OLD BUSINESS
- Recurring Strategic Planning Update – Steve
  Deferred until January

- Transportation Planning/Funding report – Steve
  Steve shared a copy of the spreadsheet on the CRSAC Vehicle Projected Costs and Reserve Needs that the committee worked on providing a seven-year projection of the centers' needs. He also thanked those who participated on the committee and responded to questions. He noted that we now have 13 vehicles to manage.

- Reserves/Investments Status Report – Steve
  Steve provided an update on this report. The board discussed and Steve responded to questions.

NEW BUSINESS

- Approval of Vice President of Transportation position description -Phyllis

  A motion was made by Cynthia, seconded by Steve and unanimously passed to approve the new position description for the Vice President of Transportation.

- Activity Cost Recovery – Debbi
  Debbi provided a spreadsheet that provided information on the cost per person admin fee that the center has been charging for activities and explained that the fee is not enough to continue at the current rate of only $4.00 a person. After discussion with the board an agreement to raise the fee to $5.00 per person was proposed.

  A motion was made by Steve, seconded by Patty and unanimously approved to increase the Administrative Fee for the center for activities to $5.00 per person.

- Grant Change Status Update – Debbi
  Debbi provided a brief update on the grant changes status. She said that the funding from AAA & DRCOG for rides will not be known for sure until March. She also mentioned that we are losing the 5310 funding as it will be going to Aging Resources. We will also be losing our funding for connecting care calls.

  She indicated that there are still a lot of pieces to the changes and will keep the board advised as she learns more.

OTHER

Phyllis informed the board that she would like to invite one of the members of the Town Council to be a representative on our board. She plans to invite Desiree LaFleur to one of our board meetings or perhaps invite her to lunch to discuss this possibility.

ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 2:50 pm.

Respectively submitted:

Sherry Fogleman, Secretary

Phyllis Tumey, President

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The Board of Directors Meeting
December 21, 2023

Motions/Decisions Page

The minutes of the October 19, 2023 Board meeting were approved by consensus.

The minutes of the November 16, 2023 Annual/Board Meeting were approved by consensus.

A motion was made by Cynthia, seconded by Jon and unanimously passed to approve the November financial report.

A motion was made by Cynthia, seconded by Steve and unanimously passed to approve the new position description for the Vice President of Transportation.

A motion was made by Steve, seconded by Patty and unanimously approved to increase the Administrative Fee for the center for activities to $5.00 per person.

Castle Rock Senior Center
Statement of Activities Budget Performance
December 2023

	Dec 23	Budget	Jan - Dec 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · 01-ACTIVITY INCOME	6,855	6,500	88,179	90,000	90,000
40050 · 02-MEMBERSHIP			47,947	43,000	43,000
40100 · 03-SHUTTLE CONTRIBUTIONS	919	800	10,728	10,000	10,000
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	12,500	150,000	150,000	150,000
40300 · 07-Douglas County Grants	31,215	20,000	269,598	235,000	235,000
40400 · 08-GRANTS	6,250	4,500	136,218	98,000	98,000
40500 · 09-OUTREACH EVENTS			13,995	15,000	15,000
40600 · 12-TRANSPORTATION - DONATIONS	1,005	73	2,380	1,000	1,000
40700 · 15-FUND RAISING INC.	10,571	10,000	142,363	125,000	125,000
42800 · 05-MISC	70	450	1,678	5,000	5,000
43000 · GAIN ON SALE OF CENTER ASSETS	14,500		16,831		
43200 · INTEREST & DIV SAVINGS	6,413	670	11,587	8,000	8,000
43400 · Insurance Reimbursement			987		
44000 · Restricted Grant/Fund Income	2,319	2,000	29,001	30,000	30,000
45000 · In-Kind Income	6,824	6,824	81,887	81,887	81,887
Total Income	99,441	64,317	1,003,378	891,887	891,887
Expense					
60300 · ACTIVITIES EXPENSE	4,881	2,000	65,141	36,000	36,000
60500 · ADVERTISING EXPENSE	305	500	9,947	6,000	6,000
60600 · BANK FEES	732	250	5,215	3,000	3,000
60700 · BLDG & EQ MTCE/CLEANING		50		100	100
61000 · CENTER SUPPLIES	1,376	500	5,504	6,000	6,000
61400 · CONTRACT ADMINISTRATIVE HELP		250	2,250	5,000	5,000
62000 · DEPRECIATION	4,940	2,117	33,083	25,400	25,400
62400 · Dues, Conferences	558	208	4,000	2,500	2,500
62500 · FUND RAISING EXP	2,259	2,000	32,296	24,000	24,000
62700 · FURN-EQUIP REPAIR/UPGRADES		42	30	500	500
62800 · FURNITURE/EQUIPMENT PURCHASES			499	200	200
62900 · GIFTS		250	1,256	1,000	1,000
63000 · INSURANCE	3,372	2,833	40,983	34,000	34,000
63600 · MISCELLANEOUS		35	505	400	400
63700 · OFFICE SUPPLIES	867	800	12,375	10,000	10,000
63800 · OUTREACH EVENTS			6,589	8,000	8,000
64000 · PAYROLL EXPENSES	32,526	35,000	423,801	455,000	455,000
64400 · Payroll Support Services	28	200	1,208	4,000	4,000
64450 · PAYROLL TAXES	2,389	2,615	35,056	34,000	34,000
65000 · POSTAGE			5,948	5,000	5,000
65100 · PROFESSIONAL SERVICES		1,300	6,050	11,700	11,700
65110 · Accounting	1,845	1,600	22,755	20,000	20,000
65200 · RENT	65	58	780	700	700
65250 · REPAIRS/MAINTENANCE			694	150	150
65300 · Staff Expense		200	5,804	2,700	2,700
65320 · Volunteer Exp.	206		1,352		
65350 · TAXES/LICENSES		10	70	150	150
65400 · TELEPHONE	490	285	5,788	3,400	3,400
66000 · VEHICLES - Fuel	1,053	1,000	14,616	17,000	17,000
67000 · VEHICLES-Maintenance	2,617	1,200	21,433	14,000	14,000
67500 · VOLUNTEER APPRECIATION			4,920	4,500	4,500
67700 · WEB SITE/SOCIAL MEDIA		50	1,486	600	600
68000 · Restricted Grant/Fund Expense	1,337	1,800	40,299	25,000	25,000
69000 · In-Kind Expense	6,824	6,824	81,887	81,887	81,887
Total Expense	68,569	63,978	893,621	841,887	841,887
Net Ordinary Income	30,772	339	109,757	50,000	50,000
Other Income/Expense					
Other Expense					
75000 · Transfer to Reserves	4,167	4,167	50,000	50,000	50,000
Total Other Expense	4,167	4,167	50,000	50,000	50,000
Net Other Income	-4,167	-4,167	-50,000	-50,000	-50,000
Net Income	26,605	-3,828	59,757		

Castle Rock Senior Center
Statement of Activities Prev Year Comparison
December 2023

	Dec 23	Dec 22	$ Change
Ordinary Income/Expense			
Income			
40000 · 01-ACTIVITY INCOME	6,855	6,725	131
40100 · 03-SHUTTLE CONTRIBUTIONS	919	729	190
40200 · 06-CASTLE ROCK SERVICE CONTRACT	12,500	10,833	1,667
40300 · 07-Douglas County Grants	31,215	51,968	-20,753
40400 · 08-GRANTS	6,250	17,000	-10,750
40600 · 12-TRANSPORTATION - DONATIONS	1,005	1,050	-45
40700 · 15-FUND RAISING INC.	10,571	9,413	1,157
42800 · 05-MISC	70	82	-12
43000 · GAIN ON SALE OF CENTER ASSETS	14,500		14,500
43200 · INTEREST & DIV SAVINGS	6,413	6,392	22
44000 · Restricted Grant/Fund Income	2,319	1,645	674
45000 · In-Kind Income	6,824	6,824	
Total Income	99,441	112,661	-13,220
Expense			
60300 · ACTIVITIES EXPENSE	4,881	3,039	1,842
60500 · ADVERTISING EXPENSE	305	253	52
60600 · BANK FEES	732	30	702
61000 · CENTER SUPPLIES	1,376	340	1,035
62000 · DEPRECIATION	4,940	2,923	2,016
62400 · Dues, Conferences	558	482	76
62500 · FUND RAISING EXP	2,259	4,998	-2,739
63000 · INSURANCE	3,372	3,297	75
63700 · OFFICE SUPPLIES	867	1,879	-1,012
64000 · PAYROLL EXPENSES	32,526	28,922	3,603
64400 · Payroll Support Services	28	31	-3
64450 · PAYROLL TAXES	2,389	2,238	151
65000 · POSTAGE		1,000	-1,000
65110 · Accounting	1,845	1,815	30
65200 · RENT	65	65	
65250 · REPAIRS/MAINTENANCE		59	-59
65300 · Staff Expense		959	-959
65320 · Volunteer Exp.	206		206
65400 · TELEPHONE	490	468	22
66000 · VEHICLES - Fuel	1,053	807	245
67000 · VEHICLES-Maintenance	2,617	3,212	-595
67700 · WEB SITE/SOCIAL MEDIA		70	-70
68000 · Restricted Grant/Fund Expense	1,337	5,048	-3,711
69000 · In-Kind Expense	6,824	6,824	
Total Expense	68,669	68,759	-90
Net Ordinary Income	30,772	43,902	-13,130
Other Income/Expense			
Other Expense			
75000 · Transfer to Reserves	4,167	4,333	-167
75100 · Unrealized Loss		70,236	-70,236
75200 · COVID-19 Wages			
Total Other Expense	4,167	74,569	-70,402
Net Other Income	-4,167	-74,569	70,402
Net Income	**26,605**	**-30,668**	**57,273**

Executive Vice-President Report

January 2024

Fundraising / Community Outreach Events

2023 DINING TO DONATE - Final Total Income: $2,364.49

2024 DINING TO DONATE *In Progress:*

January 24th – Angie's Restaurant – Confirmed
February 28th – The Old North End – Confirmed
March 29th – Block & Bottle – In Progress
April 24th – Guadalajara's Mexican Restaurant – Confirmed
May 22nd – The Hideaway – Confirmed
June 26th – Culver's – Confirmed
July 10th – Smart Cow (Dessert) – Confirmed
July 24th – Hickory House, Parker – Confirmed
August 14th – (Dessert) – TBD
August 28th – Courtyard Social – In Progress
September 4th – (Dessert) – TBD
September 25th – Duke's - In Progress
October 23rd – Union Bistro?Portofino's?- TBD
November 20th – Chili's – Confirmed
December 18th – Black Eyed Pea – In Progress

MEADOWS CAR WASH - IN PROGRESS / Car Wash Ticket Sales

1st Q (Jan-Mar 2024) Tickets Sold = _____Tickets as of _____ date.
2nd Q (Apr-Jun 2024) Tickets Sold = _____Tickets as of _____ date.
3rd Q (Jul-Sep 2024) Tickets Sold = _____Tickets as of _____ date.
4th Q (Oct-Dec 2024) Tickets Sold = _____Tickets as of _____ date.
Total Profit To Date = $ _____ = _____Total Tickets Sold

KING SOOPERS - IN PROGRESS

4thQ (Oct-Dec 2023)= $658.53 Income / 89 Households ** as of 1/12/24-check in mail
2nd Q (Apr-Jun 2024) = $_____ Income / _____ Households
3rd Q (Jul-Sep 2024) = $_____ Income / _____ Households
Total Profit To Date =$658.53 / 89 Households (on average)

UPCOMING EVENTS

June 5th - Senior Life EXPO * Wednesday due to schedule limitations w/the DC Fairgrounds Event Center
Progress: 1/14/24-Partner Invitations Sent / Registration OPEN

September 11th - Golf Tournament – Plum Creek Golf Club, Castle Rock
Progress: Golf Committee to meet mid-February

November 9th - Craft Show * Second weekend of November due to schedule limitations w/Event Center (2025 same).
Progress: 1/14/24- Returning Vendor & Community Corner Partner Invitations Sent / Registration OPEN

May - Volunteer Appreciation – Dates TBD
Ducky Derby – June 8th
Loving Life Match – July-September
Shop Ex – September 7th
Artfest – September 7th & 8th
Colorado Gives – December 10th

2023 Craft Show Finance Update – Final Figures

FINANCE

Total Attendance -	**5500**		
Total of Craft Booths Sold -	96 Booths	$ 22,180.00	
Community Corner Tables Sold-	12 Tables	$ 1,225.00	
Civitan / Food Concessions Vendor		$ 200.00	
		$ 23,605.00	Registration Income
Balloon Tips		$ 162.79	
Grandma's Attic		$ 2, 726.79	
Garden Spot		$ 478.00	
Silent Auction		$ 6,475.20	
Wreath Auction		$ 2,160.00	
Books		$ 1,728.16	
Bake Sale		$ 2,501.00	
Gift Card Tree		$ 1,660.00	
Donation - Buses		$ 64.75	
Crafts (At Show)		$ 5,265.00	
Pre Crafts Sales (Before 11/04/23)		$ 4,770.00	
Post Craft Sales (thru 12/31/23)		$ 3,914.34	
Other (UHaul donation)		$ 400.00	
(BiddingOwl.com /Silent Auction Fees - $ 314.70 - 5% / PayPal)			
Refunds		-$ 587.06	
	Sub Total	$55,323.97	
	Expenses	-$ 9,434.41	*Includes Advertising/ Evt Ctr*
Final Expense			
	(Payroll)	-$ _____	
	Total Profit	**$ 45,889.56**	

Respectfully submitted,
Jon Hendricks & Stacey Fahrenbruch

CRCAS TRANSPORTATION REPORT
January 2024
(December 2023)
VEHICLE MILEAGE & PASSENGER REPORT

Vehicles	Miles
Shuttle	
Cars	3767
Vans	3692
Total Shuttle Miles	7459
Activities/Events	
Buses	1274
Vans	0
Total Act/Events	1274

Total Miles for both programs: 8733

RIDES

Vehicles: 874 Buses: 187 **Total Rides: 1061**

VEHICLE MAINTENANCE COSTS

Cars	$ 210	C2 Oil Service; C7 & C8 Annual Registration
Vans	$ 951	V2 Signage, emergency kit; V9 Oil Service, rear tires
Buses	$ 1422	S2 Rear bumper replacement; S3 emergency kit
Totals Costs	$ 2583	

EXPENSES FROM PROFIT/LOSS STATEMENT

	Miles	%	Expenses
Car Shuttles	3767	8	$ 210
Van Shuttles	3692	37	$ 951
Buses	1274	55	$ 1422
Total Miles	8733	100	$ 2583

MONTHLY VEHICLE MILEAGE COSTS

Vehicles	Fuel (gal.)	Miles	Expenses	Cost per Mile
Cars	145	3767	$ 380	$.10
Vans	123	3692	$ 310	$.08
Buses	142	1274	$ 363	$.29
Totals		8733	$ 1053	$.12

VEHICLE DONATIONS

Donor's Name	Vehicle	Est/Asking Value	Amt Rec'd
	No Action		

VEHICLE SALE

Vehicle	Sale Price

MV1 $16,000

Respectfully submitted
Ed Mattix, Transportation Chair

I

CASTLE ROCK SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

Executive Director's Report

January 18th, 2024

Grants and Funding Info –

Grants Approved

- DCCF – Mental Health - $4,000 – Grant Approved. 12-20-2023

Grants in Progress or Waiting on Application Opening Date

- Anschutz Family Foundation – Connect and Care Call Program - $10,000- Submitted 1-15-24
- HST Funds – Transportation – $193,340 -These funds have been awarded, but the contact is still pending. Receive news that these fund will be available in January and we have the whole year to spend. STILL PENDING
- Douglas County Transportation Funding – Spoke with Rand Clark last week on an update for 2024 funding. They have submitted the revised RFP to DRCOG and are hopeful, we should know more by March/April of 2024 for 2025.STILL PENDING
- DRCOG/AAA – Additional Funding for Transportation ($73,185) and Connect & Care Calls ($45,000) has been rescinded due to the Federal Budget not being finalized. They are holding this money back in case of shortfall in the delays of new funding. RESCINDED

Center Info –

Grant Writing Help - I had to reschedule my meeting this week with Val Robson (our grant writer). We usually meeting quarterly to review grants opportunities and submission plans for this year.

RSS/FLU/COVID - We have seen a big uptick in members getting sick this month. We have restarted the spraying of the Center daily to help keep up with germ control.

COVID Tests – We are currently out of tests. The DC Health Dept. is waiting on an order soon. We hope to be able to restock these for our staff and volunteers.

Fundraising/Outreach –

Seigel Family Giving Bowl – We have selected as one of four recipients for her Annual Chile Cook Off Fundraiser. I will be attending to share our mission at the event even though I am on vacation. We have been a recipient twice in the past. Amy is wonderful advocate and supporter of the Center.

Respectfully Submitted,

Debbi Haynie – Executive Director

Grant Funding for CRSAC

Status Report for Grant Funding Applied/or in Place for 2024

	2024	Jan-23	Dec-23	Town of Castle Rock	Senior Services	1 yr	$80,000.00	$80,000.00	Quarterly	**Approved 10/3/2023**	Assigned to Debbi
	2024	Jan-23	Dec-23	Town of Castle Rock	Transportation	1 yr	$70,000.00	$70,000.00	Quarterly	**Approved 10/3/2023**	Assigned to Debbi
	2024	Jan-23	Dec-23	Volunteers of America	Nutrition Services	1 yr	$15,000.00	$15,000.00	Monthly Reimbursment	**Approved**	Assigned to Debbi
	2023/2025	Jul-23	Jun-24	Douglas County - 5310 Funds	Transportation	12 mths	$204,000.00	$193,340.00	Monthly Reimbursment	**Awarded 5/16/23/ Contract Pending**	6000 Rides ($34 per) New allocation -
*	2023/2024	Jul-23	Jun-24	Douglas County - AAA Funds	Transportation	12 mths	$73,185.00	Cancelled	Monthly Reimbursment	Contract Cancelled	Additonal Funds 2091 additional rides@35 - effective late 2023
	2024	Jan	Dec	Douglas County - HST Funds	Transportation	12	$91,800.00	$79,135.00	Monthly Reimbursment	**Contract Pending**	2700 rides ($34) New allocation - CONTRACT Pending (2261 rides @ $35 Will be available Q1 0 2024
	2023-2034	Jul-23	Jun-24	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$49,900.00	$49,500.00	Monthly Reimbursment	**Approved 5/16/23**	3,300 Calls ($15 per/)CONTRACT Signed
*	2023-2024	Jul-23	Jun-24	Douglas County- Grant (AAA & DRCOG Funding)	Connect & Care Calls	12 mths	$45,000.00	Cancelled	Monthly Reimbursment	Contract Cancelled	Additonal Funds 300 additional calls
	2024	Jan	Dec	Daniel's Fund	General Operating/Infrastructure	2yr	$40,000.00	$40,000.00	One Time	**Approved 8-17-2023**	Assigned to Val - Approved to submit 2 year grant - $80,000.
	2023-2024	Jan	Dec	Town of Castle Rock CDBG Funding	Nutrition Services/Senior Services	14 mth	$36,709.00	$36,709.00	Monthly Reimbursment	**Approved**	Assigned to Debbi
*	2024	Jan	Dec	Lillis Foundation	Active Minds/Scholarship	1yr	$14,000.00	$14,000.00	One Time	**Aproved 12/11/2023**	Assigned to Debbi
*	2024/2025	Jul-24	Jun-25	Douglas County - AAA Funds	Transportation	12 mths	$350,000.00		Monthly Reimbursment	**New RFP submitted 12/1/2023**	10,000 additional rides@$35
*	2023/24			Phillip S Miller - Senior Funds	Senior Services	1	$25,000.00	$25,000.00	One Time	**Approved 11/8/2023**	Assigned to Val - Application due 8/31/2023
*	2023/2024			DCCF	Focus Grant - Mental Health	1 Yr	$4,000.00	$4,000.00	One Time	**Awarded 12/20/2023**	Submitting for Q4 -Assigned to Val
	2024			Sam's Club #4853	Senior Services	1 Yr	$5,000.00		One Time		Assigned to Debbi - Portal opens in March
	2024			Walmart #984	Senior Services	1 Yr	$5,000.00		One Time		Assigned to Debbi - Portal opens in March
	2024			Castle Rock Rotary Club	Art and Cultural Programs	1 yr	$4,000.00		One Time		Assigned to Val - Submitting in january/Feburary
	2024			Next Fifty Initivative	General Operating/Infrastructure	1yr			One Time		Waiting on Application acceptance window
	2024			E-470 Foundation	Transportation	1yr	$5,000.00		One Time		Waiting on Application acceptance window
*	2024			Anshultz Foundation	Connect & Care Calls	1yr	$5,000.00		One Time	**Submitting on 1/12/24**	Assigned to Val
	2024			Denver Senior Coalition							Assigned to Val
	2024			DCCF							Assigned to Val - 2 QTR

							$1,122,594.00	$606,684.00			

Status Report for Grant Funding Applied/or in Place for 2025 +

*	2024/2025	Jul-24	Jun-25	Douglas County - AAA Funds	Transportation	12 mths	$350,000.00		Monthly Reimbursment	**New RFP submitted 12/1/2023**	10,000 additional rides@$35
							$350,000.00	$0.00			

CASTLE ROCK
SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

January 2024 Board of Directors Meeting

2024 ACTIVITY REPORT

DECEMBER HIGHLIGHTS

- December was packed with holiday festivities, friends, food and community. A Mystery Trip brought in 57 people! They were transported in time to the Stanley Marketplace Camp Christmas. They dined, shopped and explored the art installation. Staff has already started talking about more Mystery Trips for 2024.
- Minnie Pearl (impersonator) joined us for "A Country Christmas" luncheon. We had upwards of 100 people join in for a feast of fried chicken and all the accompaniments.
- Members loved their trip to the National Museum of WWII Aviation. This was paired with the Airplane Restaurant who are always a great partner.
- Thanks to the Town of Castle Rock for their partnership in use of the Town Trolley with driver. They dined at Block & Bottle then saw the Christmas lights around town. A stop at "Elfie Selfie Land" was also in order at the Castle Rock Outlets. Some fun pictures and stories came out of the evening.
- A highlight of the month was a presentation by Douglas County Libraries "Best of 2023." Librarians joined us for discussion. Members asked for more of these presentations throughout the year.
- Some of the restaurants we visited over the month was Macaroni Grill, Darcy's Pub, Sierra and The Airplane Restaurant.
- Members were treated to a Handel's Messiah concert in Downtown Denver. Thanks to the drivers and hosts who braved the parking down there. Everyone was pleased with the outing.
- December always brings out our Secret Santas. What a fun tradition for staff and members to come together and spread some cheer.
- Ongoing activities and Special Interest groups were no exception to the business at the Center for the month. Casino Trip to Horseshoe, Seniors' Council Trip, Active Minds, Current Events, Texas Hold'em, Sewing Group, Afternoon of Games, Knit & Crochet, Bridge Groups and more continue to grow.

PARTICIPATION STATISTICS

	Participants		
	October	November	December
Off-Site Activities	146	148	197
On-Site Activities (including VOA lunch)	1553	1430	1730
Health & Wellness Activities	57	65	63
Sports	202	255	174
Virtual Activity	0	0	9
Take Home Activity	0	0	0
Totals	2958	1898	2173

Closed 12/25 & 12/26 for Christmas

UPCOMING ACTIVITIES

The Activities Committee met on 12/28. Thanks to Pat Driessen who joined the group and brought a lot of good information. Their next meeting is scheduled for Feb. 29.

-Submitted by Patty Hasty, Activity Chairperson
Shannon Rutt, Activities Coordinator
Beate Holt, Kitchen Coordinator/Activities Support

CASTLE ROCK SENIOR ACTIVITY CENTER

"Loving Life in the Second Half"

Membership Report
As of 12/31/2023

Current Membership Updates -

Membership Total	1191
New Members	25

Members per Age Groups

Under 50	50-64	65-69	70-74	75-79	80+	Unknown
2	89	158	273	281	343	8
5 Assoc	7 Assoc	0 Assoc	0 Assoc	0 Assoc	0 Assoc	1
			1 Lifetime	3 Lifetime	10 Lifetime	5
		Honorary				1

Men – 390
Female - 798
Average age of a member 74.43

Renewal Updates -

December -

Total Memberships Expiring in December	108
Total Renewed	86
Expired Membership that have not immediately renewed for Dec 2023	21
Deceased	1
December Renewal retention rate	80%

January - Number are still being complied

Total Membership expiring for January	175
Total Renewed as of 1/16/2024	114
Expired Membership that have not immediately renewed for Jan 2024	61
Deceased	?
January Renewal retention rate as of 1/16/2024	65%

Respectfully submitted by
Debbi Haynie
Executive Director

Sports Board Report
January 16, 2024

Golf – Complete for 2023 season.

Softball – Complete for 2023 season. A player has expressed an interest in starting up a second over 70s team. Debbi is working with him and Wes to judge interest for this summer.

Bowling – Bowling for session 2 has started but not yet bowled due to weather and MLK holiday. Registration is closed. Kay & I are looking forward to seeing how the new schedule works for everyone. Players who want to bowl 3 games show up at 8:30 am; those wanting 2 games arrive by 9:30 am. The fall session had 31 players signed up. The spring session has 23 registrations. There's been a lot of discussion about timing of play and start times for this session.

Bocce Ball – Bocce Ball for session 2 has started and registration is closed. We have 16 registrations from 14 players – 2 are playing both days. See note under cornhole for changes to Tuesday session.

Cornhole – Cornhole for session 2 has started and registration is closed. Only 9 members registered compared to 16 last season. Due to low signup, cornhole has been moved from Wed 1-3 pm to Tues 1-3 pm and shares the field with the Tuesday bocce ball group. This approach was used last week and members reported back that it well and was actually more fun because of more people on the field.

I am working on a sports survey to touch base with members on their familiarity with the program, feedback on pricing, sports that members would like added, timing, etc.

Potential new sports under discussion for 2024 – tennis and horseshoes.