CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS MEETING MINUTES
February 20, 2025

EXECUTIVE BOARD MEMBERS
President – Phyllis Tumey
Secretary – Klaus Driessen
Treasurer – Steve Lockwood
Executive Vice President – Jon Hendricks
Vice President Transportation – Ed Mattix
Immediate Past President – Vacant

Committee Board Members
Activities – Patty Hasty
Membership/Outreach – Janice Scudder
Sports – Cynthia Timmons

Staff Board Member
Executive Director – Debbi Haynie

Legal Advisor
Wendy Monteith

Call to Order
The February 20, 2025 CRSAC Board meeting was called to order by Phyllis Tumey at 1:00pm.

Record Proxy
Ed Mattix for Steve Lockwood
Phyllis Tumey for Janice Scudder

President
Phyllis welcomed all board members and discussed community events she had been attending during January.

Treasurer
Ed Mattix for Steve Lockwood presented status of 2025 Budget through January. The CRSAC is currently on track with budget projections. Payroll expenses are higher.

Secretary
January 2025 CRSAC Board minutes were approved by consensus.

Executive Vice President
Jon indicated they are still working on commitments for several Dining to Donate sponsorships. Liberty Car Wash tickets have been positive. Profits from Meadows Car wash for 2024 was $1,479. Twenty-fifth Annual Golf Tournament will be September 22 at Perry Park Golf in Larkspur.

Vice President Transportation
Ed indicated we now have a total of 50 volunteer drivers with the recent additional of 8 new volunteers. New decals have been affixed to all vehicles recruiting drivers. Working with the vehicle dealership to repair cables locking wheelchairs in place on one of the wheelchair vans. Total monthly mileage was 9,169. Total repair costs for the month was $1,659 and a one-time cost of $2,066 for the new Volunteer Driver signage.

Executive Director
Debbi provided updated grant report with OAI Funds through Douglas County at $425,000 Debbi also discussed the current status on Grants that have been submitted or are pending approval in addition to grants in progress or waiting for application opening dates. Debbi is working with the Rec Managers to finalize the CRSAC Emergency Plan to coordinate with the Town of Castle Rock. A Panic Button has been installed in the Center for Staff in case of an emergency. It sends a silent alarm to the Castle Rock Police Department. Waiting for a CODE radio. Evening Bocce ball and Pickle ball have been met with a positive response from the Town. New logos have been created for the Craft Show and Senior Expo. Debbi met with Manager of the Recreation Center to discuss various issues. It was agreed to share the space just outside Center door into Rec Center for our use as a Social Space. They also discussed the future growth of the Senior Center as portions of the Brickyard are completed

Activities
As the CRSAC continues to grow, those involved in activities within the center are learning to be flexible and live within the constraints. Wellness activities continue at capacity. Activity participation was at 2,182 participants.

Membership/Outreach
Proxy presentation for Janice Membership/Outreach. Total membership for January 2025 was 1,347 members. New member orientation has been going well with 35 attendees in January. Member Refresher classes are scheduled through November.

Sports
Golf registration is now closed for returning players. Softball registration is now open.

Legal
Wendy and Debbi planning to discuss update to By-Laws

Old Business
Reviewing need to update By-Laws

New Business
Wendy will research liabilities associated with the ridership of CRSAC patrons and determine if additional language needed in the "Rider Packet"

Adjournment
Meeting was adjourned at 2:50pm

The next CRSAC Board meeting is scheduled for Thursday, March 20, 2025 @ 1:00pm at the Castle Rock Senior Activity Center.

Ed Mattix
Vice President Transportation

Phyllis Tumey
President

Motions Page

Approval of Minutes from December Meeting: Approval by Consensus

Motion to Adjournment by unanimous consent