

**CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS MINUTES**

January 16, 2025

EXECUTIVE BOARD MEMBERS

President – Phyllis Turney
Secretary – Klaus Driessen
Treasurer – Steve Lockwood
Executive Vice President – Jon Hendricks
Vice President Transportation – Ed Mattix
Immediate Past President – Vacant

Committee Board Members

Activities – Patty Hasty
Liaison to Community – Vacant
Membership/Outreach – Janice Scudder
Sports – Cynthia Timmons

Staff Board Member

Executive Director – Debbi Haynie

Legal Advisor

Wendy Monteith

Call to Order

The January 16, 2025 CRSAC Board meeting was called to order by Phyllis Turney at 1:04pm. All Board members were present.

President

Phyllis thanked everyone for their hard work this past year.

Secretary

The December 2024 Board meeting minutes were signed with corrections and approved by consensus.

Treasurer

Steve presented a recap of the CRSAC Budget for 2024 and planned budget for 2025. Telephone charges were up; as a result of, the purchase of new phones and Insurance costs were up approximately 20%.

Executive Vice President

Jon presented the projected dates for 2025 Funding raising events. Craft Show vendor registration to open late January. Grand total for 2024 Craft show was \$27,657.00 (weather/reschedule impact)

Executive Director

Debbi is working with the Town of Castle Rock to rewrite the CRSAC Emergency Plan. Also, Debbi presented the results of the 2024 CRSAC Membership Survey. Overall rating 4.5%. Survey was emailed to 1179 members on December 4, 2024. We received 285 responses, of which 56 were partial responses. Current awarded Grants totaled \$449,000. Debbie attended the Grand Opening of the Highlands Ranch Senior Center. Debbie also discussed the possible development of the section of property behind the CRSAC for use by both the Senior Center and the Town of Castle for sports activities.

Vice President Transportation

Ed indicated that the CRSAC Logo on the back of vehicles has been changed to add "Make a Difference – Be a Volunteer Driver 303-688-9498. Five new drivers have been added to transportation volunteers and phone holders were installed in all vehicles to comply with current Colorado law. Total miles driven for 2025 was 124,061 up from 84,489 in 2024.

Sports

Cynthia indicated that 2025 Golf registration is now open for returning players. Discussing the idea of adding a "recreation" 9 hole league; also, plan to offer a summer bocce ball/cornhole activity.

Activities

Patty indicated that the December activities were a truly a raise your spirits success. With everyone enjoying the season bringing treats galore to many activities – Book Club, Creative Writing, Knit and Crochet, Sewing Groups. Most gaming and wellness opportunities are at or near capacity with wait lists. Near 3,000 participates for December activities.

Membership/Outreach

Janice reported 1,314 members as of December 2024. The Center is working on a "Member Refresher Course" to bring members up to date on the Center's latest policies and news.

Legal

Wendy and Debbi will be meeting to review the CRSAC Bylaws.

Old Business

Discussion of the update on the Strategic Business Plan scheduled for January delayed until February meeting.

New Business

Signatures were obtained for all CRSAC Board members of both Confidentiality Agreement and Conflict of Interest Agreement (sample copies attached).

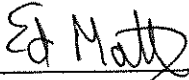
Adjournment

Meeting was adjourned at 2:42.

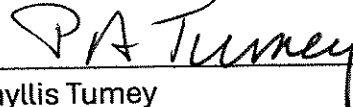
Executive Board

An Executive Board meeting was held immediately after to discuss personnel issues.
Meeting was called to order at 2:45.

The next CRSAC Board Meeting is scheduled for Thursday, February 20, 2025 @1:00 pm
and the CRSAC



Ed Mattix
Vice President Transportation



Phyllis Tumey
President

Motions Page

Motion to approve December Board Meeting with. Corrections

Motion by Steve Lockwood

Second by Jon Hendricks

Unanimous approval by all Board Members

Motion made to eliminate the Board position of Liasson to Community

Motion made by Cinthia Timmons

Second by Ed Mattix

Unanimous approval by all Board Members

Motion made to approve Budget Report

Motion by Cynthia Timmons

Second by Ed Mattix