

CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS MEETING MINUTES
November 20, 2025

Board Members

Phyllis Tumey, President
Jon Hendricks, Executive Vice President
Steve Lockwood, Treasurer
Ed Mattix, Transportation Vice President
Sherry Fogleman, Board Secretary
Immediate Past President – Vacant
Debbi Haynie – Executive Director

Committee Chairs

Niru Patel – Activities
Janice Scudder -Membership/Outreach
Cynthia Timmons – Sports
Wendy Monteith – Legal

Guest – Cathy McMahon

Call To Order

The November monthly CRSAC Board meeting was called to order by Phyllis Tumey at 2:30 at the CRSAC. All Board members and Committee Chairs were in attendance.

President

Phyllis reported an interview was held with Cheryl Daciek to fill the Committee Chair position for Membership/Outreach. Cheryl will be invited in December to introduce herself. The Board will then vote regarding accepting Cheryl's nomination. Phyllis thanked the Board for the CRSAC service recognition award. Phyllis indicated a donation was presented to the CRSAC by Jessie Gray in honor of her mother, Patty Hasty,

Secretary

A request was made to accept the October 2025 minutes. Motion was made by Steve Lockwood and seconded by Cynthia Timmons. October 2025 minutes were approved with no changes.

Executive Vice President

Jon Hendricks presented the following current information regarding fundraising initiatives
Dining to Donate (Jan-Oct) \$2,193.61
Liberty Express Car Wash (as of 11/17) \$1,736.00
King Sooper (thru Sep) \$1,606.01

2025-11-20 CRSC Full Board meeting

Senior Life Expo \$15,461
Ducky Derby (2nd Place) \$250
Art Fest (ballon tips) \$456
Loving Life Challenge \$36,090
Craft Show (as of Nov 17) \$42,773.29 - 4803 Shoppers/205 Volunteers/93 Venders
Golf Tournament \$12,190
Shopping Extravaganza \$1,060
Colorado Gives (on going thru Dec 9) \$1,800

TOTAL – (As of Nov 17) \$115,616

Vice President Transportation

Ed Mattix indicated that Rich Matrin, new Transportation Chair, will be invited to the December Board Meeting. Ed Mattix's summary for 2025 Transportation indicated that we are on pace to set records for Miles Driven and Total Rides for FY2025. April was our highest month for mileage 12,562 and total rides 1,343. Monthly averages YTD are Miles Driven 11,093, Shuttle Rides 910, Total Rides 1,165. There have been no car donations so far in 2025. CRSAC currently has 50 drivers for shuttles, events and special transportation needs. There are approximately 30 drivers for hot meals and Meals on Wheels. Our vehicle fleet includes 3 SUVs, 7 vans (2 wheelchair capable), 2 10 passenger transit vans and 3 buses. Currently costs are slightly above budget; however, I hope costs stabilize and will be within budget at year end.

Treasurer

Steve presented a summary of Budget/Financial activities to date supporting CRSAC current very positive position. The 2026 Annual Budget was presented at the CRSAC Annual meeting and approved.

A motion was made by Ed Mattix, seconded by Jon Hendricks and unanimously passed to approve the October 2025 financial report.

Executive Director

CRSAC will receive funding from two service agreements from Town of Castle Rock in 2026- \$80,000 for Senior Services and \$90,000 for Transportation. Debbie and Val continue to pursue additional grant opportunities. Postings have been made to fill the Transportation Coordinator and Front Desk Admin positions.

Activities

Niru Patel provided an overview of the wide array of Activities the CRSAC has been able to provide the members this past year. This has been one of our most vibrant years, with expanding programming and consistently full (with waiting lists) activities both in center and trip/tour opportunities. Member Activities, both participation and scheduled (as of Nov

2025-11-20 CRSC Full Board meeting

11) are reflected in the following numbers – Off site 7,758; on site 22,183; meal trips 91; trips 82; virtual activities 1934; health & wellness 1989.

Outreach and Membership

Janice Scudder submitted a summary of the CRSAC Membership and Outreach Events through November 17, 2025. Total membership 1,333 reflected in 299 new; 1,303 regular; 13 associate; 2 honorary; 15 lifetime. There have been 932 renewals and 301 have not been immediately renewed. The average age is 76.1. CRSAC has 5 members under 50 and largest group age 80+ at 445. Outreach events included the Highlands Ranch Volunteer Fair, Meadowmark Grand Opening, Rotary Club, Vet Fest, Senior Life Expo, Meadowmark Presentation, Older Adult Initiative Town Hall, Castle Rock Art Fest, Vintage and Vibrant, Shopping Extravaganza, Library Chat, Parker Senior Expo, Craft Fair. Newcomer Orientations have been presented to 166 new or prospective members as of November 17. Enthusiasm has been high at these presentations. In the Know meetings have been held quarterly to provide members with information on current policies and procedures. Janice indicated she will be stepping down from the Outreach & Membership position at the end of the term.

Sports

A recap of sports activities was presented by Cynthia Timmons. The CRSAC offers league sports both summer and winter. Summer sports include both 9-hole and 18-hole golf leagues totaling 184 players/subs and four summer softball teams ages 50+ to 70+ with a total of 70 players. Another team was added this year. New summer activities include Bocce Ball/Cornhole. There is a total of 34 players. The players continue to look for the perfect environment (side by side courts, shade, low grass and possible place to store equipment). There is also a winter Bocce Ball/Cornhole group that plays on Friday afternoon with 30 players. There is also a Monday winter bowling league currently with 15 members. They are in the process of rebuilding the league. The CRSAC added pickleball to summer sessions this year. There are currently 23 players. We are unable to offer winter pickleball due to the scarcity of indoor courts. The CRSAC is also pursuing a possible opportunity to partner with the Castle Rock Recreation Center to develop a Horseshoe pit.

Legal

The Senior Citizens Foundation will be dissolved as of December 30, 2025.

Other

Phyllis suggested that the board give the staff gift cards for Christmas. The board agreed to \$200 for each staff member.

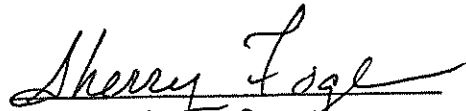
Phyllis will also pick up a spa certificate in the amount of \$350 to present to Wendy for all the work she does for us during the year.

2025-11-20 CRSC Full Board meeting

A nice year-end bonus was also discussed for the staff.

Adjournment

Meeting was adjourned at 2:25pm by Phyllis Turney.


Sherry Fogelman, Secretary


Phyllis Turney, President

**CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS MEETING MINUTES
November 20, 2025**

A request was made to accept the October 2025 minutes. Motion was made by Steve Lockwood and seconded by Cynthia Timmons. October 2025 minutes were approved with no changes.

A motion was made by Ed Mattix, seconded by Jon Hendricks and unanimously passed to approve the October 2025 financial report.