CASTLE ROCK SENIOR ACTIVITY CENTER
BOARD OF DIRECTORS MEETING MINUTES
MARCH 19, 2026

EXECUTIVE BOARD MEMBERS
President – Ed Mattix
Secretary – Cathy McMahon
Treasurer – Steve Lockwood
Executive Vice President – Jon Hendricks
Vice President Transportation – Rick Martin
Immediate Past President – Phyllis Tumey

STAFF BOARD MEMBER
Executive Director – Debbi Haynie

COMMITTEE BOARD MEMBERS
Activities – Niru Patel
Membership/Outreach – Cheryl Daciek
Sports – Cynthia Timmons (Ken Scudder)

LEGAL ADVISOR
Wendy Monteith

Meeting began with a Presentation by Mike Kilman and Jeff Baur on the construction status of the Castle Rock Sports Center. A copy of the presentation is included in the March 19 Meeting Agenda. Potential open date is July 2027

CALL TO ORDER
The March 19, 2026 CRSAC Board meeting was called to order by Ed Mattix at 2:08pm

President
Ed commented on continuing discussions with Town of Castle Rock and any additional space for the CRSAC.

Secretary
Cathy presented the February 19, 2026 Board meeting minutes. Motion was made by Ed to accept the minutes and seconded by Steve.

Executive Vice President
Jon Provided the status of fund raising and planned events for 2026. **The Senior Expo** is planned for June 3, 2026 - 23 Partners have been confirmed of the 109 planned partners. Of the planned vendors of 94 for the **Craft Show** 53 vendors have been confirmed. Receipts through Feb for **Dining to Donate** is $400. Locations for all months have been confirmed.

Car wash profit to date - $372. As of March 16, 2026 93 Liberty Car Was tickets have been sold. **King Soopers** receipts - $827 (reflective of Dec 2025/Jan 26). Activity continues for the annual **Golf Tournament** with total funds confirmed to date $8,900 (Paid $5850, Due $3,050)

Treasurer
Steve presented an update on Budget to date. Both expenses and income are up; however, not a concern as variances are the result of a pacing situation. Steve also provided an update on CRSAC Real Property and Reserve Investments Restricted Fund. CRSAC will need to look at possibly raising the Vehicle Replacement in the Reserve fund from $400,000 to $650,000.

Vice President Transportation
Rich indicated that Bambi training is being scheduled for all drivers. Three new drivers were trained in Feb. Currently do not need to adjust gas budget as our number of hybrid vehicles continues to help. Rides and mileage are trending closer to average. Total mileage through February – 11,260 Rides – 1,899. Vehicle costs for February are very low.

Executive Director
Debbi stated that the CRSAC website is now updated to include all currently published Board minutes and audits. A meeting is schedule with Town on April 2, 2026 to discuss planning and space. Debbi provided a copy of letter sent to Town of Castle Rock outlining community impact and space constraints as we celebrate 55 years supporting the senior Community. Volunteer appreciation week is scheduled for 18-22 May 2026 with Volunteer shirts available. There will be a new pin for 55th Anniversary. Daniel's Fund is now outcome funding based. Also, there is a need to relook at activity costs to insure we are covering any increased costs in locations/mileage. Also looking at costs analysis for per ride costs for shuttles. Bambi App will only be allowed on Center phones. Will be implementing a new Check-In process using a QR Code. Shannon and Stacy will be attending the Douglas County Community Foundation Nonprofit Symposium March 27, 2026. Car Leonard joined the CRSAC Staff on March 9, 2026 as Administrative Assistant/Data Entry. Three grants have been recently awarded to the Center – Lillis Foundation, Castle Rock Rotary Club and CDOT Small Urbanized Area. Five grants have been submitted and are pending with an additional five grants in- progress or potential opportunities. Stacy and Kori have been providing Outreach Presentations with the community.

Activities
Activities and events continue to be well attended and thriving. All Creative groups at the Center are well attended while we look at ways to be able to increase participation. Current events draw approximately 30 participants each week and Low Vision Clinic is serving an average of 20 individuals monthly. Wellness offerings continue to be highly valued with Foot care and massage services with consistent participation and increased blood pressure screening and the monthly Hearing Clinic supported by Hearing Life.

Fitness opportunities are well attended and have been growing in the last few months. Participation statistics have increased from 2866 for Dec 2025 to 3414 in Feb.

Membership/Outreach
Cheryl reported total membership as of 3/17/2026 at 1321 members. The center continues to support New Member Orientations. There were five individuals at the March 6 presentation and 16 are scheduled for March 20.

Sports
The following information was submitted by the Sports committee. Ken Scudder has been approved by the CRSAC Board to assume Sports Committee Chair responsibilities as of May 2026. This season golf leagues are fully registered with 18 Hole – 64 players; 9 Hole – 36 registered and 43 on the sub list. Softball registration is open. Teams play from April through August. Registration cost has increased from $65 to $100 per player due to an increase in Colorado Senior Softball Association and Umpire fees. Bowling is continuing – Jan -Apr. Bocce Ball/Cornhole spring season started Jan 9 through April 27 with 27 players. Debbi continues to pursue other potential park locations with the Rec Center. Pickleball opens in April. The Rec Center continues to look at whether courts closer to the Center can be made available. The Rec Center continues to pursue supporting Horseshoe pits and a covered pavilion in an area behind the Center.

Legal Advisor
Wendy indicated she continues to work on By-laws. She also thanked the Board for the Spa Gift Certificate.

Old Business
A brief discussion was held regarding the status of the Strategic Business Plan. The Pillars discussed at last meeting will be the basis for developing the SBP. Steve asked the lead Board members to look at expanding their groups, develop for one year with measurable tasks that can be completed by end of 2026. April meeting will include a discussion on status of each Pillar.

Adjournment
Motion was made by Ed and seconded by Rich to adjourn the meeting at 3:05 pm.

The next CRSAC Board meeting will be Thursday May 21, 2026 at 1pm at the CRSAC.

Cathy McMahon
Secretary

Ed Matix
President

MOTIONS

A motion was made by Ed to accept the February 19, 2026 Board meeting minutes it was seconded by Steve.

Motion was made by Rich to approve the budget as stated and seconded by Niru.

Motion was made by Rich to adjourn the March meeting seconded by Jon.