

**CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS MEETING MINUTES
January 15, 2026**

Board Members

Ed Mattix, President
Jon Hendricks, Executive Vice President
Steve Lockwood, Treasurer
Cathy McMahon, Secretary
Phyllis Turney, President
Executive Director, Debbi Haynie

Committee Chairs

Niru Patel, Activities
Cheryl Daciek, Membership/Outreach
Rich Martin, Transportation
Cynthia Timmons, Sports

Legal Advisor

Wendy Monteith

Call to Order

The January 2026 monthly CRSAC Board meeting was called to order by Ed Mattix at 12:58 pm on January 15, 2026 at the CRSAC. All Board members and all Committee Chairs were in attendance.

President

Ed welcomed all new Board members. Ed indicated that the Board will be updating the CRSAC Strategic Business Plan with a draft complete for review by May 1, 2026. Steve will take the lead on facilitating and coordinating the process. Ed will work with Rich on Transportation section. Have not been able to meet with Ken Scudder regarding Sports Committee and there are additional possible candidates for the Sports Chair Committee.

Secretary

The December 2025 Board Minutes were approved by consensus. Debbi provided Cathy with updated Board Member Folders for distribution to all Board Members. The documents were provided for reference and retention by all New and Current Board Members. The packages contained all current Policies, By-Laws, BOD Expectations, Code of Conduct, Organization Chart, BOD and Staff Listing, Contact Listing, Importation Dates, Board Job Description and specific documents requiring signature by applicable board members and submitted to Debbi. A sample copy of this package has been retained in CRSAC BOD official documents.

Executive Vice President

Jon reported that total Fund Raising for 2025 as of Jan 12, 2026 was \$126,127. Final numbers for Dining to Donate in process. The 2025 Craft Fair proceeds are \$45,335.60 as of Jan 5, 2026. A total of 5,268 were in attendance. The 2025 Craft Fair was near the 2023 amount of \$45,889.56. For reference, the 2024 Craft Fair was rescheduled because of weather and was limited to CRSAC sales. All events for 2026 are in the planning/progress stages. The Golf Tournament has been verbally confirmed with written Contract in progress. Car was tickets sales have seen a 33% increase; as a result of changing to Liberty Express Car Wash. Total profit to date is \$1,972.00

Treasurer

Steve provided updated 2025 Budget Performance and 2024/2025 December Budget Comparison.

2025 Total Income \$1,262,826/Annual Budget \$1,052,906

2025 Total Expense \$1,097,918/Annual Budget \$1,002,906

Dec Income 2024 \$113,322; Dec Income 2025 \$145,463

Dec Expense 2024 \$75,629; Dec Expense 2025 \$90,046

Investments of \$1,254,145 reflected a 13.59% increase from 2025

Jon made motion to approve budget as submitted, Cynthia seconded motion; budget unanimously approved.

Steve also provided a MS Copilot generated baseline Strategic Business Plan using previously generated SBP documentation. He will schedule a meeting to begin to develop a draft SBP.

Executive Director

Provided latest status for submitted/pending grants as well as in progress/additional opportunities. The AAA Transportation/DRCOG \$315,000 should have an Apr/May decision. The \$63,000 CDOT decision should be very soon. PS Miller Foundation on hold and county funding will see changes in allocation. There is a new Companion Membership level which will have no annual fee, expire each year and allow companions to register for activities at member rates. Remodel is near completion. Transportation cell phones are being upgraded to smart phones which will allow for better communication and GPS functionality. Approximately \$200 more a month. Transportation System (Schedule Plus) enhancement in process. Cost for these enhancements will be \$0 instead of estimated \$1,000. Offer for Administrative Assistant/Graphic Design Support has not been rescinded. After completion of training Beate Holt will be the center's Notary. Shannon and Stacy will both serve as Raffle managers for CRSAC. Debbi will be discussing safety in the Rec Center/Senior Center parking lot with Town Public Works

Activities

Most game afternoons are at capacity. All Out to Lunch and Dinner have been well attended and the various Christmas events were a success. May plan another trip to Fowl Eggz Farm. Christmas on the Danube is full; can possibly as for additional spaces. Diamond Tours trip to Las Vegas and Grand Canyon has 18 signed up need 30; may offer to other Senior Centers.

Transportation

Total mileage for all vehicles was 7737; total rides 929. Vehicle maintenance was limited to two oil changes. Will be meeting with members of the Transportation Committee. Still spraying vehicles with disinfectant.

Membership/Outreach

Total membership as of 1 January 2026 was 1297. Continue to hold New Member Orientations once a month.

Sports

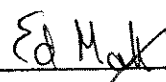
Registration for 2026 GOLF Leagues opened January 2 for returning players with a lottery on February 9 for new players or those wishing to change leagues. Players must find their own subs or pay greens fee. Softball registration is open February 9 thru March 27. Registration forms have been reviewed and updated for 2026. Bowling has started – January 5 with 18 players. Winter bocce ball/cornhole going well. Continue to look at better options for summer leagues. The Rec Center will continue to look at locations closer to Senior Center for pickleball. Participation during the summer was spotty due to heat and wind. No availability of courts for winter leagues. Continue to pursue possible horseshoe pits with the Rec Center on the Center property. Debbi has requested two horseshoe pits and covered pavilion.

Legal

Wendy is working on updating the By Laws.

Next CRSAC Board Meeting March 19, 2026 at 1pm and the Center


Cathy McMahon, Secretary


Ed Mattix, President