

CASTLE ROCK SENIOR ACTIVITIES CENTER
Minutes of The CRSAC Annual Meeting
November 20, 2025

Executive Board Members

- Phyllis Tumey, President
- Jon Hendricks, Executive Vice President
- Ed Mattix, Vice President, Transportation Committee
- Steve Lockwood, Treasurer
- Sherry Fogleman, Secretary
- Immediate Past President- Vacant

Committee Chair Members

- Niru Patel, Activities Committee Chairman
- Janice Scudder, Membership & Outreach Chairman
- Cynthia Timmons, Sports Chairman

Staff Members Present

- Debbi Haynie, Executive Director
- Stacey Fahrenbruch, Assistant Director/Events/Funding and Outreach
- Shannon O'Brien, Assistant Director/Activities Services & Programs & Newsletter Editor
- Kori Keller, Volunteer/Outreach Services Manager
- Kimberly Tactaquin – Transportation Coordinator
- Beate Holt, Activities / Sports Coordinator
- Christine Feeney – Front Desk Coordinator/ ADMIN ASST
- Hannah Paladino, Kitchen Coordinator

Legal Advisor

- Wendy Monteith

EXECUTIVE BOARD ANNUAL REPORTS

PRESIDENT

Phyllis Tumey called the meeting to order at 1:00 pm. Phyllis welcomed everyone and asked the board members, Debbi and Wendy, to introduce themselves and their positions.

Debbi then introduced the CRSAC staff to the membership.

MOMENT OF SILENCE

A moment of silence was held for those who have passed during 2025. A list of their names scrolled from a PowerPoint presentation during that time.

BUDGET APPROVAL

Steve presented the Proposed 2026 CRSAC Budget, responded to questions and asked for the members approval of the budget.

A motion was made by Mary Hudson, seconded by Irene Henning and unanimously agreed to approve the 2026 CRSAC Budget

ANNUAL REPORTS

Phyllis then shared her annual report noting that the number of older adults in Douglas County continues to grow. More people are hearing about our Senior Center and what we have to offer. The number of older adults who are part of the Senior Center, along with the number of activities being offered, are at all-time highs.

A sampling of services that we provided in 2025:

- We provide over 1,600 meals each month and are the Douglas County distribution center for the meals on wheels program.
- We currently average 1,050 rides a month with Transportation Services.
- Monthly over 11,100 miles are driven by our fleet of vehicles and volunteer drivers to assist older adults getting to medical appointments, dialysis appointments, grocery stores, and other quality of life trips.
- Over 24,000 volunteer hours to date were donated by our wonderful volunteers through October of 2025.
- We are at a record number of activities per month (over 160) with (2,800 participants) which include trips, dining and education presentations just to mention a few.

Most importantly is that we have exceeded our membership of 1,350. Way to go and thanks to our Membership/Outreach Chairman.

She thanked all our members, volunteers, community partners, the board members and last, but not least, the great staff we have here at the Center and all that they have contributed to help the Center through the 2025 year.

EXECUTIVE VICE PRESIDENT

Jon provided a report on our fundraising efforts through mid-November. As of November 17, 2025 our total fundraising efforts are at \$115,616. This consists of Our Dining to Donate program's profit to date is \$2,194; Liberty Carwash program's profit \$1,736, and the King Soopers program profit is about \$1,606 profit. The Ducky Derby

profit was \$250 (2nd place winner), Senior Life Expo's profit was \$15,461 and profit for the Shopping Extravaganza was \$1,060. This year's golf tournament profit to date is \$12,190. The 2025 Annual Craft Show's profit was \$42,773. Our Loving Life Challenge profit was \$36,090, and Colorado Gives on-going until December 9, 2025 is currently at \$1,800.

Jon thanked all those at the meeting and asked that members encourage others to attend this meeting each year.

VICE PRESIDENT – TRANSPORTATION SERVICES

Ed reported that the transportation department continues to grow each year. He showed a comparison of numbers of miles and number rides between the full year of 2024 and 2025 for January through October.

October Transportation Report

- 1,262 rides, including 1,100 Shuttle grant-funded rides, covering 12,208 miles – second highest monthly totals for 2025

2024 Totals FY

<u>Miles</u>	<u>Shuttle Rides</u>	<u>Bus Event Rides</u>	<u>Total Rides</u>
124,061	9,605	1,487	12,920

2025 Totals (January through October)

<u>Miles</u>	<u>Shuttle Rides</u>	<u>Bus Event Rides</u>	<u>Total Rides</u>
110,929	10,191	1,560	11,751

- On pace to set **records for Miles Driven and Total Rides** for FY2025
- YTD Monthly Averages: Miles Driven **11,093**; Shuttle Rides **910**; Total Rides **1,165**
- All 3 Average Monthly Totals are **Records** for Transportation Program
- April Highest Mileage **12,562** & Highest Total Riders **1,343**

Car Donations 2025 YTD

- None

Vehicle Fleet

- 3 SUVs, 7 vans (2 wheelchair capable), 2 10-passenger transit vans, 3 buses
- Added 3 new Toyota Siena vans, 1 Subaru Forester and 1 10-passenger van to fleet in 2025 • Sold 2 2018 Hyundai Sonata cars and 1 2017 Toyota Sienna van

Vehicle Maintenance Costs (thru October 2024)

- Currently running slightly above annual budget projection because of repairs needed to 3 buses, but could possibly finish within budget by year-end

Number of Drivers

- 50 drivers as of 11/1/24 to drive shuttles, specials and events
- ~30 drivers to drive hot meals & Meals on Wheels
- Continuing to add new drivers to handle load, replace retiring drivers, meet growing demand

TREASURER'S REPORT

Steve explained that our investments program which began about 6 years ago is doing very well.

- As of November 12, 2025 Total Investments \$1,214,107
- Annualized gain of 11.48%

2024 Audit –

- As of November 13, 2025, our audit has been completed and the IRS Form 990's for the Castle Rock Senior Center and the Castle Rock Senior Citizens Foundation have been submitted to the IRS,
- Both of our official audit reports, once again, reflect a nonprofit that is well-managed financially. This is extremely important to a nonprofit such as ours because grantors and donors use these reports to decide whether they should make donations.

Change in Audit Processes –

- In order to reduce our annual audit costs and streamline our audit reports to ensure that our audit reports would be better received by our potential donors, we decided to move to a single audit instead of the multi-year audits we had been doing. Additionally, we decided to merge the Senior Citizens Foundation back into the Senior Center, where it had been created (\$668,594). Ultimately, we will end up with a single, 1 year audit report.

Dissolution of the Castle Rock Senior Citizens Foundation –

- Formal request to the state for the dissolution of the SCF will be submitted in December. All investments at Edward Jones were merged into the Senior Centers Edward Jones account (\$668,594). The SCF account at Edward Jones has been closed.

SECRETARY

Sherry filled in as Board Secretary for about 6 months after the departure of the last Board Secretary. Sherry continues to keep the minutes and board records for the Center. All board member meeting packages and meeting minutes are located on the

Center's website. This is Sherry's last month on the board and will be replaced by Cathy McMahon as of January 1, 2026.

COMMITTEE CHAIR ANNUAL REPORTS

ACTIVITIES CHAIRPERSON

Niru shared the activities report for 2025. She reported on a very active year with a year of enriching programming. There were games, social connections and almost all full programs every month. There are also dining adventures, trips, tours & bucket list adventures as well as educational programs and health, wellness & fitness opportunities for members. There have been so many wonderful programs and the staff continues to ask members to bring suggestions to them for additional activities for the Center.

MEMBERSHIP/OUTREACH CHAIRPERSON

Janice thanked the membership for attending the Annual Meeting. She indicated that the membership number fluctuates but we have had at least 100 new members join the Center this year. She managed and attended 14 outreach events, such as the Highlands Ranch Volunteer Fair, the Rotary Club, Vet Fest, Senior Life Expo, Artfest, Vintage and Vibrant, Library Chat and the Craft Fair just to name a few. She also held two Newcomer Orientation meetings each month and created a new Member refresher course for those who want to brought up to date on the Center's current policies and procedures.

Janice also notified the membership that she is stepping down from her board position at the end of this year.

SPORTS CHAIRPERSON

Cynthia reported on our active sports teams including Golf, Softball, Bowling, Bocce Ball, and the Cornhole group. The summer sports of golf and softball are very active groups. There are two Golf leagues, a 9-hole and an 18-hole league. Both fill up very quickly each year. Softball is very popular as well and now has four summer leagues.

Winter sports are bowling (fall & spring groups) and Bocce Ball/Cornhole. These sports are currently going very well and have had a lot of interest.

Pickleball was added to our list of sports events and was very popular this summer. Cynthia reported that she continues to look for a location to play this sport that is nearer than Cobblestone Park for the Senior Center.

EXECUTIVE DIRECTOR

Debbi presented a PowerPoint presentation referencing a slide showing how the senior population is growing faster than expected and is referred to the "Silver Tsunami". By 2030, those aged 65 and older will make up 65% or more of the population. She also

explained that we're already seeing this impact at the center and over the past 10 years, we've seen a dramatic increase in the demand for our service.

Our transportation services have increased by 30% over the last 3 years. We now provide over 1,100 rides per month. Unfortunately, state and county transportation funding has remained flat or even decreased, despite a 27% rise in demand.

Membership continues to rise each year – we project to reach 1,400 members in 2025. Beyond members, we serve an additional 600+ older adults through transportation and nutrition services who are not official members but still depend on us. With the increase in membership the demand for more activities grows as well.

Fundraising to date is reported as \$115,616. In addition to the \$1,800 received through Colorado Gives reported earlier in this meeting, another \$600 was donated to the Center since that report was written.

ELECTIONS

Wendy announced that since no other qualified person expressed interest in the position, Ed Mattix will be President of the board beginning January 1, 2026. Steve Lockwood was also reappointed as Treasurer of the Board.

She also reported that the Transportation Vice President position will move back to a Chairman's position. Rich Martin has been appointed to that position effective January 1, 2026.

Wendy explained that she is reviewing our Bylaws and will make the appropriate changes to reflect the above change for the Transportation Chairmanship.

RECOGNITION

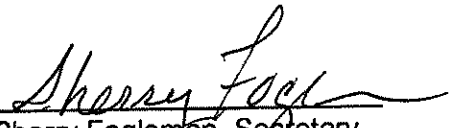
Phyllis presented a newly created Volunteer of the Year plaque named after Patty Hasty, our previous Activities Chairperson, to Jesse, her daughter.

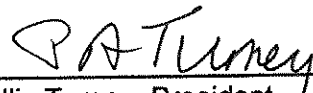
Ed Mattix recognized Phyllis Tumey for her 27 years on the board and thanked her for her most recent position as President of the Board. She was awarded a very nice plaque for her service. She will now sit on the board as the Immediate Past President.

ADJOURNMENT

There being no further business brought before the Annual/Board Meeting, the meeting adjourned at 2:15 pm.

Respectively submitted:


Sherry Fogleman, Secretary


Phyllis Tumey, President

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Motions Page

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